

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, January 18, 1994

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman James W. Falconi, and Administrative Assistant Janice C. Conlin.

Absent: Selectman Thomas W. McAuliffe (detained in Florida due to inclement weather) and Marjorie R. Putnam.

MINUTES APPROVED

Selectmen approved Minutes of December 21, 1993.

RESIGNATIONS

Capital Budget Planning Committee. Resignation received from Roger Challen effective December 31, 1993.

APPOINTMENTS

Cultural Arts Council. Board VOTED to appoint Carolyn M. Doyle, 16 Ledge Hill Road, her term to expire 1/18/96.

Special Municipal Employee (as a member of the Advisory Committee). Board VOTED to appoint Roger W. Challen, 29 Oak Hill Road, his term to expire 6/30/96.

Open Space Preservation Commission. Board VOTED to appoint the following:

Margaret Stebbins, 117 Northboro Road, to fill unexpired term of Roger T. Baust until June 30, 1995.

Eve Mertens, 15 Clemmons Street, to fill unexpired term of Ronald N. McAdow, Jr. until June 30, 1997.

Constable (to serve civil process). Board VOTED to appoint Eugene P. Kelley, 7 Johnson Road, his term to expire 1/21/95.

Board VOTED that the delegate of the Town for Massachusetts Interlocal Insurance Association (MIIA) will be Selectman Falconi.

Board VOTED that the representative of the Board on the Task Force for Preservation Grant will be Selectman Falconi.

CONTRACTS

Board VOTED to sign Grant of \$10,000 from EOCD to Open Space Preservation Commission for Rural Character Preservation Project.

Board VOTED to sign BlueCross/BlueShield (Medex) Agreement signed for 1994.

Board VOTED to sign Town Information System contract with Arlington Data (software).

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**SCHEDULED MEETINGS**

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7:35 p.m. Pole hearing was held on the petition by New England Telephone and Massachusetts Electric to erect poles on Tara Road as follows (N.E.T. & T. Co., Plan #958628 dated 12/14/93):

Place 4 poles on Tara Road beginning at a point approximately 1,154 feet southwest of Blackthorn Road and continuing southeasterly along Tara Road for approximately 395 feet.

4 New J.O. Poles  
1 Existing J.O. Pole to Remain

NET representative Ronald Tomaszewicz (Customer Services Engineer) was present.

Abutter Gordon Gober (15 Bantry Road) was present and requested underground wiring. Request was denied. Board VOTED to grant petition as presented by NET and Mass. Electric.

8:00 p.m. Don Floyde, Chairman of the Americans With Disabilities Act Committee, brought the Selectmen up to date on the Town buildings complying with this Federal Act to insure that people with disabilities are not denied access to important public meetings. An Article will be placed in the Warrant for ATM 1994: "An Ordinance Relative to Parking Spaces For Vehicles Owned and Operated By Disabled Veterans and by Disabled Persons in the Town of Southborough, MA."

Don Floyde also informed the Selectmen that the Attorney General's office stated they would call him on January 28 to ask if public meetings are being held in accessible places. Presently, public meetings are held on the second floor with no handicapp access. The Selectmen instructed Ms. Conlin to notify the Town Boards and committees that all meetings must be held in accessible locations as of February 1, 1994.

**TREASURY WARRANTS SIGNED BY SELECTMEN**

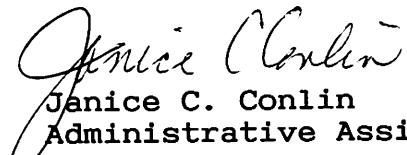
G265	\$31,460.46	12-31-93	SCHOOL PAYABLES
G267	3,499.59	12-31-93	SCHOOL CAFETERIA
G269	145.14	12-31-93	SCHOOL FY93 ENC.
G271	363.75	12-31-93	FALCONI OIL
G273	86,851.77	12-31-93	TOWN PAYABLES
P275	56,378.36	12-28-93	TOWN PAYROLL
G277	<u>78,208.45</u>	12-28-93	FEDERAL TAX

**TOTAL \$256,907.52**

Treasury Warrants (continued)

G279	\$150,208.02	01-04-94	SCHOOL PAYROLL
P281	48,175.26	01-04-94	TOWN PAYROLL
G283	<u>93,407.17</u>	01-04-94	FED. TAX & INS.
TOTAL	\$291,790.45		
P285	\$54,081.41	01-11-94	TOWN PAYROLL
G287	157,016.41	01-11-94	FED. TAX/ASSESSMENT
G289	1,540.02	01-14-94	FALCONI OIL
G291	<u>48,470.62</u>	01-14-94	TOWN PAYABLES
TOTAL	\$261,108.46		
P293	\$52,924.70	01-18-94	TOWN PAYROLL
P295	143,530.08	01-18-94	SCHOOL PAYROLL
G297	<u>51,451.21</u>	01-18-94	FEDERAL TAX
TOTAL	\$247,905.99		

VOTED to adjourn the meeting.

  
Janice C. Conlin  
Administrative Assistant

mrp

(Approved by Selectmen 2/22/94)

MINUTES OF MEETING

BOARD OF SELECTMEN

Tuesday, January 25, 1994

7:30 p.m. Meeting convened in Front Foyer of the Town House.

Present: Chairman Davis O. Cowles, Selectman James W. Falconi, Selectman Thomas W. McAuliffe, and Administrative Assistant Janice C. Conlin.

APPOINTMENTS

Board VOTED unanimously to create Rural Character Task Force (ad hoc) and to appoint the following as members, their terms to expire June 30, 1994:

...Walter E. Mattson, 49 Flagg Rd. (rep. Planning Board)  
...James W. Falconi, 34 Oregon Rd. (rep. Selectmen)  
...Susan Ziegler, 39 Woodbury Rd. (rep. Open Space Preservation)  
...Roger T. Baust, 28 Latisquama Road  
...Eleanor B. Stoddard, 11 Maplecrest Drive.

Selection Committee for Purchasing Computers. Board unanimously VOTED to re-appoint the following members, their terms to expire 6/30/94:

...Janice C. Conlin, 20 Pinecone Lane  
...Mary B. Guilford, 12 East Main Street  
...Dorothy M. Phaneuf, 171 Middle Road  
...Paul J. Berry, 6 Cherry Street  
...Martha R. Palmer, 189 South St., Northboro 01532  
...John B. Butler, Jr., 4 Davis Road  
...Roger W. Challen, 29 Oak Hill Road, Fayville.

Acting Superintendent of Department of Public Works. Board unanimously VOTED to appoint Donald A. Buzzell, 179 Woodland Road, effective November 29, 1993. Board also unanimously VOTED to send letter to Personnel Board recommending that it include in the Salary Administration Plan "Assistant Superintendent of Public Works" at Grade 19 and to place Donald A. Buzzell at Grade 19, Step 4.

PAY INCREASE

Town Accountant. Board unanimously VOTED to send a letter to the Personnel Board recommending that Town Accountant Dorothy M. Phaneuf be placed at Grade 16, Step 5, effective February 3, 1994.

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SCHEDULED MEETINGS

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7:45 p.m. Meeting with Leslie Carey (representing Kevin Giblin) to discuss bill due for the snowplowing and sanding done by the Town for unaccepted streets in Mr. Giblin's subdivision. Ms. Carey indicated that Kevin Giblin has paid over \$200,000 in back taxes and also has filed for abatements. Furthermore, he feels that the cost for plowing was too high. The Selectmen stated that he had agreed to pay if the Town plowed and he must pay or the Town will not approve his road at the Annual Town Meeting.

8:00 p.m. William Christiansen, Chairman of Designer Selection Committee (for Public Works building), gave a status report. They have chosen H<sub>2</sub>O and are in the process of negotiating a contract. The contract should be ready for the Selectmen's signature on February 8.

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OTHER BUSINESS TRANSACTED

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Agreement between Mass. Highway Dept. and Town re Safety Improvement Project on Route 85. Selectman Falconi talked to Terry O'Neill of the Mass. Highway Department. Ms. O'Neill said that this project was to be funded by Federal Aid monies but has been delayed for so long that it is now all State money. Therefore this Agreement does not need to be signed. Administrative Assistant will request a letter from the State to this effect and will inquire regarding use of the easements by the owners and the State. Also Administrative Assistant will ask about the landscaping.

TREASURY WARRANTS SIGNED BY SELECTMEN

P299	\$57,398.41	1-25-94	TOWN PAYROLL
G301	19,062.94	1-25-94	FEDERAL TAX/VET.
G303	185,539.75	1-28-94	TOWN PAYABLES
G305	1,172.55	1-28-94	FALCONI OIL
G307	<u>3,639.10</u>	1-28-94	SCHOOL CAFETERIA

TOTAL \$266,812.75

9:00 p.m. Meeting adjourned.

*Janice Conlin*  
Janice C. Conlin  
Administrative Assistant  
mrp

(Approved by Selectmen 2/15/94)

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, February 15, 1994

7:00 p.m. Board convened meeting in Conference Room A and by roll call vote went into Executive Session with Town Counsel Frederick A. Busconi. Present were: Selectman James W. Falconi, Selectman Thomas W. McAuliffe, and Administrative Assistant Janice C. Conlin. (Chairman Davis O. Cowles was absent.)

7:45 p.m. Convened in open meeting in the Conference Room A, first floor of the Town House.

Present: James W. Falconi, Selectman Thomas W. McAuliffe, and Administrative Assistant Janice C. Conlin.

Absent: Chairman Davis O. Cowles.

MINUTES APPROVED

Board VOTED to approve Minutes of January 25, 1994.

APPOINTMENTS

ADA Committee Board VOTED to appoint Edgar A. Phaneuf, Jr., 171 Middle Road, his term to expire June 30, 1994.

Rural Character Task Force (ad hoc). Board VOTED to appoint the following, their terms to expire 6/30/94:

- ◆ Scott M. King, 7 Blackthorn Drive
- ◆ Susan Faccenda Peghiny, 4 Latisquama Road (as rep. of Public Works Planning Board)

Coordinator/Liaison to work with Mass. Highway Dept. Community Compliance Section.  
Board VOTED to appoint Assistant DPW Supt. Donald Buzzell.

LICENSES

Board granted 1994 Common Victualler's Licenses to:

- ◆ Sebastian M. Filho dba Mamma Rosa's Pizza, 90 Southville Road
- ◆ Legend Enterprises dba Subway of Southboro, 21-A Turnpike Road

**SCHEDULED MEETINGS**

7:30 p.m. Representative Barbara Gardner gave the Selectmen an update on various subjects such as: speed limit for Rt. 9 in Southborough, pedestrian crossing over Route 9, public housing bond, public duty rule, community policing, rate relief for MWRA communities, DARE grants, Chapter 90 transportation bond, Title V, Open Space Bond, Local Aid Trust Fund, adv. on back of lottery tickets, etc.

7:45 p.m. Meeting with Public Works Planning Board - to sign Agreement regarding design services for the consolidation of Department of Public Works facilities. Board VOTED to sign contract.

8:00 p.m. Board discussed Police Department budget for FY '95 and Warrant Articles with Police Chief William J. Colleary. Approved by 2-0 VOTE.

8:15 p.m. Board discussed Fire Department budget for FY '95 with Fire Chief Peter Phaneuf. \$515,122 Fire Dept. Budget approved by 2-0 VOTE. Article for computerized dispatching compatible with Town House system approved by 2-0 VOTE. Vehicle Articles request approved (ladder truck \$95,000). Radio study Article was approved at amended dollar amount - \$99,600.

**OTHER BUSINESS TRANSACTED**

Board set a date for meeting on March 15 to discuss the Phillips property, Middle Road, and Woodland Road safety issues.

Board noted receipt of \$10,000 contribution to the town from Saint Mark's School. A letter of appreciation will be sent.

**WARRANTS SIGNED BY SELECTMEN**

P309	46,717.54	2/1/94	TOWN PAYROLL
P311	147,350.24	2/1/94	SCHOOL PAYROLL
G313	60,718.07	2/1/94	FEDERAL TAX/MISC.
G315	49,325.40	2/4/94	SCHOOL PAYABLES
G317	31,464.90	2/4/94	SCHOOL PAYABLES
G319	<u>48,479.79</u>	2/4/94	SCHOOL PAYABLES
<b>TOTAL</b>	<b>384,055.94</b>		
P321	61,077.79	2/08/94	TOWN PAYROLL
G323	22,255.90	2/08/94	FEDERAL TAX
G325	2,085.84	2/11/94	FALCONI OIL
G327	<u>78,235.68</u>	2/11/94	TOWN PAYABLES
<b>TOTAL</b>	<b><u>163,655.21</u></b>		

P329	48,667.02	2/15/94	TOWN PAYROLL
P331	155,854.46	2/15/94	SCHOOL PAYROLL
G333	53,833.36	2/15/94	FEDERAL TAX
G335	<u>200.00</u>	2/15/94	BUCK GENERAL FUND
TOTAL	258,554.84		

8:45 p.m. Adjourned meeting.



Janice C. Conlin  
Administrative Assistant

mrp

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MINUTES OF MEETING  
BOARD OF SELECTMEN

Wednesday, February 16, 1994

7:30 p.m. Convened at Fire Headquarters, 21 Main Street.

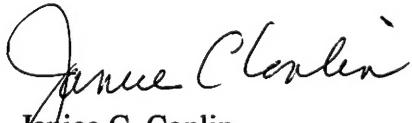
Present: Selectman James W. Falconi, Selectman Thomas W. McAuliffe, and Administrative Assistant Janice C. Conlin.

Absent: Chairman Davis O. Cowles

SCHEDULED MEETINGS

7:30 p.m. Board met with the Planning Board to discuss Brentwood Subdivision. Present for the Planning Board were: Members: Jean Bigelow, Charles Gaffney, Louis Bartolini, Walter Mattson and Donald Morris; Town Planner Wayne Thies. Present for Brentwood: Alfred C. Bafaro, President of Albro/Southborough Limited Partnership, and Attorney Philbin. Discussed submitting application to LIP Program.

9:35 p.m. Adjourned meeting.

  
Janice C. Conlin  
Administrataive Assistant

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MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, February 22, 1994

7:30 p.m. Convened meeting in Conference Room A, first floor of the Town House.

Present: Chairman Davis O. Cowles, James W. Falconi, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin and Marjorie Putnam (Ass't to Admin. Assistant)

MINUTES APPROVED

Chairman Cowles and Selectman Falconi VOTED to approve Minutes of January 18, 1994. (Selectman McAuliffe did not attend 1/18/94 meeting.)

RESIGNATIONS

Board accepted the resignation received from Selectman James W. Falconi from SHOPC, effective February 17, 1994.

APPOINTMENTS

SHOPC. Chairman Cowles and Selectman McAuliffe VOTED to appoint Bonnie J. Phaneuf, 179 Middle Road, as a citizen-at-large, to fill the unexpired term of Donna Berryman, her term to expire 6/30/94. (Selectman Falconi did not vote due to a conflict of interest.)

TRANSFER STATION PRO-RATED STICKER FEE

Selectmen VOTED unanimously to prorate Transfer Station Sticker fees effective March 15, 1994. This is only for new residents and residents who have moved to a new location whose landlord had previously provided for their trash removal. All stickers expire on September 15, 1994. Prorated fee is \$2/week.

SEAT BELT POLICY

It is the policy of Southborough that all employees wear seat belts while operating or riding in municipally-owned or leased vehicles, or in other vehicles while on municipal business unless the law explicitly does not require them to do so.

A large percentage of municipal employees operate cars, trucks, and other municipal mobile equipment in the course of their work. Driving places heavy demands upon an employee's alertness, judgment and skill. Driving errors an employee may make can be costly to the municipality, but of greater importance is the potential which exists for serious injuries to the employee and members of the general public.

Municipal vehicles are easily identified as such and constitute a traveling advertisement seen by many citizens. They have what advertising men call "high exposure". This exposure exerts an important influence upon good or bad public relations for the municipality, since safe, courteous driving habits build a positive public image. In addition, naturally, the application of the principles of defensive driving helps avoid accidents.

Unanimous VOTE of the Board of Selectmen.

#### SCHEDULED MEETINGS

7:45 p.m. Board met with Robert Melican, Assistant Superintendent of Schools, to discuss Early Retirement Incentive Program. Last year 62 cities and towns accepted this Program. There is no cost to the Town and savings will be applied. This will enable the School District to retire teachers early and bring other people in at a lower salary. Chairman Cowles left the table and did not vote due to a conflict of interest. MOTION was made by Selectman McAuliffe, seconded by Selectman Falconi, and VOTED in the affirmative, as follows:

To accept the provisions of Section 83 of Chapter 71 of the Acts of 1993, as amended, known as the "Education Reform Act of 1993," to provide for an Early Retirement Incentive Program for the members of the Massachusetts Teachers' Retirement System employed by the Southborough Public Schools, with said program to include a five-year additional credit for age, service, or a combination thereof and a limit of ten(10) on the number of eligible employees.

#### ANNUAL TOWN MEETING WARRANT

Re Police Dept. Budget. Police Chief Colleary had requested to add an additional person and an Administrative 20 hour person who would be responsible for traffic duty. New equipment is to be added. Selectman McAuliffe made a MOTION to reduce the Police Department budget by the amount that included the full-time patrolman and by the 20 hours that was included for additional administrative staff. VOTE: Selectman McAuliffe and Chairman Cowles voted in favor. Selectman Falconi voted against the Motion. (He was in favor of adding an additional Police Officer this year and suggested that the State help on its roads.) Selectman McAuliffe made another MOTION to put \$5,000 into the overtime account for traffic control and reduce the Police Department budget in the amount of \$38,828. Selectman McAuliffe and Chairman Cowles VOTED in favor of the Motion. Selectman Falconi voted against.

Selectmen signed the Annual Town Meeting Warrant.

CONTRACTS

Selectmen awarded contract by a unanimous VOTE for Protection of the Rural Character of Southborough to Dawon-Smith Planning Consultants, 2 West St., Hadley, MA 01035, contingent upon the provision that they have insurance as provided by the contract.

OTHER BUSINESS TRANSACTED

Selectmen noted 2/22/94 letter from Fire Chief Peter Phaneuf to Police Sgt. William Webber regarding 2/14/94 medical emergency.

WARRANTS SIGNED BY SELECTMEN

P337	60,473.56	2/22/94	TOWN PAYROLL
G339	20,763.30	2/22/94	FEDERAL TAX
G341	1,210.00	2/25/94	FALCONI OIL
G343	<u>87,622.19</u>	2/25/94	TOWN PAYABLES
TOTAL	170,069.05		
P345	45,209.80	3/1/94	TOWN PAYROLL
P347	145,547.75	3/1/94	SCHOOL PAYROLL
G349	49,756.30	3/1/94	FEDERAL TAX
G351	407,626.20	3/1/94	INSURANCE/ASSESSMENT
G353	3,351.86	3/4/94	SCHOOL CAFETERIA
G355	747.61	3/4/94	SCHOOL CAFETERIA
G357	34,479.88	3/4/94	SCHOOL PAYABLES
G359	<u>5,973.64</u>	3/4/94	SCHOOL PAYABLES
TOTAL	692,693.04		

8:25 p.m. Adjourned meeting.

*Marjorie R. Putnam*

Marjorie R. Putnam  
Assistant to Administrative Assistant

mrp

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MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, March 8, 1994

7:30 p.m. Meeting convened in Conference Room, first floor of the Town House.

Present: Chairman Davis O. Cowles, Selectman James W. Falconi, Selectman Thomas W. McAuliffe and Administrative Assistant Janice C. Conlin.

APPOINTMENTS

Rural Character Task Force (ad hoc). Board VOTED unanimously to appoint Richard V. Upjohn (representing Conservation Commission), 65 Deerfoot Road, and Susanne H. Traini (representing Board of Health), 1 Deerfoot Road, their terms to expire 6/30/94.

LICENSES

Common Carrier's License. As all documents presented were in order, the Board VOTED unanimously to grant a Limousine License to Marc T. Cascio dba Cascio Limousine Service, 29 Break Neck Hill Road, Southborough, MA. Mr. Cascio met with the Board at 7:45 p.m.

SPECIAL TOWN MEETING 4/11/94 at 7:30 p.m.

Selectmen VOTED unanimously to sign Special Town Meeting Warrant for April 11, 1994 at 7:30 p.m., Woodward School, Cordaville Rd.

MERIT INCREASES

The Board VOTED unanimously to grant merit increases to the following: Edith Levangie (plus a promotion to Grade 2), Joan Ferretti, Patrice Kline, Phyllis Auricchio, Jacqueline A. Mahoney, Martha Palmer (plus a promotion), Ann M. Mauro, and Marjorie Putnam (promotion increase).

DONATION IN LIEU OF TAXES

Board noted February 21 letter from Fay School donating \$5,000 to the town in recognition of the town's services to the school.

BALLOT QUESTIONS

Notice was received from Town Clerk Paul Berry that ballot questions are due to his office by Friday, April 1, 1994.

TRANSFER STATION FY 1995 STICKER FEE

MOTION was made by Selectman McAuliffe, seconded by Selectman Falconi, and VOTED that the annual fee remain at \$100 per household. VOTE: Chairman Cowles and Selectman McAuliffe for. Selectman Falconi against. Motion carried.

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OTHER BUSINESS TRANSACTED

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Bridge Street Bridge and Route 85 Bridge (over CONRAIL).  
Selectmen would like Mass. Highway Department's District Highway Director Peter Donohue to meet with the Board to discuss these two issues. The Selectmen are concerned that the Bridge Street bridge has not been replaced and also the Board would like to designate an alternate route while the Route 85 bridge is being replaced.

Pedestrian Safety. Board noted letter dated February 25 from Kathleen E. Hofer and Katherine Whitehouse expressing their concerns and asking for the Selectmen's support. Memo is to go to Acting DPW Supt. Donald Buzzell and Police Chief William Colleary asking them to review the suggestions in this letter and to send their comments to the Board.

TREASURY WARRANTS SIGNED BY SELECTMEN

P361	\$48,951.67	3-08-94	TOWN PAYROLL
G363	54,234.36	3-08-84	FED. TAX/INS./ASSESS.
G365	803.27	3-11-94	FALCONI OIL
G367	<u>52,200.89</u>	3-11-94	TOWN PAYABLES

Total \$156,190.19

Meeting adjourned at 8:30 p.m.

*Janice C. Conlin*  
(P)  
Janice C. Conlin  
Administrative Assistant

mrp

(Approved by Selectmen 3/29/94)

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, March 15, 1994

Fire Headquarters, 21 Main Street

7:00 p.m. Board met in Executive Session to discuss collective bargaining strategy.

Present: Chairman Davis O. Cowles, Selectman James W. Falconi, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, and Marjorie R. Putnam (Assistant to Administrative Assistant).

APPOINTMENTS

Inspector of Animals. Board VOTED unanimously to nominate Lindsay S. Robbins, 78 Deerfoot Road.

Veterans' Grave Officer. Board VOTED unanimously to re-appoint George A. Hubley, Sr., 103 Southville Road, his term to expire 4/1/95.

Registrar of Voters. Board VOTED unanimously to re-appoint Charles A. Keller, Jr., 87 Turnpike Road, his term to expire 4/1/97.

Public Weigher. Board VOTED unanimously to re-appoint Roger Moss, 116 Ruggles St., Natick 01760 (for Brown Van & Storage, Turnpike Road), his term to expire 3/9/95.

Central Mass. Resource Recovery Committee. Board VOTED unanimously to re-appoint John W. Boland, Jr., 12 Richards Road, as representative of the Board, his term to expire 3/15/95. Acting Superintendent Donald Buzzell will attend meetings in Mr. Boland's absence.

Southborough Roads Safety Committee (ad hoc). Board VOTED unanimously to create this new committee. This committee will study not only Route 9 but all roads in Southborough. Board then appointed the following as members:

Kevin R. Moran, 91 Mt. Vickery Rd.  
Harold O. Kiess, 6 Mt. Vickery Rd.  
Russell A. Fustino, 189 Woodland Rd.  
Lynne C. Morrison, 176 Woodland Rd.  
John F. Nemensky, 149 Woodland Rd.  
Joseph C. Lesieur III, 6 Oregon Rd.  
James W. Falconi, 34 Oregon Rd.

This new committee will meet on Tuesday, March 22 at 7:30 p.m. at Fire Headquarters.

CONTRACTS/AGREEMENTS

Town of Southborough Local Area Network. Board VOTED unanimously to award this contract to On-Line Systems Support, Inc., 28 Upton Road, Grafton, MA 01519. Out of the six companies that bid, On-Line Systems Support, Inc. received the highest rating for confidence and were also the lowest price.

Protection of the Rural Character of Southborough (grant). Board signed Agreement with Dawson-Smith, 2 West Street, Hadley, MA 01035.

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SCHEDULED MEETINGS

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7:30 p.m. to 7:50 p.m. Open meeting convened with a discussion of possible uses of the Town's newly acquired Phillips property on Middle Road.

William Rudd (Public Works Planning Board) stated that the DPW will need a parcel of land but at this time the site plan does not state the number of feet needed. The issue is too complex to make any decision at this time. The recycling center is expected to grow and they will need a buffer zone.

Elaine Beals (Chairman of Open Space Preservation Commission) hopes that much of the land can stay open.

Ron McAdow (Open Land Foundation) also wants to preserve open space. Peter Kallander (Open Land Foundation) would like the town to post signs to allow the townspeople to walk on this property, show parking areas, show description of the parcel, and show maps where walking areas would be. This would be with the approval of Mr. Leeds (abutter).

John Leeds (118 Middle Road) stated that Mr. Phillips' daughter would appreciate a sign on the property such as "The Albert J. Phillips Farm".

Wayne Thies (Town Planner) would like the DPW to work with the Planning Board and stated that the Wellesley recycling center is park-like.

Robert Connors, representing Commonwealth Gas, stated he attended this meeting "just to listen" but that COM/GAS is still interested in the property and would be more than interested in hearing any proposal the town has.

Robert Jachowicz (Chairman of SHOPC) would be interested in a donation from the town for affordable housing. At this time SHOPC has not been designated as a nonprofit agency.

The Selectmen feel that this issue should be discussed in September or October. Then Public Works Planning Board would have a better idea what they would be recommending. Selectman Falconi is not in favor of selling any house lots on Middle Road and is not in favor of any access road on Middle Road. He would like to see some sort of passive recreation allowed on this land.

The planned uses for this property has to go back to Town Meeting for a decision.

8:15 p.m. to 9:22 p.m. At the request of Woodland Road residents, the Board held this meeting to discuss the safety issues as listed in a memorandum from Russ Fustino and Lynne Morrison dated 3/5/94.

Police Chief Colleary has increased the radar patrol on Woodland Road and speed is being enforced more than on other roads. At least 44 citations have been issued since June as well as many verbal warnings. It is the discretion of the officer whether or not to issue just a verbal warning. Thickly Settled signs have been installed which mean 30 miles per hour speed limit. Many people do not know what "thickly settled" means.

Selectmen stated that if sidewalks are put in, land taking is involved and at the south end there would be a serious tree loss. The Town needs a sidewalk master plan. Re-engineering of Woodland Road would require money. All streets have too much traffic and everyone drives too fast.

Russ Fustino gave his presentation on his memo. Input was given from many residents. Sherman Ball (42 Woodland Road) stated that the traffic hasn't changed much in the 10 years he has lived on Woodland road.

Selectmen suggested that the new committee "Southborough Roads Safety Committee" take a look at the proposal by Mr. Fustino and report back to the Selectmen with its recommendations.

TREASURY WARRANTS SIGNED BY SELECTMEN

P369	\$50,535.83	3-15-94	TOWN PAYROLL
P371	144,617.47	3-15-94	SCHOOL PAYROLL
G373	51,098.06	3-15-94	FEDERAL TAX
G375	19,945.65	3-15-94	TOWN PAYABLES
G377	51,657.48	3-18-94	SCHOOL PAYABLES
TOTAL: \$317,854.49			

9:22 p.m. Board VOTED to adjourn the meeting.

*Marjorie R. Putnam*  
Marjorie R. Putnam

mrp

(Approved by Selectmen 3/29/94)

MINUTES OF EXECUTIVE SESSION  
BOARD OF SELECTMEN

Tuesday, March 15, 1994

Present: Chairman Davis O. Cowles, Selectman James W. Falconi, Selectman Thomas W. McAuliffe and Janice C. Conlin, Administrative Assistant.

7:00 p.m. Meeting convened in open session at Fire Headquarters, 21 Main Street. A Motion was made and seconded to go into Executive Session for the purpose of union negotiations strategy. The Chairman stated that the Selectmen would return into open session at the conclusion of the Executive Session.

A roll call vote was taken with Selectmen Cowles, Falconi and McAuliffe voting in the affirmative. Executive Session was held in Fire Chief's office.

Due to Supreme Judicial Court decision both in Ayer and Northborough to invalidate the provisions of collective bargaining regarding reappointments, the Selectmen discussed the reappointment of police officers in June 1994. The Motion was made and seconded to notify the police union by handing the following letter to the union President at the next negotiation session on March 30, 1994 and to send the same letter by certified mail to all Police Union members:

"March 31, 1994

CERTIFIED MAIL R.R.R. # \_\_\_\_\_

William Webber, President  
Local 167, Mass. C.O.P.  
c/o Southborough Police Department  
19 Main Street  
Box 207  
Southborough, MA 01772

Re: Reappointment of Officers

As you are aware, the Supreme Judicial Court, in both the Ayer and Northborough cases, ruled that the decision of whether or not to reappoint a police officer is the exclusive managerial prerogative of the Board of Selectmen. This would appear to invalidate the "appointment" provisions of the collective bargaining agreement. However, in a spirit of cooperation, the Board wishes to advise the Union that it will be reviewing each officer's suitability for reappointment for a new term of appointment to be effective July 1, 1994. To avoid any conflict with the notice provisions of the "Appointment" clause by copy

of this letter sent to each officer's residence, all bargaining unit members will be notified of the possibility of non-reappointment.

Should the Union want to discuss this matter, or have any suggestions concerning the subject, feel free to notify me right away.

Sincerely,

David O. Cowles  
Chairman

cc: Police Chief William J. Colleary  
All Bargaining Unit Members (certified mail) "

The Selectmen took a roll call vote on this Motion and Selectmen Cowles, Falconi and McAuliffe voted in the affirmative.

The Motion was made and seconded to send a letter to Town Clerk Paul J. Berry informing him that the Town House remained open on Thursday, March 3, 1994 even though there was a severe snowstorm. All employees who did not report to work either charged this day to either vacation or personal day. In order to be fair and equal to all employees, his employees must be required to do the same. Due to the misunderstanding about the building being open, Mr. Berry can charge the time for the one employee who had no personal or vacation time when the time becomes available.

The Selectmen took a roll call vote on this Motion and Selectmen Cowles, Falconi and McAuliffe voted in the affirmative.

A Motion was made and seconded to return into Open Session at 7:20 p.m. A roll call vote was taken on this Motion and Selectmen Cowles, Falconi and McAuliffe voted in the affirmative.

Executive Session adjourned at 7:20 p.m.

*Janice C Conlin*  
Janice C. Conlin  
Administrative Assistant

(Approved by Selectmen 4/5/94)

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, March 29, 1994

7:00 p.m. Convened meeting in Meeting Room at Fire Headquarters, 21 Main Street.

Present: Chairman Davis O. Cowles, James W. Falconi, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin and Marjorie Putnam (Ass't to Admin. Assistant)

**MINUTES APPROVED**

Board VOTED unanimously to approve Minutes of March 8 and 15, 1994.

**RESIGNATIONS**

Board accepted the resignation from Historic District Study Committee received from Richard E. Noble, effective March 20, 1994.

**APPOINTMENTS**

Historical Commission. Board VOTED unanimously to appoint John L. Hubley, 206 Southville Road, to fill the unexpired term of Jannette V. Soucy, his term to expire 6/30/95.

**CONTRACTS**

Computer Contract. Board signed Agreement with On-Line.

Board signed Addendum to Rural Task Force Character Agreement.

**SCHEDULED MEETINGS**

7:00 p.m. Board met with Acting DPW Superintendent Don Buzzell to discuss FY '95 budget and ATM Articles. Increase in budget was due to MWRA increase. There is no control re this increase. Board VOTED unanimously to accept the budget as submitted. Board VOTED unanimously to support DPW Articles: Art. 14 (Chapter 90 Highway Improvements) and Article 15 (Public Works Equipment Purchase). Article 16 (Design and Construction of Public Works Facility) will be withdrawn as the Committee needs more time.

7:45 p.m. Road Acceptance Public Hearings were held with the Planning Board and Acting Superintendent of Public Works. Present for the Planning Board were: Jean Bigelow (Chairman), members Charles Gaffney, Lee Bartolini and Town Planner Wayne Thies. Present for DPW were: Acting Supt. Don Buzzell, Bill Rudd (DPW Plan. Bd.)

The streets discussed were as follows: Asaree Drive (Article 42), Presidential Drive (Article 43), Glenwood Road (Article 44), Alexandra Circle (Article 45), Moore Road (Article 46) and Andrews Way (Article 47).

Asaree Drive: Motion was made to accept this street pending final review prior to Annual Town Meeting. Planning Board wants road finished first. Selectmen McAuliffe and Falconi voted in favor. Chairman Cowles voted against.

Presidential Drive and Glenwood Road: Motion was made to accept these streets subject to final agreement between the town and the developer to finish remaining items on punch list, and adequate bond for whatever work remains. Vote: unanimous.

Alexandra Circle. Acting DPW Supt. Buzzell had a long punch list. Motion was made to accept this street subject to completion of the punch list that will be agreed between the Town and the developer. Vote: unanimous.

Moore Road. Mr. Buzzell said this road is in excellent shape. Motion was made to accept this street subject to final completion of items that the DPW has. Vote: unanimous.

Andrews Way. Mr. Buzzell said this road is in good shape. He talked to the owner regarding a punch list. Motion was made to accept this street subject to the completion of the number of items the owner has agreed to. Vote: unanimous.

The final acceptance of these roads will be voted on at the Annual Town Meeting of 4/11/94.

**OTHER BUSINESS TRANSACTED**

A request for Special Counsel by Conservation Commission was discussed. Town Counsel had stated that he did not have wetlands expertise. Board VOTED to table this request until someone from the Conservation Commission can attend a meeting with the Selectmen to discuss this issue.

WARRANTS SIGNED BY SELECTMEN

P379	46,781.35	3/22/94	TOWN PAYROLL
G381	16,433.03	3/22/94	FEDERAL TAX
G383	1,462.23	3/25/94	FALCONI OIL
G385	72,360.57	3/25/94	TOWN PAYABLES
G387	3,435.89	3/25/94	SCHOOL CAFETERIA
G389	<u>33,231.86</u>	3/25/94	SCHOOL PAYABLES
TOTAL	173,704.93		
P391	57,105.85	3/29/94	TOWN PAYROLL
P393	147,727.28	3/29/94	SCHOOL PAYROLL
G395	53,459.60	3/29/94	FEDERAL TAX
G397	<u>68,537.16</u>	3/29/94	TOWN PAYABLES
TOTAL	326,829.89		

8:47 p.m. Adjourned meeting.

*Marjorie R. Putnam*

Marjorie R. Putnam  
Assistant to Administrative Assistant

mrp

[S:\selmin\94mtgs\selmg329]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, April 5, 1994

7:30 p.m. Meeting convened in Conference A, first floor of the Town House.

Present: Chairman Pro Tem James W. Falconi, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, and Marjorie R. Putnam (Assistant to Administrative Assistant).

Absent: Chairman Davis O. Cowles (out of town on business).

MINUTES APPROVED

Selectmen approved Executive Session Minutes of March 15, 1994.

APPOINTMENTS

Assistant Treasurer/Collector. Selectmen VOTED to re-appoint Jennifer A. Bishop, 9 Break Neck Hill Road, her term to run from July 1, 1994 to June 30, 1995.

MetroWest Growth Management Committee. Selectmen VOTED to appoint James W. Falconi as the Board's representative.

MWRA Citizens Advisory Committee. Selectmen VOTED to appoint Henry C. Valcour, Jr., 10 John Street, to replace Don Buzzell (re: installing a 400 MGD water treatment facility in Southborough).

LICENSES

Massachusetts Lottery Keno. Board VOTED that the Town of Southborough has no objections to the issuance of Keno licenses in this town.

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SCHEDULED MEETINGS

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7:35 p.m. to 8:15 p.m. Discussion re site plan of RourkeEno. This company plans to relocate and build on Crystal Pond Road (Data General property) a warehouse and office for paper distribution. Formal presentation had been made on April 4 before the Planning Board (site plan board). The Board was present at that presentation. Also present was Charles Gaffney of the Planning Board. Presentation was made by Max Day, Physical Distribution Manager. Also present was Lawrence M. Beals of Beals Associates, Inc. Selectmen expressed their concerns re the lighting issue. Selectmen prefer the commercial lighting to be the same as at building located at 225 Turnpike Road which are 10 feet in height. However, RourkeEno needs 20 foot heights to accommodate some of their vehicles and would be willing to shield lighting on 20 ft. poles from any neighbors. Discussion subjects: lighting, number of employees, possible taxes. Selectmen felt there would be

slight traffic impact. Selectmen will attend the Zoning Board of Appeals Hearing scheduled for April 6 and endorse this plan at that Hearing.

Selectmen VOTED that the Board of Selectmen recommends approval of the RourkeEno Site Plan subject to approval of all necessary permits and approvals from the ZBA and Conservation Commission and any changes that may be requested by the Planning Board. Planning Board will be so notified of Selectmen's approval of the site plan.

8:30 p.m. Selectmen moved to the Front Foyer, first floor of the Town House, to meet with the Advisory Committee and other committees.

8:30 p.m. Liz Henry, Chairman of the Recreation Facilities Committee, gave an update regarding the committee's ATM Article #32.

Selectmen's VOTE: \$20,000 to fund this article as requested by the committee.

Advisory Committee VOTE: \$17,375 (9-0-9).

8:55 p.m. Bob Bezokas, Cemetery Study Committee, gave an update regarding the committee's ATM Article #48 (accepting land from MDC). The committee is looking at different sites for cemetery land as there are only 243 lots available for sale. At the rate of the sales, this land will be gone in about four years. Neary School property is not suitable as it is in a residential area and there are wetlands there. Re: MDC land - it has to be proved to the MDC that this land would not be contaminated by use by the town. It was felt by the committee that if the town accepts the land at Town Meeting it would show our interest in the land. If the land can't be used for cemetery purposes, it could be used for something else. MDC would probably put some restrictions on the land given to the town. No vote was taken on this Article.

9:20 p.m. Don Floyde, Chairman of the ADA Committee, gave an update regarding committee's ATM Article #30. Discussed lift options to the second floor of the Town House. Incline lift is preferred as it folds up when not in use. A full size elevator would cost over \$100,000. Selectmen VOTED to approve the funding of this Article at \$38,000. Advisory Committee also VOTED (9-0-0) to fund this Article at \$38,000.

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OTHER BUSINESS TRANSACTED

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Selectmen and Advisory Committee discussed revenue projections re the Annual Town Meeting (levy figures, Proposition 2-1/2, "free cash", etc.).

Warrant Articles

As of this date the Selectmen have approved the funding of the following articles and budgets:

Articles:

Police Cruisers (Art. 17)	\$ 34,000
Police/Dispatch Computer (Art. 19)	32,000
DPW Roads (Art. 13)	150,000
DPW Equipment (Art. 15)	53,000
Fire Aerial Ladder (Art. 26)	95,000
Communications Equip. (Art. 27)	99,600

Budgets:

Police	\$704,154
Fire	516,800
DPW (Highway, Cemetery, Tree)	692,037
DPW (Water)	445,619

Board noted letter from L'Abri Fellowship Foundation donation \$500 in lieu of taxes.

Chairman Pro Tem read March 10 letter of apology addressed to the Board of Selectmen from Police Officer Charles A. Keller regarding a traffic stop and his comments made at that time. Chairman Pro Tem Falconi stated that the Board could not accept this letter under the Executive Session provision of Mass. General Laws and therefore it is a matter of public record.

Chairman read March 30 letter from AVCOA regarding a complaint filed by Gulbankian Bus Lines. Mr. Gulbankian is claiming that AVCOA did not allow for competitive bidding.

Bridge Street Bridge and Sudbury River Bridge. Selectmen VOTED that after the Bridge Street bridge is reconstructed and open to traffic, the bridge over the Sudbury River be repaired and closed to truck and automobile traffic and open only to pedestrians. Administrative Assistant to contact Hopkinton Administrator and inform him of the Board's decision.

Board signed "Dog Warrant" to enable the Animal Control Officer to pick up unlicensed dogs.

TREASURY WARRANTS SIGNED BY SELECTMEN

P399	\$44,587.78	4-5-94	TOWN PAYROLL
G401	78,827.92	4-5-94	FEDERAL TAX/INS.
G403	663.33	4-8-94	FALCONI OIL
G405	2,118.07	4-8-94	SCHOOL CAFETERIA
G407	21,919.14	4-8-94	SCHOOL PAYABLES
G409	<u>40,211.78</u>	4-8-94	TOWN PAYABLES
TOTAL	\$188,328.02		

10:30 p.m. Meeting Adjourned:

*Marjorie R. Putnam*

Marjorie R. Putnam

(Approved by Selectmen 5/24/94)

MINUTES OF MEETING  
BOARD OF SELECTMEN

Monday, April 11, 1994

6:45 p.m. Meeting convened in Teachers Room of the A. S. Woodward School, Cordaville Road.

Present: Chairman Davis O. Cowles, Selectman James W. Falconi, Selectman Thomas W. McAuliffe, and Administrative Assistant Janice C. Conlin. Also present was John W. Boland, Department of Public Works Superintendent.

This meeting was scheduled before the Annual Town Meeting to meet with John W. Boland to discuss the conditions of the six roads listed in the ATM Warrant for acceptance as town roads: Asaree Drive (Art. 42), Presidential Drive (Art. 43), Glenwood Road (Art. 44), Alexandra Circle (Art. 45), Moore Road (Art. 46) and Andrews Way (Art. 47).

Selectman Falconi stated that the only road that is completed and should be accepted is Moore Road (Art. 46). The list of what needs to be done as per John Boland is quite involved. A couple of streets have structural deficiencies - Presidential and Alexandria have the most. Andrews Way needs a couple of weeks to complete. Asaree needs a topcoat. Selectman Falconi is not in favor of accepting these roads but might be willing to call a Special Town Meeting in the Fall to accept these roads.

Chairman Cowles stated that the policy has always been that the roads must survive one winter completed.

Selectman McAuliffe does not want to call a Special Town Meeting in September or October just to accept roads. Chairman Cowles stated that the expense is not worth it.

Moore Road. Unanimous VOTE: that the Selectmen recommend at ATM that Moore Road (Article 46) be accepted as a town road.

Asaree Drive. Unanimous VOTE: that the Selectmen recommend at ATM not to accept Asaree Drive (Art. 42) as a town road as it does not meet the standards to be accepted as a town road.

Presidential Drive: Unanimous VOTE: that the Selectmen recommend at ATM not to accept Presidential Drive (Art. 43) as a town road as it does not meet the standards to be accepted as a town road. It was also noted that the developer had not filed a legal description of this road with the Town Clerk.

Glenwood Road: Unanimous VOTE: that the Selectmen recommend at ATM not to accept Glenwood Road (Art. 44) as a town road as it does not meet the standards to be accepted as a town road. It was also noted that the developer had not filed a legal description of this road with the Town Clerk.

Alexandra Circle: Unanimous VOTE: that the Selectmen recommend at ATM not to accept Alexandra Circle (Art. 45) as a town road as it does not meet the standards to be accepted as a town road.

Andrews Way: Unanimous VOTE: that the Selectmen recommend at ATM not to accept Andrews Way (Art. 47) as a town road as it does not meet the standards to be accepted as a town road.

Warrant Article 32: Recreation Facilities Article. Recommend funding as recommended by Advisory Committee at \$17,375.

6:58 p.m. Meeting adjourned.

  
Janice C. Conlin  
Administrative Assistant

mrp

(Approved by Selectmen 5/24/94)

MINUTES

BOARD OF SELECTMEN

April 19, 1995

PRESENT: Chairman Davis O. Cowles, Thomas W. McAuliffe, James W. Falconi, and Janice C. Conlin, Administrative Assistant.

ABSENT: Marjorie R. Putnam, Asst. Administrative Asst.

The meeting was called to order at 7:30 PM in open session at the Fire Station.

SCHEDULED APPOINTMENTS

7:30 p.m. The Board of Selectmen as result of the defeat of Article 30 to install a lift for the disabled to access the second floor of the Town House discussed the issue of whether Town Boards and Committees should meet on the second floor. Representatives of the Conservation Commission and the Board of Health stated that not being able to meet on the second floor created a great deal of inconvenience. These Boards are not able to access their files and computers. In addition the Conference Room A and the Foyer of the Town House have their limitations and can only accommodate so many people. The Fire Station is available but utilizing it means carrying files, etc. and at times overloads the parking lot so that public safety vehicles cannot exit and enter. Chairman Cowles moved that the Board of Selectmen require that all Town Boards and Committees hold meetings in disabled accessible locations. The motion was seconded but failed with Chairman Cowles voting aye and Selectmen Falconi and McAuliffe voting nay. Both Selectmen voting in the negative wanted additional information from the Attorney General's Office before issuing such a directive.

7:45 p.m. John Grady Dockstader, a member of the Boy Scouts, wrote a letter to the Selectmen asking about the Bridge Street bridge which has been out of service for a few years due to it being in disrepair. Mr. Dockstader was present to hear a report on the status of replacing the Bridge. The latest report from Peter Donahue, Mass Highway District Engineer, indicates that it will be replaced within the next two months.

8:00 p.m. Don Floyde submitted a petition with regard to the unsafe conditions caused by vehicles parked during games held at Mooney Field. The issues are the safety of pedestrians and access for public safety vehicles. The motion was made and seconded that diagonal parking be banned along the frontage of Mooney Field and only parallel parking be allowed; that the areas designated "No Parking" also be designated a "Tow Zone" and

that an additional sign be erected to indicate additional parking in the Finn School parking lot. The vote was unanimous.

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OTHER BUSINESS TRANSACTED

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The recommendations from the Southborough Roads Safety Committee regarding Woodland Road will be forwarded to the DPW, Police and Fire Chiefs for their comments.

A letter of appreciation for the dedication to Donna Berryman in the Annual Report was read into the record from Thomas Berryman.

A letter from the Chapel of the Cross was read into the record stating their gift of \$350 in lieu of taxes.

TREASURY WARRANTS SIGNED BY SELECTMEN

P411	\$147,338.44	04/12/94	School Payroll
P413	\$ 43,678.16	04/12/94	Town Payroll
G415	\$ 49,842.48	04/12/94	Federal Tax
	\$240,859.08		

Meeting adjourned 9:00 p.m.

*Janice Conlin*  
Janice C. Conlin  
Administrative Assistant

(Approved by Selectmen 5/3/94)

MINUTES OF BOARD OF SELECTMEN MEETING  
Tuesday, May 3, 1994

7:30 p.m. Meeting convened at Fire Headquarters, 21 Main Street.  
[Meeting was videotaped by Southborough Channel 12.]

Present: Chairman Davis O. Cowles, Selectman James W. Falconi,  
Selectman Thomas W. McAuliffe, and Administrative Assistant Janice  
C. Conlin.

Absent: Marjorie R. Putnam (on vacation).

Since this was Chairman Cowles last meeting as Selectman, the  
Board presented him with his own gavel (gilt-edged sledge hammer)  
and a gift certificate to White's Corner Restaurant.

MINUTES APPROVED

Selectmen VOTED unanimously to approve Minutes of 4/19/94.

APPOINTMENTS

Full-time Police Dispatcher. Selectmen VOTED (2 to 0 - Selectman  
McAuliffe not voting) to appoint Michael H. McAuliffe, 132  
Marlborough Road, Southborough, as full time dispatcher, subject  
to the successful completion of a physical examination. His term  
will expire 6/30/94. He will be starting at Grade 1, \$10.70 per  
hour, effective May 18, 1994.

LICENSES

Fuel Storage License. Selectmen VOTED (2 to 0 - Selectman Falconi  
not voting) to grant a License to Twenty-Nine Boston Road Realty  
Trust, 29 Boston Road, Southborough, MA (nearest cross street:  
Main Street) to retain license for 100,000 gallons of heating oil  
and diesel fuel and increase existing gasoline storage tanks from  
15,000 gallons to 30,000 gallons of gasoline, totalling 130,000  
gallons of fuel in underground tanks. This License supersedes all  
previous licenses issued. Plan and License were approved by Fire  
Chief Peter Phaneuf.

PERMITS

Permit to Open Road requested by NYNEX for 7 Bantry Road and 16  
General Henry Knox Road - GRANTED by unanimous VOTE.

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SCHEDULED MEETINGS

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7:30 p.m. Board met with Falconi Brothers, 29 Boston Road, re  
application for a fuel storage license. Selectman Falconi excused  
himself from the table and did not participate due to a conflict.  
License was approved - see details under "LICENSES".

7:45 p.m. Selectmen commended Julia Barker Little (a volunteer EMT for the Southborough Fire Department) for saving a life by performing C.P.R. on an individual in cardiac arrest on Friday, January 17, 1994.

8:00 p.m. Public Hearing was held for comments regarding MWRA (EOEA Project #9370) proposing to locate a Water Treatment Plant on the following locations:

1. Walnut Hill Road site - Northborough, Southborough, Marlborough border.
2. Sudbury Reservoir site, Southborough - north of Stoney Brook Golf Course.
3. Sawyer Bluff @ Wachusett Reservoir.
4. River Road site, South Berlin.
5. Rock Hill Site, Bartlett Street, Northborough.

Issues of concern discussed: transportation, noise, public health and wetlands. Final comments are due to MEPA by May 25.

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OTHER BUSINESS TRANSACTED

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As requested by Town Clerk Paul J. Berry, Selectmen VOTED unanimously to purchase two optical scan voting systems (required by Secretary of State) to be used for Town Election.

As requested by Kevin Sturgeon, 40 Atwood Road, Selectmen VOTED unanimously to allow him to clean the pond at Mooney Field for the Boy Scout's service project.

Selectmen proclaimed the week of May 8 - 14, 1994 as Emergency Management Week.

Town House, second floor, was VOTED unanimously to be closed to posted open meetings. All such meetings must be held in a location accessible to the disabled. Stanley Eichner of Attorney General's Office has stated that the Town would be in violation of the Federal ADA Act and in violation of Massachusetts state statute if the Town continues to meet on the second floor. All meetings must be posted for and held in a disabled accessible location. All Boards, Commissions and Committees are to be so notified

Guardrails on Route 9. Selectmen VOTED unanimously to replace the guardrails with jersey barriers when the Massachusetts Highway Department resurfaces and makes improvements on that road.

Selectmen VOTED unanimously to allow the Police Department to dispose of unclaimed bicycles stored at the Police Station. The Explorer Post may use them for their yard sale.

Board noted letter from Commonwealth of Massachusetts, Office of Special Projects, regarding dedication of the Hall of City Flags. Chairman Falconi will attend dedication ceremonies.

Letter of thanks was received from Bob and Jean Bigelow for scroll presented to them at the Annual Town Meeting on April 11, 1994.

Re: Traffic control - Main Street and Route 85. Copy of February 25, 1994 letter from Kathleen E. Hofer and Katherine Whitehouse is to be sent to the Southborough Roads Safety Committee for their review.

10:00 p.m. Meeting was adjourned.

  
Janice C. Conlin  
Administrative Assistant

mrp

(Approved by Selectmen 5/24/94)

MINUTES OF MEETING OF BOARD OF SELECTMEN  
Tuesday, May 10, 1994

[This meeting was televised by Southborough's Channel 12 and broadcast on May 11 and 12.]

7:30 p.m. Meeting convened in the Front Foyer, first floor of the Town House.

Present: Selectmen James W. Falconi, Thomas W. McAuliffe and William J. Christensen (newly elected on May 9, 1994), Administrative Assistant Janice C. Conlin and Marjorie R. Putnam (Assistant to Admin. Ass't).

First order of business was to welcome new Selectman William J. Christensen.

Second order of business was to elect a new Chairman of the Board. Board VOTED (2-0-1) to elect James W. Falconi as Chairman for the upcoming year.

APPOINTMENTS

Historical Commission. Board VOTED unanimously to appoint Donald J. Floyde, 240 Parkerville Road, as a member, his term to expire 6/30/95 (this filled a vacancy on the Commission).

Southborough Housing Opportunity Partnership Committee (SHOPC). Board VOTED 2-0-1 to appoint William J. Christensen as the Selectmen's representative to fill the unexpired term of James W. Falconi, his term to expire 6/30/94.

CONTRACTS

Upon recommendation of DPW Superintendent John Boland, the Board VOTED unanimously to award contract for ReflectORIZED Pavement Marking to low bidder Hi-Way Safety Systems, Inc., 55 Woodrock Road, East Weymouth, MA 02189 as per their bid dated 5/3/94.

MERIT INCREASES

Selectman McAuliffe stated that he had met with Police Chief William Colleary re Dispatcher Joseph Bennett, Mary Guilford (Treasurer/Collector) re Faith Mulligan and Janice Conlin re Maureen Colleary and agreed with their recommendations. Therefore, the Board VOTED unanimously to grant the merit increases as recommended by the department heads.

MWRA WATER TREATMENT PLANT - EOEA #9370

This is a continuation of discussion of public hearing held by Selectmen on May 3 at the Fire Station. Chairman announced that there will be a MWRA public briefing on the "Wachusett Water

Treatment Plan Phase II- Site Screening" on Tuesday, May 17 at 7:30 p.m. in Memorial Hall, 3rd floor, Marlborough City Hall, 140 Main St. All Selectmen plan to attend. May 10 letter from Roger and Karen Challen (29 Oak Hill Rd.), May 8 letter from John and Deborah McCabe (30 Pinecone Lane), and Brian Long (6 Ledge Hill Road) expressing their disapproval of Southborough site, were read into the record. MEPA address was stated so that residents could express their opinion or concerns directly: MEPA, 100 Cambridge Street - 20th floor, Boston 02202 Project #9370. The Fire Chief is checking into the safety aspect for the site. Since comments are due by May 25, the Selectmen will VOTE on May 24 in order to send a final letter to MEPA. All three Selectmen are opposed to the Southborough site. Selectmen would like all department heads, especially the public safety departments, Public Works Dept., Conservation Commission, and Planning Board, to respond to this issue. Town of Framingham to be alerted re MWRA's proposal and May 17 hearing in Marlborough. Administrative Assistant will discuss this matter at the In-House meeting with department heads scheduled for May 13.

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SCHEDULED MEETINGS

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8:00 p.m. Meeting with Southborough Open Land Foundation (SOLF) re Phillips Middle Road property recently purchased by the Town last August. Speaking for SOLF were Ron McAdow and Peter Kallander. Also present were DPW Supt. John Boland, Don Buzzell (Acting DPW Supt.) and William Rudd (Public Works Planning Board). DPW Supt. John Boland stated that there is a site plan on hand but is only a working document, not a final document. No one is satisfied with the plan at this point. It is a document to get the project moving. There is a long "laundry list" which has to be dealt with regarding this site. Mr. McAdow stated that SOLF would like to get involved. Mr. Boland suggested that the Public Works Planning Board be allowed to independently proceed to the next step. Discussions are still in the preliminary stage. All the issues have to be put on the table. Then a joint meeting could be scheduled with the Public Works Planning Board and SOLF. At the Selectmen's meeting of March 15, several people expressed interest: SOLF, Open Space Preservation Commission, abutter John Leeds (118 Middle Road), Planning Board, Commonwealth Gas Company (Robert Connors), and SHOPC. William Rudd (Public Works Planning Board) stated that all their meetings are posted and everyone is welcome to attend.

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OTHER BUSINESS TRANSACTED

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Board noted invitation from Veterans Council of Southborough to participate in the annual Memorial Day Parade on Monday, May 30, starting at 9 a.m. at the Marlborough Savings Bank parking lot.

All Selectmen plan to attend.

Chairman Falconi announced that placement of items on the Selectmen's Agenda will close at noon on the Friday before the next meeting.

TREASURY WARRANTS SIGNED BY SELECTMEN

G417	\$21,704.17	4-19-94	FEDERAL TAX/POSTAGE
P419	60,026.51	4-19-94	TOWN PAYROLL
G421	488.82	4-22-94	FALCONI OIL
G423	4,527.10	4-22-94	SCHOOL PAYABLES
G425	48,103.21	4-22-94	TOWN PAYABLES
TOTAL	<u>\$134,849.81</u>		
P427	\$61,650.29	4-26-94	TOWN PAYROLL
P429	147,046.59	4-26-94	SCHOOL PAYROLL
G431	55,520.51	4-26-94	FEDERAL TAX
G433	165,338.56	4-26-94	DEBT/COUNTY TAX
TOTAL	<u>\$429,555.95</u>		
P435	\$47,959.26	5-3-94	TOWN PAYROLL
G437	17,515.33	5-3-94	FEDERAL TAX
G439	87,643.90	5-3-94	INSURANCE
G441	5,007.05	5-6-94	SCHOOL CAFETERIA
G443	201.70	5-6-94	FALCONI OIL
G445	29,194.89	5-6-94	SCHOOL PAYABLES
G447	73,342.81	5-6-94	TOWN PAYABLES
TOTAL	<u>\$260,864.94</u>		
P449	\$49,052.41	5-10-94	TOWN PAYROLL
P451	145,325.36	5-10-94	SCHOOL PAYROLL
G453	50,998.64	5-10-94	FEDERAL TAX
G455	875.00	5-10-94	TOWN PAYABLES
TOTAL	<u>\$246,251.41</u>		

8:45 p.m. VOTED to adjourn the meeting.

*Marjorie R. Putnam*  
Marjorie R. Putnam

(Approved by Selectmen 5/24/94)

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, May 24, 1994

7:30 p.m. Convened meeting in Conference Room A, first floor of the Town House..

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, and Administrative Assistant Janice C. Conlin.

Absent: Marjorie Putnam (Ass't to Admin. Assistant)

MINUTES APPROVED

Chairman Falconi and Selectman McAuliffe approved (2-0-1) Minutes of April 5, April 11 and May 3, 1994. Board VOTED unanimously Minutes of May 10, 1994.

APPOINTMENTS

Southborough Cultural Arts Council. Board VOTED unanimously to reappoint Nancy Arone Bassett, 79 Sears Road, her term to expire February 27, 1996.

MBTA Study Committee. Board VOTED unanimously to appoint, as a representative of the Planning Board, Richard E. Johnson, 11 Johnson Road, his term to expire June 30, 1995.

SHOPC. Board VOTED unanimously to appoint, as a representative of the Planning Board, David W. Parry, 22 Main Street, his term to expire June 30, 1995.

APPOINTMENT PROCESS. Regarding Annual Appointments. A Memorandum is to go to all Chairmen of Boards, Committees and Commissions asking if the members whose terms are about to expire wish to continue in their appointed capacity. It is to be indicated if they have been in attendance at meetings at least 80% of the time. If they wish to continue, the Selectmen's office should be notified. Response is due by June 10, 1994. Appointments will be done on June 28, 1994. It is assumed the incumbent will want to be reappointed. Those who do not wish to be appointed should contact the Selectmen's office.

Regarding ZBA reappointments, Chairman Falconi would like to interview them first.

## CONTRACTS

Group Insurance Advisory Contract. Board VOTED unanimously to sign contract with EBS Foran Insurance and Advisory Services, Osterville, MA.

Board VOTED unanimously to sign Southborough Department of Public Works Contract for Fiscal Year 1994 and Fiscal Year 1995.

## PERMITS

Board VOTED unanimously to grant request by Pilgrim Church to hold a Flea Market and Bake Sale at Town House parking lot on June 25 from 8:30 a.m. to 2:00 p.m.

## SCHEDULED MEETINGS

none

## OTHER BUSINESS TRANSACTED

Woodland Road. Present: Russ Fustino (Southborough Roads Safety Committee) and Police Chief William J. Colleary. Board discussed letter from the committee dated 3/8/94 recommending improvements for safety on Woodland Road:

1. 3-way stop at the intersection of Richards and Woodland: 1 stop sign heading north on Woodland Rd. and 1 stop sign hearing south on Woodland Rd., 1 stop sign on Richards Road.
2. 2-way stop at the intersection of Break Neck Hill Road and Woodland Rd.: 1 stop sign on Break Neck Hill Rd. heading under the Mass. Pike underpass, 1 stop sign on Woodland Road heading south
3. 2-way stop at the intersection of Woodland Rd. and Oregon Rd.: 1 stop sign heading north on Woodland Rd., 1 stop sign on Oregon Rd. already present.
4. a new 30 miles per hour speed limit sign posted on Woodland Road on existing thickly-settled sign
5. replace the speed limit sign on Woodland Rd. at Route 9
6. pedestrian crosswalk on Woodland Rd. at the intersection of Richards Rd. and a second crosswalk on Woodland Road at the intersection of Oregon Rd.
7. one single yellow line down the center of Woodland Rd. instead of a double yellow line.

Board VOTED unanimously to direct DPW to install 30 mph speed limit signs under the thickly settled signs on Woodland Road.

Board VOTED unanimously to table the request for stop signs until further information is put before them.

Board VOTED unanimously to paint crosswalks at the following locations:

across Richards Road near the intersection of Woodland Road,  
across Woodland Road at the intersection of Richards Road,  
across Woodland Road at the intersection of Woodbury Road,  
across Oregon Road at the intersection of Woodland Road,  
across Woodland Road at the intersection of Oregon Road.

The Board instructed the DPW to make certain that all of the remaining crosswalks in the town are painted.

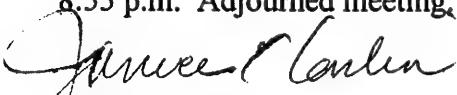
Posting of thickly settled signs on Route 85. The Board instructed the DPW to post thickly settled signs, with 30 mph speed limit signs under them, for the area along Route 85 from the cemetery to where School Street comes out. The speed limit will be 20 mph when school lights are flashing.

Wachusett Treatment Plant. The Board of Selectmen instructed Administrative Assistant Janice Conlin to request a 60 day extension of comment period for the Supplemental Environmental Impact Report for the Treatment Plant.

TREASURY WARRANTS SIGNED BY SELECTMEN

P457	54,904.60	5/17/94	TOWN PAYROLL
G459	18,671.38	5/17/94	FEDERAL TAX
G461	75.63	5/20/94	FALCONI OIL
G463	36,370.00	5/20/94	TOWN PAYABLES
G465	2,553.60	5/20/94	SCHOOL CAFETERIA
G467	<u>26,717.94</u>	5/20/94	SCHOOL PAYABLES
TOTAL	139,293.15		
P469	54,235.10	5/24/94	TOWN PAYROLL
P471	148,448.20	5/24/94	SCHOOL PAYROLL
G473	<u>52,145.70</u>	5/24/94	FEDERAL TAX/HEALTH
TOTAL	254,829.00		

8:55 p.m. Adjourned meeting.

  
Janice C. Conlin  
Administrative Assistant

mrp

[S:\selmin\94mtgs\selmg524]

Executive Session Minutes

Board of Selectmen

Wednesday, May 25, 1994

Front Foyer, Town House

**Present for Police Union:** Sgt. William Webber and Officer Michael Harpster, Atty. Alan Shapiro.

**Present for Management:** Chairman James Falconi, Thomas W. McAuliffe, Chief William Colleary, Town Counsel Frederick Busconi, Administrative Assistant Janice C. Conlin. Selectmen William Christensen arrived at 8 p.m.

The following corrections were made to the May 4, 1994 Minutes:

- #22. Add : "and charge a 10% administration fee."
- #23. Insert after "vacation leave": "The Union agreed to insert the word "sick" after the word "seven (7)" in the fifth sentence.
- #27. Add: Union and Management agreed to delete Section 6 of Article XVI.
- #8. Add: Management offered to replace their proposal of a two hour minimum with a three hour minimum. Court Time is on hold.

The discussion then proceed with the issue of evaluations as presented in a letter dated May 18, 1994 from the Union. The Chief expressed some concerns with the procedure as presented. He stated that this department does not have a training officer. The Selectmen suggested that the Union and the Chief work out theses differences in a T.Q. M. session . There was agreement that the evaluation itself be referenced in the contract and that reference would guarantee that the Union would have input on the rules and regulations or the process. The evaluation form would not be part of the contract.

The discussion then returned to the September 17, 1993 letter the Union from the Management . There is agreement on #1, 2, 3, 4, 5, 6, 9, 12, 16, 17, 19, 20, 21, 22, 23, 25, 27, 28; and on hold is 7, 8, 10, 11, 13, 14, 18, 26. Item #15, first part is settled and the second item is on hold.

#24. Article XVI Section 1. - There was agreement to replace the word "derogatory" in the proposal with "indefensibly disloyal".

The Union then stated that they had only a few issues on the table of which one is shift bidding. The Unions position is that if a police officer has been on the job for a period of time, he/she should be able to have control of his/her schedule by seniority. The Chief stated that he under management rights has the right to assign officers to shifts and he does not want it changed. The Union understands that if you are a Court Officer or in any position , that requires that you be on a particular shift. The Chief also has the right to determine how many are to be on what shift. However, if someone is not doing their job, they should be disciplined. They should be warned, then suspended and if necessary fired. The Union's position is that shift bidding by seniority is an negotiable item. The Union is not proposing to change the Management rights . They want to add language to shift bid by seniority. This item is on hold to be discussed at a T.Q. M. session.

Executive Session Minutes , Police Union , May 25, 1994 - Page 2

The dollar issues that remain are:

- #8 Court Time
- #15 Reserves
- #18 Vacation
- #26 Insurance

#26 Insurance - The contract now reads that the Town pays 50% of the health and life insurance. Presently the Town pays 50% of the indemnity plan and 90% of the HMO plans. The Union would like the latter language included in the contract. This item is on hold.

Atty. Shapiro stated that there is the aforementioned money issues, management rights and some minor language issues. He also stated that with the inflation rate at 2.5% or 3.5%, an officer is not getting ahead with the proposed package and the Union is not prepared to give on the dollar issues. In addition the Union is not being compensated for agreeing to the language changes. One issue that is very important to the Union is the Quinn Bill. For very little money you can give the Union added income and the State will pay half. The Union would be willing to include language to address the problem of the State not funding its half. With the acceptance of the Quinn Bill , the Union would be willing to concede on some of the other issues that might be important to Management. The Union would be willing to talk about accepting some of the management rights language , using the Reserves more, and cutting down the court time. The Union stated that for about \$8,000, the Quinn Bill could be adopted. The Union would give up the Education Increment. For instance. Webber and Cain would receive \$7,200 of which the State would pay \$3,600, with the Town paying \$3,600 less the present Education Increment of \$1,800 or a net of \$1,800. If the State did not fund it, the Union would only receive the Town's half. The Quinn Bill pays 10% for an Associates Degree, 20% for a Bachelors Degree and 25% for Master or Law Degree. In order to appease the officers without a degree, the ones with a degree would give up their longevity and double the longevity of the officers without a degree. Therefore, the Town would spend about the same on longevity . The five officers with degrees would receive the following:

	Quinn	Without Quinn
Webber	\$1,800	\$1,800
Cain	\$1,800	\$1,800
Hagen	\$4,000	\$2,000
Harpster, M.	\$4,000	\$2,000
Harpster, W.	\$1,650	\$1,200

The Town would receive \$18,000 to \$20,000 from the State. Management stated that the Town would have to pay more for retirement as result of the Quinn Bill.

Management would like the Union to come back with a proposal of what they would give up for the Quinn Bill.

Management stated that they would like the strong management rights, no shift bidding by seniority, more use of the Reserves, and Court time from four hours to three.

Item #10 and #11 of the Sept. 17, 1993 letter, Management agree to pull.

Item #14 Management does not want to pay Officers for attending Arbitration Hearings. The Union puts this issue on hold.

Item #15 , 18 are money issues.

Executive Session Minutes, Police Union , May 25, 1994 - Page 3

Item #19 Health Ins. Management suggested that maybe they could accept the Quinn Bill if the Town reduced its portion to 70%. The Union did not feel that their membership would accept this offer.

Management caucused and returned to the session suggesting that the Union come back with a proposal . A week later we will meet to negotiate further. The Union will submit the proposal by June 7.

The meeting adjourned at 9 p.m.

*Janice C. Conlin*  
Janice C. Conlin  
Administrative Assistant

emp5.25

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, June 7, 1994

7:00 p.m. Meeting convened at the Community House, 28 Main Street. The Selectmen awarded \$1,000 scholarships to Lynne O'Brien, 30 Oregon Road; Brian W. Smith, 11 Foley Drive; Liane V. Kinchla, 11 School Street; Theodore Green, 2 John Matthews Road; and Rachel I. Ross, 31 Flagg Road.

7:30 p.m. Convened meeting in Conference Room A, first floor of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Administrative Assistant Janice C. Conlin and Marjorie Putnam (Assistant to Admin. Assistant).

NAGE PROMOTIONS

George A. Mooney III (Cemetery Division) As recommended by DPW Superintendent John Boland, the Selectmen VOTED unanimously to reclassify Mr. Mooney from Laborer (Grade 1) to Truck Driver (Grade 2) effective 8/5/93.

Kimberley D. Kiess (Library). As recommended by Judith Williams, Library Director, Selectmen VOTED unanimously to promote Ms. Kiess from Library Page to Library Assistant at Grade 2 (\$10.31/hour) effective 7/1/94.

PERMITS

Road Opening Permit. Selectmen VOTED unanimously to allow Wayne Miller to open Clifford Street to install water service to Number 31.

AGREEMENTS

Chairman Falconi signed Red Cross Statement of Understanding.

SCHEDULED MEETINGS

7:40 p.m. to 7:58 p.m. Board met with Don Floyde, Chairman of the American With Disabilities Act Committee. The Committee asked the Selectmen to tell them what direction to take at this point in time. Discussion subjects: sidewalks, curb cuts, various town buildings, etc. The Board wants to keep the Committee intact. The DPW is to be notified that the curb cuts have to be done by January 26, 1995.

7:59 p.m. to 8:10 p.m. Board met with the SOS (Save Our Community) Group to discuss the Water Treatment Plant. Spokesperson was Mike Foran. He said that the May 23 meeting was an excellent first step. Comments are due to MEPA by July 22, 1994. These will be made public at that time.

9:01 p.m. to 9:13 p.m. (unscheduled meeting) Mr. Taranath Yarabothu (3 Andrews Way) complained about his neighbor's cabana at 1 Andrews Way, Brian W. Dutko. Mr. Yarabothu stated he felt that there was insufficient setback for the cabana. A 25' setback is required. The Building Inspector said it is okay and gave a permit to Mr. Dutko. Building Inspector will be asked to look at this issue again and check to see if the plot plan is certified. Building Inspector felt this building was well within the boundary line. Mr. Yarabothu was told he had two options: (1) have his boundary line surveyed, or (2) go to the Zoning Board of Appeals for a decision.

OTHER BUSINESS TRANSACTED

Southville Road. Complaints have been received regarding speeding and noise level by trucks on this road. Need to have more speed limit signs along this road. This has been a problem since 1977 when it was first brought to the attention of the Selectmen. The Police Department will be asked to enforce the speed limit. The car carrier companies and truck companies will be contracted by the Police Dept.. The problem is there is no alternate route. The question is why has this problem reoccurred?

Early Retirement. Selectmen read June 2, 1994 letter from Robert E. Melican, Assistant Superintendent of Schools, asking the Board to amend their February 22, 1994 vote to accept the Early Retirement Incentive Program for the Southborough staff who are members of the Mass. Teachers Retirement Board. Therefore the Board VOTED unanimously:

That the Board accept the provisions of Section 83 of Chapter 71 of the Acts of 1993, as amended, known as the "Education Reform Act of 1993," to provide for an Early Retirement Incentive Program for the members of the Massachusetts Teachers' Retirement System employed by the Southborough Public Schools.

Chapter 90 State Aid (Highways). Prepared by DPW Supt. John Boland, the Board approved Chapter 33, Acts of 1991 "Chapter 90" Project Request. Estimated Project(s) Cost: \$137,580; Chapter 15 Apportionment: \$140,558; Unexpended Balance \$140,558. The Town has to spend the money, then the State will reimburse the Town.

Snow Removal Overrun of \$32,209. Board noted and discussed June 2 letter from DPW Supt. John W. Boland. Mr. Boland suggested two methods of resolving the deficit: (1) Raise on the new fiscal recap per Chapter 44, Section 31D, or (2) Reserve Fund Transfer. Selectmen VOTED unanimously to advise the Board of Assessors to raise the sum of \$32,209 on the recap to cover the expense of snow removal overrun.

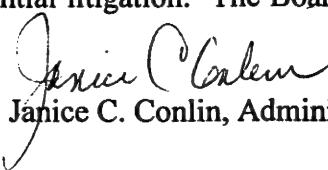
Comments on 9/90. Comments are due June 9. Proposed businesses: R & D to retail. Concerned about the traffic pattern. "Suicide Ramp" will be addressed by the Planning Board. Traffic analysis shows about 659 cars per hour. They estimate about 400 cars coming from Rt. 30/Firmin Avenue. Traffic will be increased by 50% at that intersection. Hopefully, the traffic light at the Ground Round will break traffic. There has been no mention of White Bagley Road/Rt. 30 corridor being improved. About 24,000 cars per day are expected at 9/90. Selectmen are concerned about the air quality from the cars. Chairman Falconi and Selectman Christensen will draft a letter. Selectman McAuliffe will approve the finished product.

Harvard Primate. Board noted \$15,000 check received for public safety use. Letter of appreciation will be sent.

TREASURY WARRANTS SIGNED BY SELECTMEN

P457	54,904.60	5/17/94	TOWN PAYROLL
G459	18,671.38	5/17/94	FEDERAL TAX
G461	75.63	5/20/94	FALCONI OIL
G463	36,370.00	5/20/94	TOWN PAYABLES
G465	2,553.60	5/20/94	SCHOOL CAFETERIA
G467	<u>26,717.94</u>	5/20/94	SCHOOL PAYABLES
TOTAL	139,293.15		
P469	54,235.10	5/24/94	TOWN PAYROLL
P471	148,448.20	5/24/94	SCHOOL PAYROLL
G473	<u>52,145.70</u>	5/24/94	FEDERAL TAX/HEALTH
TOTAL	254,829.00		
G475	146,938.95	6/03/94	TOWN PAYABLES
G477	155.70	6/03/94	FALCONI OIL
G479	377,218.52	5/31/94	FEDERAL TAX/ASSESS.
P481	<u>52,974.39</u>	5/31/94	TOWN PAYROLL
TOTAL	577,287.56		
P483	46,502.53	6/7/94	TOWN PAYROLL
P485	153,154.42	6/7/94	SCHOOL PAYROLL
G487	<u>52,647.24</u>	6/7/94	FEDERAL TAX
G489	338.00	6/10/94	FALCONI OIL
G491	55,454.97	6/10/94	SCHOOL PAYABLES
G493	<u>51,727.57</u>	6/10/94	TOWN PAYABLES
TOTAL	359,824.73		

9:13 p.m. Board took a roll call vote and VOTED unanimously to go into executive session to discuss potential litigation. The Board stated they will not reconvene in open session.

  
Janice C. Conlin, Administrative Assistant

mrp

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EXECUTIVE SESSION MINUTES

Board of Selectmen

TUESDAY, June 7, 1994

CONF. A TOWN HOUSE

**Present for Selectmen:** Chairman James Falconi, Thomas W. McAuliffe, William Christensen and Administrative Assistant Janice C. Conlin.

The meeting convened in executive session at 9:30 PM after a 15 minute recess. At 9:15, the Selectmen voted in open session by a roll call vote to go into executive session. The vote was unanimous. The Chairman stated that the Board will not return to open session.

The issue to be discussed was permitting George Killam, Firefighter, to receive holiday pay while out on sick leave. The contract state that the Firefighter will receive holiday Pay if they work the holiday or if it is their regular day off or a vacation day. The contract does not state that a firefighter will receive holiday pay if out on sick leave. However, in the past firefighter have received holiday pay for sick leave. The Selectmen were unaware of this. Holiday pay is paid twice a year. Therefore, it is difficult to audit unless a fireman is on extended sick leave as was the case with Firefighter Killam. The Board voted unanimously to give Firefighter George Killam nine (9) sick days instead of nine (9) holidays in pay. John Kendall, President, of the Union was invited to join the meeting. The Selectmen informed him of their decision. He will go back to the union members with this offer and let the Selectmen know if the union accepts this offer.

The Board then discussed hiring special legal counsel to represent the Town in the review of the siting of the MWRA Water Treatment Plant. The Board voted unanimously by a roll call vote to hire an environmental attorney and designated John Lundblad, Janice Conlin and Town Counsel along with the Chairman to recommend an environmental attorney to address this very important issue.

The Board voted unanimously by a roll call vote to adjourn the meeting at 10:10 PM.

*Janice Conlin*  
Janice C. Conlin  
Administrative Assistant

(Approved by Selectmen 7/12/94)

**Minutes Board of Selectmen  
Wednesday, June 16, 1994  
Neary School**

**Present for School Committee:** Chairman Beth A. Wittcoff, Diane O. Johnson, Catherine D. Alsterlund, David J. Dockstader, Mary Jane Mastrangelo.

**Present for Selectmen:** Chairman James Falconi, Thomas W. McAuliffe, William Christensen and Administrative Assistant Janice C. Conlin.

**Present for the School Building Study Committee:** Chairman Anne Freeman, Susan B. Pfaff, Boudewyn Kluge, Kathleen Jean Smith, Richard E. Falconi, Kevin R. Moran, and Barbara A. Murphy.

The meeting convened at 7:38 PM.

Chairman Anne Freeman of the School Building Study Committee presented a brief outline of the School Building Study Committee Report. The Study Committee has spent the last five months collecting, analyzing and compiling data concerning the use of space, school enrollment and a variety of factors affecting population growth in Southborough. The Committee has found that more classroom space is definitely needed in the next few years, specifically by the 1996-1997 school year. The SBSC recommends that the town call a Special Town Meeting to appropriate funds for feasibility study, based on the options presented by this School Building Study Committee to be completed by January 1995. Furthermore the Committee recommends that a School Building Study Committee remain in place to monitor the growth of the Town and the school enrollment; to validate the schools facility needs; and to determine what needs continue to exist at the levels perceived at this time.

Selectmen McAuliffe made the motion to call a Special Town Meeting for September 12, 1994 for the purpose of obtaining funds for a feasibility study and a cost analysis to add classroom space to the schools.

The Southborough School Committee, the School Building Study Committee and the Selectmen will meet in joint session on Tuesday, July 12, 1994 at the Fire Station at 7:00 PM to discuss the report presented this evening.

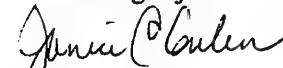
The School Committee adjourned their meeting at 8 PM and after a brief recess the Selectmen reconvened.

The first item of business was to reconsider the vote of the June meeting to give George Killam 9 sick days instead of 9 holidays. The motion was made and seconded to reconsider the motion made in executive session on June 7, 1994 regarding the sick item. The vote was unanimous to reconsider the vote.

Selectman McAuliffe moved to give Firefighter George Killam four (4) tours of sick time instead of the pay for nine holidays while he was out on sick leave. The motion was seconded and voted in the affirmative unanimously.

Administrative Assistant Janice Conlin was instructed to send out a memo to all Town House employees regarding reporting to work on time and rest periods. The issue is some employees being tardy and taking more than their allotted rest time. The Board also instructed Administrative Assistant Janice Conlin to send a letter to the Board of Selectmen in Ashland to reconsider their vote to only close one lane of the Oak St. Bridge while under repair. The Board feels that closing it entirely will lessen the time the residents are inconvenienced. Ashland does not have any residents nearby although the bridge is in Ashland. Southborough has several homes that will be bothered by the noise of the construction. Motorists will be inconvenienced whether one lane is left open or is closed completely.

The meeting adjourned at 8:30 PM.



Janice C. Conlin  
Administrative Assistant

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, June 28 1994

7:30 p.m. Board convened in the Front Foyer of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Administrative Assistant Janice C. Conlin, and Marjorie R. Putnam (Assistant to Admin. Ass't).

**APPOINTMENTS**

Annual Appointments. [See attached list of annual appointments voted by Board.] Re: Appointment of Rhonda Russian on the Conservation Commission, Ms. Russian stated that she excuses herself from acting on any MWRA issue as she is an MWRA employee. John Leeds was also present.

Grant Coordinator. Board VOTED unanimously to appoint Town Accountant Dorothy Phaneuf.

Special Counsel/Special Municipal Employees. Board VOTED unanimously to appoint Joseph J. Christian and Robert Tuchmann of Hale and Dorr, Counsellors at Law, for the siting of a Water Treatment Plant by the MWRA.

Special Municipal Employees (under M.G.L. Ch. 268A). Board VOTED unanimously to appoint Advisory Committee members Raymond Grenier, 2 Lovers Lane, and M. Jeanne Sholl, 188 Southville Road, their terms to expire 6/30/97.

**MERIT INCREASE**

As per recommendation of Town Clerk Paul J. Berry, the Board VOTED unanimously to grant a 3% merit increase for Judith G. Cononico effective 3/3/95. New rate: \$10/hour.

**SCHEDULED MEETINGS**

7:35 p.m. to 7:42 p.m. Meeting with Neil Ferris, Chairman of the Town Cemetery Study Committee. He gave a brief report based on the vote of the Annual Town Meeting where the Town agreed to accept the land from the MDC. The MDC needs a formal letter from the Board of Selectmen re the transfer of this land to the Town. Board will ask Town Counsel to draft a letter and also ask Town Counsel if there any other steps the Board

needs to take re this issue. The Selectmen would like the Town Cemetery Study Committee to stay active.

8:00 p.m. to 8:40 p.m. Meeting with ZBA Chairman Ted Bassett and member Sal Giorlandino. They are concerned regarding the number of petitions for variances. Is there any way to make sure before construction, does the Town need more engineering work done. The Town needs more control before the permits are granted. The ZBA does not want to keep bending the rules. Regarding the Brentwood Project - there should be no need for another public hearing. The ZBA turned down the last extension. It then went to Boston. Boston decided the ZBA was wrong. The Town Counsel told the ZBA it had a good case. The Selectmen had voted not to appeal. The ZBA feels that the Selectmen should support it. There should be more communication between the two boards. The Selectmen agreed. The ZBA said the Town Counsel seems to have issued two opinions on the Brentwood appeal. Selectmen will consult with Town Counsel about this. Administrative Assistant Conlin said that a certified foundation plan permit is required. However, mistakes are made. Problem is how to stop the mistakes being made. Selectmen would like to meet with Building Inspector Garfield to discuss what he feels the Selectmen need to do to avoid potential problems. The ZBA would like to Selectmen to attend ZBA hearings.

#### OTHER BUSINESS TRANSACTED

Board VOTED unanimously to spend \$9,000 from the Engineering Fund to hire John F. Travers, Architect, for a feasibility study for expansion to include an **elevator for the Town House to provide accessibility for the disabled.**

As recommended by Town Accountant Dorothy Phaneuf, the Board VOTED unanimously that \$736 be added to the **Inspections Revolving Fund** to cover revenues/expend. to 6/30/94.

Board closed **STM Warrant for 9/12/94** to receive Articles. Deadline: August 12, 1994.

#### TREASURY WARRANTS SIGNED BY SELECTMEN

P495	58,476.69	06/14/94	TOWN PAYROLL
G497	24,970.69	06/14/94	FEDERAL TAX/NEARY
G499	557.65	06/17/94	FALCONI OIL
G501	73,628.24	06/17/94	TOWN PAYABLES
G503	3,962.50	06/17/94	SCHOOL CAFETERIA
G505	515.00	06/14/94	FEDERAL TAX
G507	<u>32,048.95</u>	06/17/94	SCHOOL PAYABLES
<b>TOTAL</b>	<b>194,159.72</b>		

P509	53,103.48	06/21/94	TOWN PAYROLL
P511	332,691.90	06/21/94	SCHOOL PAYROLL
G513	84,658.91	06/21/94	FEDERAL TAX
G515	77.65	06/24/94	FALCONI OIL
G517	<u>38,395.16</u>	06/24/94	TOWN PAYABLES
<b>TOTAL</b>	<b><u>508,927.10</u></b>	<b>06/24/94</b>	<b>TOWN PAYABLES</b>

G519	38,208.13	07/01/94	TOWN PAYABLES
P521	69,362.85	06/28/94	TOWN PAYROLL
G523	23,968.22	06/28/94	FEDERAL TAX
G525	<u>108.24</u>	07/01/94	FALCONI OIL
<b>TOTAL</b>	<b>131,647.44</b>		

**FY 1995**

G001	<u>224,374.43</u>	07/01/94	TOWN PAYABLES
<b>TOTAL</b>	<b>224,374.43</b>		

9:32 p.m. Board VOTED unanimously by roll call vote to go into Executive Session with Fire Chief Peter F. Phaneuf for the purpose of discussing possible litigation regarding underground storage tanks. Selectmen will not reconvene at the end of the Executive Session.



Marjorie R. Putnam  
Assistant to Admin. Assistant

attachments: Annual Appointments  
Annual Police appointments

Received and filed in the office of the town clerk on July 6, 1994 at 8:45 A.M.  
**THE TOWN OF SOUTHBOROUGH**



*Paul J. Berry*

## **BOARD OF SELECTMEN**

June 30, 1994

Town House, Box 9109, Southborough, MA 01772-9109 508-485-0710

Paul J. Berry, Town Clerk  
Town House  
Southborough, MA 01772

**Re: Annual Appointments - All Terms Expire on June 30 of Year**

Dear Mr. Berry:

The following appointments were unanimously voted by the Board of Selectmen, unless otherwise indicated, at its meeting on Tuesday, June 28, 1994:

**AIDS' ACTION COMMITTEE (ad hoc) - 1 year**

Nancy L. Wheeler	12 Winter Street	1995
Margaret C. Steinberg	4 Wyndemere Drive	1995
Melinda L. Janko	48 Breakneck Hill Road	1995
Jacqueline Walsh	26 Lynbrook Road	1995
Judith R. Christensen	17 Granuaile Road	1995
Ilene Titus	27 Atwood Street	1995
Paula B. Fairchild	11 Pine Hill Road	1995

**(Selectman Christensen did not vote on this committee)**

**AMERICANS WITH DISABILITIES ACT (ADA) - 1 year**

Coordinator

Janice C. Conlin	20 Pinecone Lane	1995
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**AMERICANS WITH DISABILITIES ACT COMMITTEE (ad hoc) - 1 year**

Janice C. Conlin	20 Pinecone Lane	1995
Donald J. Floyd	240 Parkerville Road	1995
Robert W. Garfield	115 Thalia Drive	1995
	Feeding Hills, MA 01030	
Frederick M. Scott	1A Bigelow Road	1995
Betty Soderholm	3 Crestview Road	1995
Wayne H. Miller	6 Rockpoint Road	1995
Edgar A. Phaneuf, Jr.	171 Middle Road	1995

ANIMAL CONTROL OFFICER - 1 year

Charles F. Hamel 224 Boston Road 1995

BOARD OF APPEALS - 5 years

Edward C. Bassett, Jr. 79 Sears Road 1999

BOARD OF APPEALS - 1 year (Alternates)

Peter C. Norden 6 Wentworth Drive 1995  
Salvatore M. Giorlandino 8 John Matthews Road 1995

BUILDING DEPARTMENT - 1 year

Wiring Inspector

James A. McCaw 6 Stub Toe Lane 1995

Assistant Wiring Inspectors

Richard G. Trudel 16 Teresa Road, Hopkinton 1995  
Colleen K. McCaw 10 Middle Road 1995

CIVIL DEFENSE DEPT. OPERATIONAL STAFF - 1 year.

Director and Chief of Fire Service

Peter F. Phaneuf 179 Middle Road 1995

Deputy Director & Chief of Police Service

William J. Colleary, Jr. 91 Southville Road 1995

Communications Staff Technicians

Charles E. Wood 144 Marlboro Road 1995  
William H. Thorpe 65 Main Street 1995  
John L. Hubley 206 Southville Road 1995  
Michael A. Manzelli 10 Bryden Road 1995  
Anthony F. Alessi 206 Southville Road 1995

Emergency Medical Coordinator

John L. Kendall, Jr. 5 Cottage Street 1995

Transportation Officer

Michael G. Gulbankian 40 Mt. Vickery Road 1995

Chief, Water Service

Donald A. Buzzell 179 Woodland Road 1995

Legal Officer

Frederick A. Busconi 92 Framingham Road 1995  
(Selectman Falconi voted against this appointment)

Civil Defense Dept. (cont.)

Operations Staff

John Mauro, Sr.	35 Boston Road	1995
George F. Killam	61 Richards Road	1995
Kevin R. Moran	91 Mt. Vickery Road	1995
James J. Colleary	51 Central Street	1995
George A. Hubley, Jr.	210 Southville Road	1995
David J. Dockstader	260 Parkerville Road	1995
John D. Mauro, Jr.	3 Memorial Dr., Northboro	1995

Inspector of Buildings

Robert W. Garfield	115 Thalia Drive	1995
	Feeding Hills, MA 01030	

COMMERCIAL GROWTH PLANNING COMMITTEE (ad hoc) - 1 year

Selectmen Representative:

James W. Falconi	34 Oregon Road	1995
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Planning Board Representative:

Richard Johnson	11 Johnson Road	1995
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Board of Assessors Representative:

Arthur K. Holmes	73 Oak Hill Road	1995
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Citizen-at-large:

Peter C. Norden	6 Wentworth Drive	1995
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*(Selectman Falconi did not vote on this committee)*

COMPUTERS PURCHASE COMMITTEE (ad hoc) - 1 year

"Selection Committee for Purchasing Computers"

Janice C. Conlin	20 Pinecone Lane	1995
Mary B. Guilford	39 East Main Street	1995
Dorothy M. Phaneuf	171 Middle Road	1995
Paul J. Berry	6 Cherry Street	1995
Martha R. Palmer	189 South St., Northboro 01532	1995
John B. Butler, Jr.	4 Davis Road	1995
Roger W. Challen	29 Oak Hill Road, Fayville	1995

CONSERVATION COMMISSION - 3 years

Louis J. Bartolini	8 View Hill Road	1997
Rhonda L. Russian	8 John Matthews Road	1997

CONSERVATION COMMISSION - 1 year (Associate)

Catherine D. Alsterlund	82 Middle Road	1995
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ENERGY CONSERVATION MANAGER - 1 year

Robert W. Garfield, 115 Thalia Dr., Feeding Hills 01030	1995
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EMERGENCY PLANNING TEAM (SARA TITLE III) (ad hoc) - 1 year

FIRE DEPARTMENT:

Fire Captain 3 Memorial Drive 1995  
John D. Mauro, Jr. Northboro 01532

POLICE DEPARTMENT:

Police Chief  
William J. Colleary, Jr. 91 Southville Road 1995

CIVIL DEFENSE: 3 Memorial Drive  
Captain John D. Mauro, Jr. Northboro 01532 1995

DEPT. OF PUBLIC WORKS:

Supt. John W. Boland 12 Richards Rd. 1995

WATER DIVISION:

Donald A. Buzzell 179 Woodland Rd. 1995

HEALTH DEPARTMENT:

Paul C. Pisinski 44 Warren Street 1995  
Boylston 01505

LOCAL BUSINESS COMMUNITY: 5 Kathleen Dr.

Richard B. Crowley Franklin 02038 1995

CONSERVATION COMMISSION:

Richard V. Upjohn 65 Deerfoot Road 1995

PUBLIC INFORMATION REP.:

Margaret Head Meehan 6 Bantry Rd. 1995

BOARD OF SELECTMEN:

James W. Falconi 34 Oregon Road 1995  
(Selectman Falconi did not vote on this committee)

FAYVILLE VILLAGE HALL COMMITTEE - 1 year

Caesar J. Ghiringhelli 26 Central Street, 01745 1995  
Denson L. Satterfield, Jr. 20 Turnpike Road, 01745 1995  
James J. Colleary 51 Central St., 01745 1995

FENCE VIEWERS - 1 year

William G. Turner 5 Flagg Road 1995  
Marc Ross 14 Fairview Drive 1995

FIELD DRIVER - 1 year

Richard E. Falconi	14 Newton Street	1995
(Selectman Falconi did not vote for Field Driver)		

FIRE WARDEN - 1 year

Peter F. Phaneuf	179 Middle Road	1995
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HERITAGE DAY COMMITTEE (ad hoc) - 1 year

Warren G. Buzzell	9 Oak Hill Road	1995
David K. Falconi	28 Woodbury Road	1995
Beth A. Wittcoff	3 Skylar Drive	1995
Harriet Swart	17 Bryden Road	1995
Janet S. Sussman	17 Fairview Drive	1995
Janet M. Maney	21 Skylar Drive	1995
Jill W. O'Connor	13 Overlook Drive	1995
Harlow Clark	12 Flagg Road	1995
Donald J. Floyde	240 Parkerville Road	1995
(Selectman Falconi did not vote on this committee)		

HISTORICAL COMMISSION - 3 years

Earle Q. Watkins	17 Ward Road	1997
George A. Hubley, Sr.	103 Southville Road	1997

HISTORIC DISTRICT STUDY COMMITTEE (ad hoc) - 1 year

Donald M. Leavitt	24 Main Street	1995
David K. Falconi	28 Woodbury Road	1995
George A. Hubley, Sr.	103 Southville Road	1995
Carol A. Gay	25 Jericho Hill Road	1995
Alice Brenda Gaffney	211 Middle Road	1995
(Selectman Falconi did not vote on this committee)		

INSECT PEST CONTROL - 1 year

Brian C. Mauro	2 Foley Drive	1995
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MBTA STUDY COMMITTEE - 1 year

Kathleen B. Bartolini	8 View Hill Road	1995
Patricia M. Capone	21 Richards Road	1995
Heinz K. Franz	3 Hammond Street	1995
Bonnie J. Phaneuf	179 Middle Road	1995
Mark W. Davis	13 Skylar Drive	1995
James W. Falconi (Sel. rep.)	34 Oregon Road	1995
(Selectman Falconi did not vote on this committee)		

MUNICIPAL COORDINATOR (Right-To-Know Law) - 1 year

Joseph C. Mauro	19 Lamplighter Drive	1995
	Shrewsbury, MA 01545	

OPEN SPACE PRESERVATION COMMISSION - 5 years

Susan Ziegler	39 Woodbury Road	1999
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POUND KEEPER - 1 year

Charles F. Hamel	224 Boston Road	1995
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PROCUREMENT OFFICER, CHIEF - 1 year

Janice C. Conlin	20 Pinecone Lane	1995
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PUBLIC WEIGHERS & WEIGHERS OF COAL - 1 year

[For Brown Van & Storage Co.]

Charles L. Hunt	1129 Autumn Creek Circle	1995
(President of Brown Van)	Westerville, OH 43081	

Doris Butler	24-2 Wilson St., Marlboro	1995
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William Dastou	9 Rhodora Street, Lowell, MA	1995
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PUBLIC WORKS FOR THE TOWN OF SOUTHBOROUGH

Superintendent of Public Works - 3 years

John W. Boland, Jr.	12 Richards Road	1997
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Assistant Superintendent of Public Works - 1 year

Donald A. Buzzell	179 Woodland Road	1995
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Designer Selection Committee for Public Works Facilities (ad hoc)

Public Works Planning Board members:

John A. Lundblad	85 Main Street	1995
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Susan Faccenda Peghiny	4 Latisquama Road	1995
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William M. Rudd	215 Middle Road	1995
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DPW Superintendent:

John W. Boland, Jr.	12 Richards Road	1995
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Assistant DPW Superintendent:

Donald A. Buzzell	179 Woodland Road	1995
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RECREATION COMMISSION - 3 years

Donald P. Woods	85 Oak Hill Road	1997
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RECREATION FACILITIES COMMITTEE (ad hoc) - 1 year

Mary D. Davis	28 Clifford Street	1995
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Elizabeth Henry-Veeneman	269 Cordaville Road	1995
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Michael J. Sheridan	55 School Street	1995
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Isabelle Q. Murphy	11 MacNeill Drive	1995
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Linda C. Hubley	210 Southville Road	1995
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Susan Mary Strazie	7 Heather Lane	1995
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Recreation Facilities Committee (cont.)

Joseph B. Kacevich, Jr.	24 Sadie Hutt Lane	1995
Francine T. Schiebe	24 Clifford Street	1995
Susan Ziegler	39 Woodbury Road	1995
Lawrence Grant Little	19A Middle Road	1995
Monica Corey Armin	10 East Main St.	1995
Janice C. Conlin (ex-officio)	20 Pinecone Lane	1995

RECYCLING COMMITTEE (ad hoc) - 1 year

Seth Weinroth	15 Blackthorn Drive	1995
Deborah McHorney	107 Pine Hill Road	1995
Jane A. Smith	49 Deerfoot Road	1995
Paul K. Vaillette	11 Gilmore Road	1995
Melinda C. Hallisey	67 Flagg Road	1995
Jill H. Nagle	237 Parkerville Road	1995
Michael B. Hazeltine	8 Cherry Street	1995

RURAL CHARACTER TASKFORCE (ad hoc) - 1 year

Walter E. Mattson	46 Flagg Road	1995
James W. Falconi (Sel. rep.)	34 Oregon Road	1995
Susan Ziegler (Open Space rep.)	39 Woodbury Road	1995
Roger T. Baust	28 Latisquama Road	1995
Eleanor B. Stoddard	11 Maplecrest Drive	1995
Scott M. King	7 Blackthorn Drive	1995
Susan Faccenda Peghiny	4 Latisquama Road	1995
Richard V. Upjohn (Cons. Com.)	65 Deerfoot Road	1995
Susanne H. Traini (Health rep.)	1 Deerfoot Road	1995

(Selectman Falconi did not vote on this committee)

SAFETY COMMITTEE (ad hoc) - 1 year

Janice C. Conlin	20 Pinecone Lane	1995
William J. Colleary, Jr.	91 Southville Road	1995
John W. Boland, Jr.	12 Richards Road	1995
Peter F. Phaneuf	179 Middle Road	1995
P. Brent Trottier	50 Deerfoot Road	1995
Mary B. Guilford	3129 East Main Street	1995
Paul C. Pisinski	44 Warren Street, Boylston 01505	1995
Robert W. Garfield (ex-officio)	115 Thalia Drive Feeding Hills, MA 01030	1995

SOUTHBOROUGH COUNCIL ON AGING - 3 years

Ruth C. Brefka	196 Cordaville Rd.	1997
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SOUTHBOROUGH CULTURAL ART COUNCIL - 2 years  
Marian C. Rice 86 Marlboro Rd.

6/28/96  
1996

SHOPC (ad hoc) - 1 year

Selectmen rep.:

William J. Christensen 17 Granuaile Road 1995

Housing Authority rep.:

Robert P. Jachowicz 67 School Street 1995

Private citizens:

Elizabeth A. Meyer 18 High Street 1995

Robert C. Dumont 15 Latisquama Road 1995

Bonnie J. Phaneuf 179 Middle Road 1995

(Selectman Christensen did not vote on this committee)

SOUTHBOROUGH ROADS SAFETY COMMITTEE (ad hoc) - 1 year

Kevin R. Moran 91 Mt. Vickery Road 1995

Harold O. Kiess 6 Mt. Vickery Road 1995

Russell A. Fustino 189 Woodland Road 1995

Lynn C. Morrison 176 Woodland Road 1995

John F. Nemensky 149 Woodland Road 1995

James W. Falconi 34 Oregon Road 1995

Peter S. Park 92 Newton Street 1995

(Selectman Falconi did not vote on this committee)

SOUTHBOROUGH SCHOLARSHIP ADVISORY COMMITTEE - 3 years

Superintendent of Schools:

Dennis M. DiSalvo Algonquin Reg. High Sschool 1997

Headmaster, St. Mark's School:

Antony J. deV. Hill 25 Marlboro Road 1997

S. O. S. Reps.:

Jane A. Smith 49 Deerfoot Road 1997

Mary Jane Mastrangelo 32 Liberty Drive 1997

SOUTH MIDDLESEX OPPORTUNITY COUNCIL - 1 year

Public Representative of the Board of Selectmen to Board of Directors:

Edgar A. Phaneuf, Jr. 171 Middle Road 1995

TOWN BUILDINGS CUSTODIAN - 1 year

Lewis D. Maida 33 Main Street 1995

TOWN CEMETERY STUDY COMMITTEE - 1 year

Cornelius A. Ferris 17 Parkerville Road 1995

Richard J. Capello 7 Gilmore Road 1995

Robert B. Bezokas 12 Maple Street 1995

TOWN COUNSEL and SPECIAL MUNICIPAL EMPLOYEE - 1 year

Frederick A. Busconi 92 Framingham Road 1995  
(Selectman Falconi voted against this appointment)

TREE WARDEN - 1 year

Brian C. Mauro 2 Foley Drive 1995

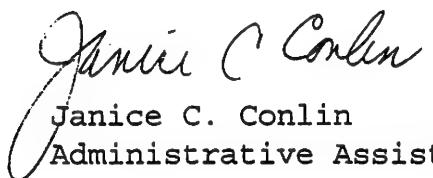
VETERANS' AGENT AND BURIAL AGENT - 1 year

Irene Burkis Tibert 138 Woodland Road 1995

YOUTH COMMISSION - 3 years

Melinda L. Janko 48 Break Neck Hill Road 1997

Very truly yours,

  
Janice C. Conlin  
Administrative Assistant

mrp

cc: Town Accountant Dorothy Phaneuf  
Treasurer/Collector Mary Guilford

# THE TOWN OF SOUTHBOROUGH

Received and filed in the office of the town clerk on July 6, 1994 at 4:30 P.M.



PAUL J. BERRY, TOWN CLERK  
*Paul J. Berry*

## BOARD OF SELECTMEN

Town House, Box 9109, Southborough, MA 01772-9109 508-485-0710

July 6, 1994

Paul J. Berry, Town Clerk  
Town House  
Southborough, MA 01772

### RE: Annual Police Dept. Appointments - terms expire on June 30 of year

Dear Mr. Berry:

The following Police Department appointments were voted by the Board of Selectmen at its meeting of Tuesday, June 28, 1994. The vote was 2 to 0: (Chairman Thomas W. McAuliffe did not vote on any Police Department appointment.)

#### CONSTABLE - 1 year

William J. Colleary, Jr.	91 Southville Road	1995
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#### JAIL KEEPER - 1 year

William J. Colleary, Jr.	91 Southville Road	1995
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#### SERGEANTS - 1 year

William H. Webber	4 Boston Road, P. O. Box 219	1995
Frank W. Cain, Jr.	141 Southville Road	1995
Jane T. Moran	70 E. Main St., Hopkinton 01748	1995

#### REGULAR OFFICERS - 1 year

Charles A. Keller, Jr.	87 Turnpike Road, 01745	1995
Robert J. Durran	9 Break Neck Hill Road	1995
David C. Hagen	61 Front St., Hopkinton 01748	1995
Kevin J. Walsh	30 Bigelow Road	1995
Frank W. Moore	30 Oregon Road	1995
James F. Finneran III	27 Birch Hill Rd., Northboro 01532	1995
William C. Harpster	25 Oregon Road	1995
Michael T. Harpster	1 Overlook Drive	1995

#### EXECUTIVE SECRETARY/DISPATCHER - 1 year

Richard L. Mattioli	34 Ideal Rd., Worcester 01604	1995
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Paul J. Berry, Town Clerk

July 6, 1994

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**DISPATCHERS (full time) - 1 year**

Joseph E. Bennett, Jr.	12 Leonard Drive	1995
Michael H. McAuliffe	132 Marlboro Road	1995
Dale J. Sawvelle, Sr.	370 Bolton St., Marlboro 01752	1995

**DISPATCHERS (part time) - 1 year**

Francis J. Fiorvanti	20 Central Street, 01745	1995
Scott Henderson	8 Reservoir Drive	1995
Eric J. Henderson	8 Reservoir Drive	1995

**RESERVE OFFICERS - 1 year**

Theodore Pietrasiak	12 Cherry Street, 01745	1995
Ronald G. Mattioli	135 Parkerville Road	1995
Richard L. Mattioli	34 Ideal Rd., Worcester 01604	1995
Paul R. Nelson	133 Southville Road	1995
Craig A. Moran	70 E. Main St., Hopkinton 01748	1995
Joseph E. Bennett, Jr.	12 Leonard Drive	1995
Scott Henderson	8 Reservoir Drive	1995
Michael H. McAuliffe	132 Marlboro Road	1995
Timothy J. Slatkavitz	12 Oregon Road	1995
Michael P. Aspesi	3 MacNeill Drive	1995

**SPECIAL OFFICERS - 1 year**

Edgar A. Phaneuf, Jr.	171 Middle Road	1995
John W. Boland, Jr.	12 Richards Road	1995
Calvin J. Mauro	25 Park Street	1995
Lewis D. Maida	33 Main Street (Town House)	1995
George R. Boothby	7 Cherry Street, 01745	1995
George F. Killam	61 Richards Road	1995
Peter F. Phaneuf	179 Middle Road	1995
David J. Dockstader	250 Parkerville Road	1995
John D. Mauro, Jr.	3 Memorial Dr., Northboro 01532	1995
Francis J. Fiorvanti	20 Central Street, 01745	1995
James J. Colleary	51 Central Street, 01745	1995
Frank J. Mattioli	40 E. Main Street	1995
George A. Hubley	103 Southville Road	1995
Kevin J. Kenney	32 Briarwood Road	1995
	Framingham 01701	
James A. McCaw	6 Stub Toe Lane	1995
Charles R. O'Connell	191 Main Street	1995
John L. Kendall, Jr.	5 Cottage Street	1995

Paul J. Berry, Town Clerk

July 6, 1994

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SPECIAL OFFICERS (continued)

David Maida	33 Main Street	1995
Robert W. Clewes	9 White Bagley Road	1995
<del>Michael P. Aspesi</del>	<del>3 MacNeill Drive</del>	<del>1995</del>
Dale J. Sawvelle, Sr.	370 Bolton St., Marlboro 01752	1995
Eric J. Henderson	8 Reservoir Drive	1995

CHAPLAINS - 1 year

Rev. Thirburse F. Millott	20 Boston Road	1995
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Very truly yours,



Janice C. Conlin  
Administrative Assistant

nl

cc: Town Accountant Dorothy Phaneuf  
Treasurer/Collector Mary Guilford  
Police Chief William J. Colleary

[police.94]

EXECUTIVE SESSION MINUTES

BOARD OF SELECTMEN

JUNE 28, 1994

PRESENT: Chairman James F. Falconi, Thomas W. McAuliffe, William J. Christensen and Administrative Assistant Janice C. Conlin

The Board of Selectmen voted by a roll call vote at 10:00 PM to go into executive session in the Front Foyer of the Town House. The voice vote of all three Selectmen was in the affirmative and the Chairman stated that the Selectmen would not reconvene in Open Session.

Chief Peter Phaneuf joined the Selectmen to discuss the status of the Underground Storage Project. He was seeking permission to hire a third party to inspect all the sites involved in this project to determine a punch list to include all items not complete and any deficiencies. The Chief indicated also that the Town may want to hire someone else to complete some of the tasks undone and to correct any deficiencies. The reason for this is the lack of confidence in the Gas Corp. to complete the job and correct the deficiencies. He would confer with Town Counsel and report back to the Selectmen if this is necessary. The Board voted by a roll call vote to hire a third party to inspect all the underground storage sites and generate a punch list of items not completed and any deficiencies. All three Selectmen voted in the affirmative.

The Board then instructed the Administrative Assistant to refer to Town Counsel for legal opinion the issue of whether DPW Superintendent John Boland is permitted by law to serve as Deputy Fire Chief. The roll call vote was unanimous to do so.

The executive session adjourned at 10:30 PM.

*Janice Conlin*  
Janice C. Conlin  
Administrative Assistant

MINUTES  
BOARD OF SELECTMEN

Tuesday, July 12, 1994

**PRESENT:** Chairman James W. Falconi, Thomas W. McAuliffe, William J. Christensen, and Janice C. Conlin, Administrative Assistant.

**ABSENT:** Marjorie R. Putnam, Assistant to Admin. Assistant.

The meeting was called to order at 6:37 PM at the all purpose room at Fire Headquarters.

**SCHEDULED MEETINGS**

6:37 p.m. Judith B. Gemma, Engineer Customer Service, presented a request for permission for the New England Telephone and Telegraph Company to lay and maintain underground conduits and manholes with the wire and cables under **Deerfoot Road and Flagg Road**. David Coombs of 61 Deerfoot Road, Theodore Ranieri of 15 Deerfoot Road and Ellen Joyce of 54 Deerfoot Road attended the hearing and requested information to understand the impacts to the area and when and how long the project would take to be completed. Ms. Joyce had a concern with regard to trenches being left open and the fact that a school bus stop is located in the area of construction. Ms. Gemma will request that the construction be completed before the start of school and assured those present that no trenches would be left open unattended or overnight. The Board VOTED unanimously to approve the petition submitted by New England Telephone.

7:10 p.m. Kevin Moran, Chairman of the Southborough Roads Safety Committee, indicated that the Selectmen will receive a report soon from this committee which includes recommendations that will control the speed of vehicles traveling through Town and also addresses the sidewalk issue.

7:20 p.m. The Southborough School Committee (Beth Wittcoff, Diane Johnson, Kay Alsterlund and Mary Jane Mastrangelo) and the School Building Study Committee (Barbara Murphy, Richard Falconi, Kevin Moran, Susan Pfaff, Bud Kluge and Kathleen Smith) joined the Selectmen to discuss the report of the School Building Study Committee. The Board VOTED unanimously to accept the report of the School Building Study Committee. The School Committee and the Selectmen will jointly sponsor an Article to appropriate funds for a feasibility study. A meeting will be held on August 2, 1994 to prepare the article for the warrant. Two members of the Advisory Committee were present (Jean Sholl and David Davidson) and they requested that the Advisory Committee be notified of that meeting.

The meeting recessed at 9:30 PM and reconvened at the Town House at 10:10 PM. The Board voted by a roll call vote to go into executive session to discuss union negotiations. Chairman Falconi, Selectmen McAuliffe and Christensen VOTED in the affirmative. The Board will not reconvene in open session.

### VOTES ON AGENDA ITEMS

1. School Building Study Committee reappointments - The Administrative Assistant will check records for the vote when they were last appointed. This committee should remain in place until after the Special Town Meeting on September 12, 1994.
2. The Board awarded the **diesel fuel and unleaded gasoline contract** to Atlantic Petroleum Corp., 11 Broadway, Chelsea, MA 02180. Their escalation price per gallon was the lower of the two bidders. Chairman Falconi excused himself from this discussion and did not vote. Selectmen McAuliffe and Christensen VOTED to award the contract to Atlantic.
3. The awarding of the **Radio Contract for Public Safety** was tabled due to the fact that there was no bid summary indicating the vendors who bid and their price.
4. The Board **approved and released the June 7, 1994 Executive Session Minutes** unanimously.
5. The Board **appointed** Margaret Stebbens, 117 Northboro Road to the Commercial Growth Planning Committee (representing Open Space Preservation Commission). Her term to expire 6/30/94.
6. The Board voted to split the **donation from Harvard University** between the Fire and Police Departments. Each will receive \$7,500. The VOTE was unanimous.

### TREASURY WARRANTS SIGNED BY SELECTMEN

#### **FY 1994**

G527	38,801.66	7/8/94	SCHOOL PAYABLES
G529	15,537.66	7/8/94	TOWN PAYABLES
P531	79,274.28	7/5/94	SCHOOL PAYROLL
P533	<u>48,307.38</u>	7/5/94	TOWN PAYROLL
<b>TOTAL</b>	<b>181,920.98</b>		

#### **FY 1995**

P003	7,312.28	7/5/94	SCHOOL PAYROLL
G005	85,087.49	7/5/94	FEDERAL TAX
G007	<u>54,359.38</u>	7/8/94	TOWN PAYABLES
<b>TOTAL</b>	<b>146,759.15</b>		

*Janice C. Conlin*  
Janice C. Conlin  
Administrative Assistant

EXECUTIVE SESSION MINUTES

BOARD OF SELECTMEN

JULY 12, 1994

PRESENT: Chairman James F. Falconi, Thomas W. McAuliffe, William J. Christensen, and Administrative Assistant Janice C. Conlin.

ABSENT: Marjorie R. Putnam, Asst. Administrative Asst.

The open meeting at the Fire Headquarters recessed at 9:30 PM and reconvened at the Town House at 10:10 PM. The Board voted by a roll call vote to go into executive session to discuss union negotiations. Chairman Falconi, Selectman McAuliffe and Christensen voting in the affirmative. The Board will not reconvene in open session.

The Board of Selectmen received a letter from John Kendall, President of the Fire Union requesting that the Selectmen reopen the contract to discuss detail pay. The Board voted to not reopen the contract due to the fact that negotiations for the next contract will resume in a few months for FY 96-97. Chairman Falconi, Selectmen McAuliffe and Christensen voted in the affirmative by a roll call vote.

The Board Selectmen reviewed the June 22, 1994 letter from Alan Shapiro, Attorney for the Southborough Police Union. The Board by a roll call vote unanimously rejected this proposal and voted to submit a counter offer that includes the Quinn Bill instead of the present education increment, all the items previously agreed by both parties, also items Management proposed and were not agreed to by the Union, and a change in the hours of work; delete "four day on and two day off" and insert "five day on and two day off".

The meeting adjourned at 10:30 PM

*Janice Conlin*  
Janice C. Conlin  
Administrative Assistant

MINUTES

BOARD OF SELECTMEN

JULY 18, 1994

PRESENT: Chairman James F. Falconi, Thomas W. McAuliffe, William J. Chistensen and Administrative Assistant Janice C. Conlin.

The meeting convened in open session at 7:35 PM in Conf. A of the Town House.

The Board of Selectmen voted unanimously to award the radio equipment contract to WORAD, Inc. of Worcester, MA. Chief Peter Phaneuf had two vendors bidding on the contract. WORAD met the specifications and was the low bidder.

At 7:37 PM, the Board of Selectmen by a roll call vote went into executive session for the purpose of contract negotiations and possible litigation. The Board will reconvene in open session at the adjournment of the open session. All three Selectmen voted in the affirmative.

The Board reviewed the letter drafted by the Administrative Assistant outlining the counter offer to the Police Union . The Board concurred that this is their offer to the Union and the letter will be forwarded to the Police Union for their consideration..

Arthur Lambert of Sen. Robert Durand's office and John Lundblad joined the Selectmen to discuss the fact that at the last minute, the MWRA has prevented Hale and Dorr from representing the Town with regard to the proposed water treatment plant. Previously, the MWRA had provisionally released Hale and Dorr even though they had represented the authority in a bankruptcy case. It appears they reconsidered their position and just last Thursday, July 14, Joseph Christian of Hale and Dorr contacted the Selectmen's Office to say that due to a conflict they are unable to continue on the case and cannot release to the Town any of the work that they have already prepared. The deadline for comments is July 22, 1994.

The Board unanimously requested that Sen.. Robert Durand contact Doug MacDonald , Director of the MWRA and request that either the MWRA release Hale and Dorr from the conflict so that they can represent the Town or give the Town a 60 day extension, 30 days to hire a new attorney and 30 days to complete a response to MEPA.

The executive session adjourned at 9:30 PM to open session. There was no business to be addressed in open session ,therefore the meeting adjourned.

*Janice Conlin*  
Janice C. Conlin  
Administrative Assistant

EXECUTIVE SESSION MINUTES  
BOARD OF SELECTMEN

Wednesday, July 20, 1994

Location: Conference Room A, Southborough Town House.

Present: Chairman James W. Falconi, Selectman William J. Christensen and Administrative Assistant Janice C. Conlin.

Absent: Selectmen Thomas W. McAuliffe.

3:10 p.m. Meeting was called to order. Roll call was taken to move into Executive Session.

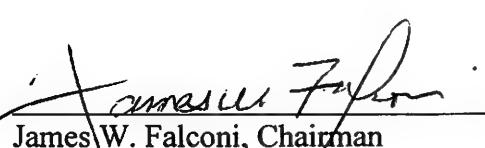
Reason for Executive Session: To discuss potential litigation matters (MWRA Plant).

Discussion: Chairman Falconi telephoned Mike Ralph of MWRA regarding deadline extension and Hale and Dorr conflict issue. Mr. Ralph stated they gave Hall and Dorr a hold-harmless through the comment period and they would decide Thursday (July 21, 1994) morning on whether to ask MEPA for an extension, possibly of a week or two - not 30 or 60 days. Joining the meeting at 4:00 p.m. was Victor L'Esperance of MWRA. He stated the extension was to be decided Thursday morning. It was really his decision although he was meeting with Executive Director Doug MacDonald to discuss it. He also stated it was Hale and Dorr who conflicted themselves out of this case -- not the MWRA. We stated emphatically that we needed an extension and intended to retain another attorney if Hale and Dorr was out. Also, that the MWRA could be made to look bad if the Board chose to make an issue in the press. He said he would let Chairman Falconi know by telephone on July 21, 1994. Further discussion (L'Esperance not present) regarding what to do if no deadline extension was granted.

Voted to go back in open session with Chairman Falconi and Selectman Christensen voting in the affirmative.

No business was conducted in open session.

5:15 p.m. Meeting adjourned.

  
James W. Falconi, Chairman

JWF/mrp

EXECUTIVE SESSION MINUTES  
BOARD OF SELECTMEN

Thursday, July 21, 1994

Location: Senator Robert A. Durand office (Room 413) and Senate Meeting Room.

Present: Chairman James W. Falconi, Selectmen Thomas W. McAuliffe and William J. Christensen

Also Present: Senator Robert Durand, Representative Barbara Gardner, John Lundblad, and three men from the U.S. EPA.

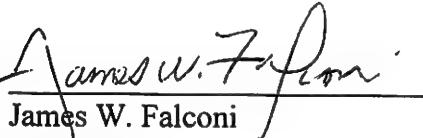
4:10 p.m. Meeting was called to order.

Subject: Consent order to MWRA on compliance with the Safe Drinking Water Act and letter from John DeVillars, Regional Coordinator for EPA.

Discussion regarding watershed protection approach vs. filtration/treatment plan option. Also discussion regarding finding replacement law firm to represent the Town in this matter.

No Motions or Votes were taken.

5:25 p.m. Meeting adjourned.

  
James W. Falconi

Chairman

JWF/mrp

[eselm7.21]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, July 26, 1994

6:30 p.m. Board convened in Conference Room A, Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Administrative Assistant Janice C. Conlin. Roll call vote was taken to go into Executive Session to discuss litigation. Board will reconvene in open session at the end of the Executive Session.

7:30 p.m. Board reconvened in open session in the Front Foyer, Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Administrative Assistant Janice C. Conlin, and Marjorie R. Putnam.

**ACTION ON AGENDA ITEMS**

**MINUTES**

Board unanimously VOTED to approve Executive Session Minutes (not to be released) of 6/28/94, 7/12/94 and 7/18/94.

**RESIGNATIONS RECEIVED**

Youth Commission. Board noted July 18 letters received from Brenda Gaffney and Carol Kane resigning from the Youth Commission effective immediately.

**APPOINTMENTS**

School Building Study Committee. Board VOTED 2-0-1 (Selectman Falconi did not participate nor vote) the following reappointments, their terms to expire at the conclusion of Special Town Meeting 9/12/94:

Susan B. Pfaff, 5 Sunrise Drive  
Boudewyn Kluge, 51 Deerfoot Road  
Barbara A. Murphy, 202 Cordaville Rd.  
Richard E. Falconi, 14 Newton Street.

Kathleen J. Smith, 10 Clifford Road  
Kevin R. Moran, 91 Mt. Vickery Rd.  
Anne Freeman, 15 Maplecrest Drive

Selection Committee for Purchasing Computers for Police Department was created by the Board by a 2-0-1 vote (Selectman McAuliffe did not vote) and the following members were appointed, their terms to expire 6/30/95:

Michael T. Harpster, 1 Overlook Drive  
Martha R. Palmer, 189 South St., Northborough  
Michael H. McAuliffe, 132 Marlborough Road  
Janice C. Conlin, 20 Pinecone Lane

John B. Butler, Jr., 4 Davis Road  
Richard L. Mattioli, 34 Ideal Rd., Worcester  
Roger W. Challen, 29 Oak Hill Rd., Fayville

Special Municipal Employee. Board VOTED unanimously to appoint Edward C. Bassett, Jr., 79 Sears Road, (under M.G.L. C. 268A) as a member of Zoning Board of Appeals, his term to expire 6/30/99.

Youth Commission. Board VOTED unanimously to appoint William L. Keville, Jr., 7 Maplecrest Drive, to fill the vacancy of Brenda Gaffney, his term to expire June 30, 1995.

#### PERMITS

Road Opening Permits were granted by unanimous VOTE to: (1) Commonwealth Gas Company to install new gas service to 12 Sears Road, (2) NYNEX - Flagg Road, (3) Etruscan Developers, Inc. - Lovers Lane - drainage culvert and water services, and (4) Greater Media Cable - Johnson Road - install CATV conduit.

#### MERIT INCREASE

As recommended by Fire Chief Peter Phaneuf, the Board VOTED unanimously to grant a 3% merit increase for John L. Hubley, effective July 13, 1994.

#### FINANCIAL MANAGEMENT STUDY

Board VOTED unanimously to request the State Department of Revenue to conduct a Financial Management Study.

#### CLOSING OF ROUTE 85 BRIDGE (OVER CONRAIL)

Route 85 Bridge (over Conrail) and Detour Route. Board noted letter from Police Chief Colleary recommending a detour. No action was taken. Request Police Chief to review alternative detours while this bridge is being reconstructed.

#### COUNTY GOVERNMENT

Board noted update regarding the status of the Worcester County Advisory Board dated 7/15/94. Selectmen VOTED unanimously to notify Senator Robert Durand and Representative Barbara Gardner that the Town no longer supports County Government and to take whatever action is necessary to do away with County Government in the Commonwealth of Massachusetts.

**SCHEUDLED MEETINGS**

7:35 p.m. - 7:42 p.m. Public Hearing was held for the purpose of considering the application for transfer of cable television license by Greater Worcester Cablevision, Inc. This Hearing was posted in the office of the Town Clerk on June 23, 1994 at 9:30 a.m. and published in the *Middlesex News* on July 11, and 18, 1994. Copies were sent to the attorney for the cable company, Bowditch & Dewey c/o Attorney Melissa Sullivan. Present: Attorneys for cable company and Town's cable consultant Russell Millholland. Cable company had two owners. One wanted to retire and turn license over to the new owner: Peter Boyd. License will remain in the name of Greater Worcester Cablevision, Inc. Mr. Millholland stated that he approved this transfer. Board of Selectmen VOTED unanimously, as follows:

The Application of Greater Worcester Cablevision, Inc. for transfer of control of the cable television license issued by the Town of Southborough to Greater Worcester Cablevision, Inc. is hereby approved.

Selectmen signed "Vote and Public Statement".

8:00 p.m. to 8:35 p.m. Board met with Architect John Travers. Mr. Travers made a presentation regarding the addition of an elevator to the Town House to comply with the handicap law. A unisex toilet will put in upstairs. Total cost of project would be about \$253,000. Town boards present: Historical Commission and ADA Committee members. Board asked Mr. Travers to obtain the cost of putting in two toilets instead of one. Mr. Travers will do so and report back to the Board.

8:35 p.m. to 8:56 p.m. Recreation Facilities Committee Chairman Mary Davis discussed their proposed Warrant Article (STM 9/12/94, Article 16). Cost estimates were presented. This Article asks for funds to study the feasibility of constructing indoor and outdoor recreation facilities near or adjacent to existing or future school buildings. Re: July 15 memo from Recreation Facilities Committee re dugout fencing and other improvements at Neary School, the Board agreed with the requests as stated in this memorandum.

9:10 p.m. Board met with Town Clerk Paul Berry to discuss calling a Special Town Meeting. Selectmen VOTED unanimously to call a **Special Town Meeting** for September 12, 1994 and hold a **Special Town Election** on Saturday, October 15, 1994 from 12 noon to 5:00 p.m.

**OTHER BUSINESS TRANSACTED**

Agriculturally - Exempt Land - Lots 1A and 1C Fisher Road. Selectmen VOTED 2-1 not to purchase this property. Chairman Falconi voted against the motion. This waiver was reluctantly granted. The law was not followed in this case. The owner (Johnson) should have first notified the Board of Selectmen, Board of Assessors, Planning Board and the Conservation Commission by certified mail. This was not done until a year later it was discovered by the new owner in the process of selling it to a new owner. A letter is to go to the Board of Assessors and

Treasurer/Collector expressing the Board's dissatisfaction that the Selectmen were not properly notified.

Kindergroup/Tot Lot. This group wanted to inform the Board they have paid for and are going to add two pieces of equipment @ July 28. All pertinent boards have been notified. Building Inspector Garfield inspects this area periodically. Administrative Assistant Conlin said that this lot is covered by town insurance.

Sudbury River Bridge on Hopkinton/Southborough line. Selectmen do not want this bridge fixed nor opened. They want to retain this bridge for emergency purposes only or pedestrian and bicycle riders. The Board feels that traffic would increase if the bridge is repaired and the weight limit raised to accommodate more and larger trucks. A letter will be sent to the Hopkinton Board of Selectmen stating the Board's wishes.

Oak Street Bridge. Board noted July 11 letter from Ashland Selectmen regarding the repair of this bridge.

TREASURY WARRANTS SIGNED BY SELECTMEN			
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**FY 1994**

G535	9,818.53	7/15/94	SCHOOL PAYABLES
G537	367.09	7/15/94	FALCONI OIL
G539	5,533.53	7/15/94	TOWN PAYABLES
P541	<u>8,019.01</u>	7/12/94	TOWN PAYROLL
<b>TOTAL</b>	<b>23,738.16</b>		

**FY 1995**

P009	42,455.71	7/12/94	TOWN PAYROLL
G011	17,509.80	7/12/94	FEDERAL TAX
G013	<u>9,635.98</u>	7/15/94	TOWN PAYABLES
<b>TOTAL</b>	<b>69,601.49</b>		
G015	24,207.47	7/22/94	SCHOOL PAYABLES
G017	62,983.48	7/22/94	TOWN PAYABLES
G019	34,438.91	7/19/94	FEDERAL TAX
P021	49,131.81	7/19/94	SCHOOL PAYROLL/ENC.94
P023	58,021.32	7/19/94	TOWN PAYROLL
P025	<u>11,761.88</u>	7/19/94	SCHOOL PAYROLL
<b>TOTAL</b>	<b>240,544.87</b>		
P027	59,409.27	7/26/94	TOWN PAYROLL
G029	42,632.19	7/26/94	FEDERAL TAX/MISC.
G031	166.87	7/29/94	FALCONI OIL
G033	<u>53,091.78</u>	7/29/94	TOWN PAYABLES
<b>TOTAL</b>	<b>155,300.11</b>		

9:20 p.m. Board VOTED by roll call vote to go back into Executive Session to discuss pending litigation. The Board will not reconvene after the end of the Executive Session. All three Selectmen voted in favor.

*Marjorie R. Putnam*

Marjorie R. Putnam  
Assistant to Admin. Assistant

MINUTES OF MEETING  
BOARD OF SELECTMEN

Friday, July 29, 1994

12:00 p.m. Board convened in Conference Room A, Town House.

Present: Chairman James W. Falconi and Selectman William J. Christensen. Roll call vote was taken to go into Executive Session to interview attorneys re MWRA Water Treatment Plant. Board will not reconvene in open session at the end of the Executive Session.

Absent: Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, and Assistant Marjorie R. Putnam.

After interviewing two candidates, Chairman Falconi and Selectman Christensen VOTED to appoint as Special Counsel, for the siting of a Water Treatment Plant by the MWRA, Attorney Lauren Stiller Rikleen of Bowditch & Dewey, 311 Main Street, Worcester, MA.

*James W. Falconi*  
James W. Falconi

Chairman  
Board of Selectmen

mrp

[s\selmtg\94\es7.29]

Marjorie R. Putnam  
Assistant to Admin. Assistant

MINUTES OF MEETING  
BOARD OF SELECTMEN

Wednesday, August 3, 1994

7:00 p.m. Convened meeting in the Front Foyer of the Town House.

Present: Chairman James W. Falconi and Selectman Thomas W. McAuliffe. [Selectman William J. Christensen was attending a SHOPC meeting at Fire Headquarters at this time and will join the Selectmen later.]

Absent: Administrative Assistant Janice C. Conlin and Assistant Marjorie R. Putnam.

PERMITS

Permit to open Flagg Road was granted by VOTE (2-0) to Peter Bemis for the purpose of installing water main and construction of Eastbrook Farm Road.

OTHER BUSINESS TRANSACTED

**Bridge Street bridge.** This bridge will finally be opened after being closed for over two years to vehicular traffic. Fire Chief would like this bridge opened sooner than the State prescribed. Chairman Falconi instructed Peter Donohue, District Highway Director, Mass. Highway Department, to remove the barriers and put up a temporary fence which would allow passageway for Fire Trucks or Ambulance.

**Bridge No. S-20-3 (over Sudbury River on Hopkinton/Southborough town line).** Board VOTED (2-0) to close this bridge for the following reasons: (1) to make the neighborhood safer, (2) to stop increase in traffic if bridge were open, and (3) the bridge is unsafe. Letter is to go to Peter J. Donohue, District Highway Director, Mass. Highway Dept., Worcester, informing him of the Board's vote and requesting that the State close this bridge permanently.

Chairman Falconi read a letter to Joan Baumann, 36 Constitution Drive, regarding a potentially unsafe deserted house at **65 Southville Road**. This building will be condemned by the Building Inspector and the Board of Health. Board will vote on this upon receiving a report from Building Inspector Robert Garfield.

7:15 p.m. Board recessed the meeting at the Town House and reconvened to meet with SHOPC at Fire Headquarters, 21 Main Street.

7:30 p.m. Board reconvened their meeting.

**Discussion with Robert C. Dumont, Chairman of SHOPC, regarding the LIP Program regarding Brentwood.**

Chairman Falconi stated that he has no conflict with this issue as the proponent of this project, the Bafaro/Albro Corporation, is not going to do with business with Falconi Brothers, Inc. and therefore Mr. Falconi would have no financial gain from the project and can participate and vote on this issue..

Robert Dumont, Chairman of SHOPC, discussed the pros and cons re the LIP issue.. Selectmen do not want to lose local control. There are some legal questions that need to be addressed. However, Town Counsel is on vacation at this time.

8:30 p.m. Meeting ended at Fire Headquarters. Selectmen then reconvened at the Town House.

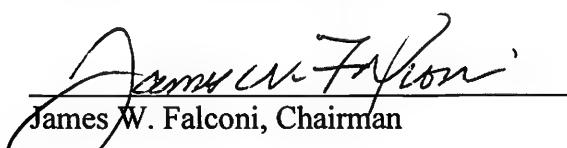
8:30 p.m. Meeting reconvened at the Town House to act on recommendation from SHOPC regarding Brentwood and LIP Program and whether or not to vote to accept the LIP Program instead of the HOP Program.

Board of Selectmen VOTED to accept the LIP Program.

**WARRANTS SIGNED BY SELECTMEN**

P035	\$51,438.20	8/02/94	TOWN PAYROLL
P037	47,821.81	8/02/94	SCHOOL PAYROLL FY94 ENC.
P039	14,519.63	8/02/94	SCHOOL PAYROLL
G041	33,292.80	8/02/94	FEDERAL TAX
G043	<u>66,504.71</u>	8/02/94	TOWN PAYABLES
TOTAL	\$213,577.15		

8:45 p.m. Adjourned meeting.

  
James W. Falconi, Chairman

mrp

[S/selmg83]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, August 16, 1994

6:45 p.m. Meeting convened in Conference Room A of the Town House. Board took roll call vote to go into Emergency Executive Session with Attorney Scott Busconi to discuss litigation. Board will reconvene in open session at end of Executive Session.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen and Administrative Assistant Janice C. Conlin.

7:00 p.m. Convened meeting in open session in the Front Foyer of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Administrative Assistant Janice C. Conlin and Marjorie Putnam (Assistant to Admin. Ass't).

APPOINTMENTS

Special Municipal Employee. Board voted unanimously to appoint Special Counsel Lauren Stiller Rikleen of Bowditch & Dewey, her term to expire 6/30/95 (re MWRA Water Treatment Plant).

Ad hoc Designer Selection Committee for Public Works Facilities. Board voted unanimously to appoint Henry C. Valcour, Jr., 10 John Street, his term to expire 6/30/95.

PERMITS

Heritage Day. Board voted unanimously to grant to Southborough Organization for Schools permission to allow Vidbell's Olde Tyme Circus at Woodward School - Saturday, October 8.

Road Opening Permits. Board voted unanimously to grant to COM/GAS permits to supply gas service to 8 and 10 Hillside Avenue and 55 Main Street.

WARRANT FOR SPECIAL TOWN MEETING 9/12/94

Board signed Warrant for Special Town Meeting which has 17 Articles.

SCHEDULED MEETINGS

7:05 p.m. Conduit Public Hearing on Petition filed by New England Telephone re Marlboro Road, Plan #669918 dated July 19, 1994. Present for NET was Robert Hennessey. Mr. Hennessey asked that the Pole Hearing re Marlboro/Cross/Framingham Roads (Plan #669918 dated 7/19/94) be held first. Board so voted.

7:14 p.m. Board held Joint Pole Hearing petition by NET and Mass. Electric re Marlboro Road/Cross Street and Framingham Road (NET Plan #669918 dated 7/19/94). Mr. Hennessey explained that these petitions are needed to repair the Route 85 bridge (over

Conrail). Poles need to be moved back. The State mandated the bridge construction and widening of Marlboro Road. Tree removal is to be done by the State. Several abutters expressed their concerns regarding tree removal, trees to be planted to cut down on noise level, lighting, etc. Selectmen VOTED (2 to 0) to continue both the conduit and the pole hearing until the Selectmen's meeting to be held on August 30. Letter is to go to Peter Donohue, District Highway Director, Mass. Highway Department, requesting that the State plant trees to provide screening due to the fact that some trees will be removed and the new height of the bridge will exacerbate the current noise level.

8:07 p.m.-8:10 p.m. Joint Pole Hearing was held on petition by NET and Mass. Electric. re **Boston Road.** Due to a conflict of interest, Chairman Falconi left the room. Chairman Pro Tem Thomas McAuliffe conducted the public hearing. Mr. Robert Hennessey represented NET and gave brief presentation. Selectmen McAuliffe and Christensen VOTED to approve petition as presented: to place one pushbrace pole at existing Pole #130 which is located on the northerly side of Boston Road: 1 new J.O. Pushbrace Pole, 3 existing J.O. Poles to remain.

8:12 p.m. Chairman Falconi returned to the table.

8:12 p.m.- 8:35 p.m. Meeting with Martin T. Condon, Mass. Highway Dept. Right-of-Way Agent regarding Route 30 and Framingham Road project. County Engineers are backlogged in their work. If Special Town Meeting Warrant Article #10 does not pass, the job will not go forward. (To acquire land parcels for the purpose of obtaining a secure and public right of way.) Mr. Condon said the Town is to pay for the design and right-of-way costs. Total number of parcels required: 13 temporary easements for construction, 6 permanent highway easements and 1 permanent drainage easement = 20 parcels. Town needs special legislation. Board VOTED unanimously to send a letter to Alfred Miller, Project Manager, Mass. Highway Dept., Boston, requesting that the State provide right-of-way plans and/or sketches for the Framingham Road/Boston Road Project.

8:35 p.m. to 8:48 p.m. Meeting with John Travers, Architect, regarding proposed renovations to the Town House to comply with handicap accessible Act. Discussed new plans showing elevator, machine room, unisex bathroom on the second floor, etc. These new plans reduced the amount of money to be asked for under STM 9/12/94 Article 14. The Selectmen approved the new plan and commended Mr. Travers on a job well done.

8:49 p.m. - 9:30 p.m. Meeting with Public Works Planning Board to discuss its Special Town Meeting 9/12/94 Article 15. This Article asks for funds to provide final design and construction of public works facilities (contingent upon being passed by a majority vote at a Special Town Election). Present were Chairman William Rudd and his committee. The estimated cost of project: 1.3 million dollars. Selectmen stated they will support this Article at the 9/12/94 Special Town Meeting.

**OTHER BUSINESS TRANSACTED**

Deputy Fire Chief Salary. As per opinion of Town Counsel Frederick A. Busconi, the Board of Selectmen voted **not to pay a salary to John W. Boland as Deputy Fire Chief.** Town Counsel's opinion is that the Superintendent of Public Works cannot be appointed to any other office by the Board of Selectmen or any other elected or appointed officer including the Fire Chief. Therefore, Mr. Boland cannot be paid.

Completion of Country Lane. As recommended by DPW Supt. John Boland, the Board voted unanimously: (1) to award **contract** to PAVAO Construction Co., Inc. for \$58,155, and (2) to authorize the expenditure of funds from the special account for this purpose.

MWRA Water Treatment Plan. Board voted unanimously to request Special Counsel, Attorney Lauren Stiller Rikleen, to respond to Interim Assessment, Residuals Management Plan for Wachusett Reservoir Water Treatment Plan.

Brentwood Project EOEA #7255. Chairman Falconi signed letter to Trudy Coxe, Secretary, Executive Office of Environmental Affairs, stating that the Board is aware that the permit issued for this project has expired as of July 1994. The Town requests that the permit not be automatically renewed due to the number of years that have passed plus residents have reviewed the MEPA reports and have uncovered inaccurate data and oversights in the prior review. Selectmen request that the developer be required to submit to a review in order that the residents have an opportunity to comment.

MWRA Water Treatment Plan Citizens Advisory Committee (CAC). Board accepted 8/4/94 resignation from Henry C. Valcour, Jr.

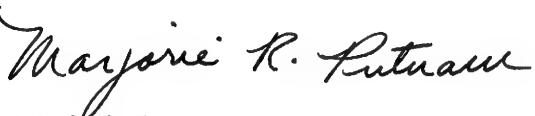
Board noted 8/8/94 letter from Com. of Mass. Statewide Emergency Telecommunications Board stating that Southborough has been scheduled for Enhanced 911 implementation in February 1995.

Board noted 7/25/94 letter from Peter Donohue, District Highway Director, regarding proposed safety improvements to Southborough Route 9.

WARRANTS SIGNED BY SELECTMEN

G045	11,401.61	8/12/94	School Payables
G047	15,317.85	8/12/94	School Payables
G049	48.00	8/12/94	School Lunch
G051	9,351.98	8/12/94	School Payables FY 94 Enc.
G053	19,032.48	8/09/94	Federal Tax/Misc.
P055	<u>53,215.82</u>	8/09/94	Town Payroll
Total	108,367.74		
G057	49,066.53	8/16/94	Town Payables
G059	15.60	8/16/94	Falconi Oil
G061	31,038.98	8/16/94	Federal Tax
P063	47,821.81	8/16/94	School Payroll FY94 Enc.
P065	12,139.78	8/16/94	School Payroll FY95
P067	<u>45,090.83</u>	8/16/94	Town Payroll
Total	<u>185,173.53</u>		

10:00 p.m. VOTED: to adjourn the meeting.



Marjorie R. Putnam  
(Approved by Selectmen 10/18/94)

mrp  
[S/selmg816]



MINUTES OF MEETING  
BOARD OF SELECTMEN

Wednesday, August 24, 1994  
Conference Room A, Town House  
6:55 p.m. Convene meeting

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen and Administrative Assistant Janice C. Conlin.

ACTION ON AGENDA ITEMS

1. Contacts for MWRA. Letter to be sent notifying that official contacts will be Chairman James W. Falconi or his designee and Attorney Lauren Stiller Rikleen of Bowditch & Dewey.
2. Bridge over Sudbury River (No. S-20-3). In order to close this bridge, the Selectmen must:
  - a. contact Hopkinton Chief Executive Officer as bridge abuts Southborough.
  - b. hold a public hearing, publish notice for each of the two weeks preceding the hearing in a newspaper in the abutting town.
  - c. receive concurrence in writing from the Chief Executive Officer of the abutting town.

Administrative Assistant Conlin will contact Hopkinton re above.

3. Bids for various services and materials for Department of Public Works: As recommended by DPW Superintendent John Boland, Board VOTED unanimously to award bids to low bidders as follows:

Brox Industries, Inc. of Dracut was awarded contract for Resurfacing and Reclamation in the amount of \$365,860.

Pavao Construction Co. of Dighton was awarded contract for Field Stone Retaining Wall in the amount of \$13,875.

All States Asphalt, Inc. of Sunderland was awarded contract for Stone Chip Seal (complete in place) in the amount of \$58,850.

4. Alternative Route re Rt. 85 bridge (over Contrail): Board VOTED unanimously as follows:
  - a. Detour route while Rt. 85 bridge is being replaced: Framingham Road to Route 30 to Central Street.

- b. Lift truck ban on Central Street temporarily.
- c. Place temporary ban on Newton St., E. Main St. & Sears Rd.

Letter to go to Peter Donohue, District Highway Director, Mass. Highway Dept. stating the Board's vote.

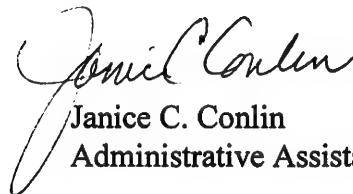
5. Fee for copying video tapes. Board VOTED unanimously to grant Kathy Osol, 41 Valley Road, a \$20 remuneration for copying video tapes as requested by MWRA. MWRA asked for copies of Selectmen meetings held on May 3, May 23, June 28 and August 15, 1994.

TREASURY WARRANTS SIGNED

P069	\$ 45,770.30	8/23/94	TOWN PAYROLL
G071	16,468.81	8/23/94	FEDERAL TAX
G073	3,412.30	8/26/94	SCHOOL CAFETERIA
G075	<u>111,327.21</u>	8/26/94	TOWN PAYABLES

Total: \$176,978.62

7:13 p.m. Selectmen took a roll call vote to go into Executive Session for the purpose of Police Union negotiations. Vote was unanimous. Selectmen do not plan to reconvene in open session.



Janice C. Conlin  
Administrative Assistant

mrp

(Approved by Selectmen 9/13/94)

EXECUTIVE SESSION MINUTES

BOARD OF SELECTMEN

AUGUST 24, 1994

**PRESENT:** Chairman James F. Falconi, Thomas W. McAuliffe, William J. Christensen, Administrative Assistant Janice C. Conlin, and Town Counsel Frederick Busconi

**PRESENT FOR THE POLICE UNION:** Atty. Alan Shapiro, Sgt. William Webber, Officers David Hagen and Michael Harpster.

The meeting was called to order at 6:56 PM in Open Session. The Board of Selectmen voted by a roll call vote at 7:13 PM to go into executive session for the purpose of contract negotiations in the Conference Room A of the Town House. The voice vote of all three Selectmen was in the affirmative and the Chairman stated that the Selectmen would not reconvene in Open Session.

Atty. Shapiro began by saying that the Union could not accept the package as presented by the Management because the Union would be conceding too many items and many of the members would only be giving up these items and not receiving the benefit of the Quinn Bill because they do not have the education to qualify. The Union is not willing to give up the seven day week vacations or return to a five and two schedule.

Therefore the Union and the Management agreed on the following items :

1. (#1 in 9/17/94 letter from the Selectmen to the Union) Language change in preamble - "acting." instead of "acted".
2. (#4 and #5 in 9/17/93 letter) Article II to be deleted, "Purpose" and "Nondiscrimination".
3. (#9 in 9/17/94 letter) Article VIII - Section 4 - Change the word "item" to "incident".
4. (#13 in 9/17/94 letter) Article IV Section 4 - Suspension and/or discharge - In the first paragraph change "seven" days' written notice" to "three (3) days' written notice." Add the following sentence: "The Police Chief may place an employee on immediate paid suspension pending a full hearing as described in this section.
5. (#15 in 9/17/94 letter) Article X Section 1 - Delete the phrase, provided, however, that the Court Officer shall be placed on an Administrative Schedule of five consecutive days on followed by two consecutive days off, regular scheduled day off to balance our and be equal with the other shifts."
6. (#16 in 9/17/94 letter) Article X - Section 3 - Delete the words "on a voluntary basis".
7. (#17 in 9/17/94 letter) Article X - Section 4 - Insert the word "will be paid" after the word compensation and delete "ly" from the word regularly so that it will read "regular weekly compensation."
8. (#21 in 9/17/94 letter) Article XIA - Section 1 - Subsection H - Leave of absence will be granted by the Board of Selectmen instead of the Police Chief.

9. (#22 in 9/17/94 letter) Article XIII Details - To remain the same as in the contract. The Selectmen said that they would support an article at the next Town Meeting to set up a fund revolving fund so that the detail pay would be paid sooner and also would charge a 10% administration fee..
10. (#23 in 9/17/94 letter) Article XIV Sick Leave. Delete the sentence "Absences on Account.....vacation Leave" Insert the word "sick" after the word "seven (7)" in the fifth sentence. Delete the last sentence in the second paragraph. "The above section....misconduct."(May 4, minutes.)
11. (#24 ,9/17/94 letter) Article XVI Section 1 - Add the sentence at the end of the paragraph: "Such announcements or other material shall not be libelous, profane or indefensibly disloyal.
12. (#25 in 9/17/94 letter) Article XVI Section 3 - After the word "other promulgated" insert the word "policies".
13. (#27 in the 9/17/94 letter) Article XVI Section 5 - Replace Chapter 41 Section 100 with chapter 41 Section 111f.. Delete Section 6.
14. (#28 in the 9/17/94 letter) Article XVII - The first sentence in the "Duration of Agreement" will read as follows: " This Agreement shall take effect as of July 1, 1993 and shall continue in full force and effect to and including June 30, 1995."
15. (#15 in Dec. 7. Minutes) Article IX, Step 3 Grievance Procedure - Change times from 45 days to 30 days and 60 days to 45 days.
16. (#3 in March 30 1994 Min.) Article XII Compensation Section 2. Shift differential to \$3.50 per day for 12 to 8 shift and \$3.25 for the 4 to 12 shift.
17. (#4 in March 30, 1994 Min.) - Article VIII Section 1 Clothing allowance raised \$100 to \$600.
18. (#14 on the 9/17/94 letter) Article IX - Step 3 - Delete the word in the third sentence after the word "weekdays" so that the sentence will read as follows: "Any arbitration hearing shall be held during weekdays.
19. (#15 second paragraph on the 9/17/94 letter) - Add the following paragraph: "The Chief has the right to assign reserves for all open shifts created by regulars, who are on extended leave of absence (more than two (2) weeks) granted by the employer because of vacation, military leave, injuries, illnesses, personal reasons, or leaves granted by the Department Head, or a vacancy within the department.
21. (#26 on the 9/17/94 letter) - Article XVI Section 4 - Benefits - Delete the present language and insert the following: "The Town shall continue to contribute to all insurance plans at the same percentage rates as was in effect on June 30, 1993 and those rates shall remain in force for the duration of this agreement."
22. Article XII - Compensation- Section 1. Change after "as follows" to read "7/1/93 - 6/30/94 = 3%; 7/1/94 - 7/1/95 =0%".

The Union requested a hold on court time, reducing it to three hours minimum, until the other items are settled.

The Union also had the following issues on the table that it wanted Management to consider:

1. Seniority Shift Selection - Officers shall continue to select work shifts by seniority in accordance with current practice. The Chief may place officers assigned to special positions, such as court officer or DARE officer, on a specific shift due to the requirements of the special position. The Chief may also

refuse to allow an officer to select a particular shift or may assign an officer to a particular shift provided the Chief supplies in writing a legitimate managerial need for such action. The Chief shall also give consideration to the personal/family life of the officer involved. Such shift selection determinations by the Chief shall be subject to the grievance/arbitration provisions of the Agreement, but the Chief's actions shall be upheld unless found to be arbitrary or capricious.

2. Appointments - Article IV C. (1) - Delete subsections (a) and (e) . Leave remaining sections in place. No change in section (C) (2), (3), (4), and (5). Union requests three year appointments for officers.
3. Notice of Complaints - Add the following section 6 to Article III (police Officers Rights and Representation): A police officer shall be notified of any complaint received by the Southborough Police Department, any of its employees or officers, or of any complaint received by the Town of Southborough, any of its employees or officers, specifically including any member of the Board of Selectmen, where such complaint is used, has been used, or may affect or be used relative to that police officer's qualifications for employment, promotion, appointment, additional compensation or disciplinary action.
4. Evaluations- Mike Harpster and the Chief discussed an evaluation procedure and form. The rest of the Union bargaining team and the rest of the Management Team need to review the procedure and form. Management will consider making it part of the contract if the Union agrees. Education Increment - Article XII Section
5. EDUCATIONAL INCREMENT - to read as follows: All full-time officers employed in the Southborough Police Department shall receive a one time increment in addition to their annual salary as a reward for furthering their education in the field of public safety:

- Associates Degree.....\$1,200
- Bachelor's Degree.....\$1,800
- Master's Degree.....\$2,000

All full-time officers hired prior to July 1, 1991 shall continue to receive an annual remuneration at the same rate as before July 1, 1991,

In addition, the Town agrees to pay the course, tuition , lab fees and school fees for certain courses with the following condition:

That the course be an accredited and required portion of the officer's degree program in Police Science , Public Administration and Business Administration. Such.....

6. Court Time - Reducing the minimum from four hours to three hours.

The executive session adjourned at 9:13 PM. Next meeting is Wednesday August 31 at 7:30 PM.

*Janice Conlin*  
Janice C. Conlin  
Administrative Assistant

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, August 30, 1994

7:00 p.m. Convened meeting at Fire Headquarters.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Administrative Assistant Janice C. Conlin and Marjorie R. Putnam (Assistant to Admin. Ass't).

APPOINTMENTS

Youth Commission. As requested by Chairman Ann Dockstader, the Board VOTED unanimously to appoint Camille Visconti, 19 Ledge Hill Road, to fill the unexpired term of Carolann R. Kane, her term to end 6/30/96.

SCHEDULED MEETINGS

7:10 p.m. NET/Mass. Electric Pole Hearing continued - Marlboro/Cross/Framingham Roads. Present for NET were: Robert Hennessey and Matt Hurley (Right-of-Way Agent). Concerned abutters were present: The Bakers (110 Marlboro Rd.), Alex Neihaus (88 Marlboro Road), and other abutters of the area spoke their concerns. All the concerns of the abutters have been addressed by NET. Mr. Neihaus asked that a letter be sent to Mass. Highway Department confirming the understanding of issues regarding the reconstruction of the Rt. 85 bridge (over Conrail). Selectmen agreed to send a letter, i.e., the contract for the bridge will be amended with a change order redefining the drainage system to be enclosed and moved 20' closer and parallel to Rt. 85. Trees to be removed will be flagged by Mass. Highway Dept. with Southborough DPW present to assure that as few trees as possible are removed. It is understood that Mass. Highway has agreed to put in new screening of trees to replace trees that have been removed in order to lessen the impact of the widening of the road and the increased height of the bridge. The State plans to place Jersey barriers after Gino Tebaldi's driveway on Marlboro Road. Cross Street will be left open as long as possible.

VOTE: (unanimous) to approve petition re Plan No. 669918 dated July 19, 1994, revised September 1, 1994:

**Marlboro Road** - Relocate poles along Marlboro Road: 16 new J. O. Poles, 18 existing J.O. Poles to be removed.

**Cross Street** - Relocate Pole #1 approximately 25 feet westerly and 10 feet back: 1 new J.O. Pole, 1 existing J.O. Pole to be removed.

**Framngham Road** - Relocate Pole #1 approximately 27 feet southerly and 30 feet back: 1 new J.O. Pole, 1 existing J.O. Pole to be removed.

7:11 p.m. NET Conduit Hearing continued - Marlboro Road. Re: NET Plan No. 669918 dated July 19, 1994, revised August 24, 1994 and September 1, 1994. Plan #3 was removed. Abutters agreed with revised plan.

VOTE: (unanimous) to approved revised plan:

**Marlboro Road** - Beginning at existing Manhole #75, located on the easterly side of Marlboro Road, place approximately 117 feet of conduit northwesterly across Marlboro Road to existing Pole #27 located on the westerly side of Marlboro Road (see Plan 1). Total trench: 117 feet of conduit; beginning at existing Manhole #76, located on the westerly side of Marlboro Road, place approximately 44 feet of conduit northerly to new Pole #73 also located on the westerly side of Marlboro Road (see Plan 2). Total trench: 44 feet of conduit.

7:55 p.m. to 9:00 p.m. Road Acceptance Hearings were held jointly with the Planning Board. Streets discussed were Asaree Drive, Presidential Drive, Glenwood Road, Alexandra Circle, Andrews Way and Blendon Woods Drive. These will be voted on at the Special Town Meeting of September 12, 1994 (Articles 1-6). Present: Planning Board Chairman Charles Gaffney, Town Planner Wayne Thies and DPW Supt. John Boland were present. Residents of the various streets were also present. Mr. Boland discussed each street as to what has or has not been done to date. Street Layout Orders were signed by the Selectmen allowing them to be heard at the Special Town Meeting.

#### AGENDA ITEMS AND OTHER BUSINESS DISCUSSED

Property owned by Johnson Campbell Realty, Inc. (off Ward Rd. & Main St.). First refusal option to sell land assessed under Chapter 61A and 14). Letter from Planning Board stated that it recommends town purchase this property. Open Space Preservation Commission recommended town purchase the property. Conservation Commission had a split vote. Board VOTED unanimously to take this under advisement.

Ledge Hill Road. Stephen Doyle (16 Ledge Hill Road) expressed concern re dangerous situation at end of Ledge Hill Road and Sears Road. He would like this issue to be resolved as soon as possible. Wayne Thies will speak to the developer, Vahan Sarkisian as to the alternatives to correct this dangerous intersection.

Route 9, Turnpike Road. Charles Gaffney stated that the condition of Rt. 9 from White's Corner to the Fayville traffic lights is in poor condition. Some temporary patching of potholes should be done and the bumps removed before winter sets in. Administrative Assistant will contact Peter Donohue, District Engineer for Mass. Highway Department.

9/90 Project. Wayne Thies talked to Kathy Bartolini, Chairman of MBTA. To date there are no solutions regarding the "suicide ramp". Comments are due by September 22, 1994. The State won't listen. Letter with Selectmen's comments is to go to Trudy Coxe, Secretary of MEPA Unit re: SFEIR EOEA #5723, 9/90 Crossing. A video tape is being sent by one-day express mail showing the traffic conditions as they exist now on this ramp as it intersects Route 9. The Selectmen feel that this SFEIR should be ruled inadequate and construction/permits should not be allowed to move forward.

Brentwood Project (Parkerville Road). Donald Floyde spoke regarding petition he sent to the State Executive Office of Environmental Affairs (copy given to Selectmen), expressing that serious issues were overlooked and misrepresented in the EIR.

MWRA Water Treatment Plant. Board noted August 18 letter from MWRA re comments on EOEA #9370 Residuals Management Plan for Wachusett Reservoir Water Treatment Plan - Interim Assessment.

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WARRANTS SIGNED BY SELECTMEN

P077	\$ 54,291.03	8/30/94	Town Payroll
P079	\$ 47,821.81	8/30/94	School Payroll FY94
P081	11,770.91	8/30/94	School Payroll FY95
G083	<u>378,870.37</u>	8/30/94	Fed. Tax/Misc./Assessment
Total	\$492,754.12		

9:10 p.m. Meeting adjourned.

*Marjorie R. Putnam*

Marjorie Putnam  
Assistant

(Approved by Selectmen 10/18/94)

  
[selmg830]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, September 8, 1994

7:30 p.m. Convened meeting in Conference Room A of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen and Administrative Assistant Janice C. Conlin.

CONTRACTS

Selectmen unanimously VOTED to sign Contract for the purchase of a 1984 Harn/Grumman 106 foot "Fire Spire" aerial ladder truck (ATM 1994 Article 24) from E. J. Murphy Company, Woodville, MA in the amount of \$77,550.00.

MERIT INCREASE

Selectmen unanimously VOTED a 5% merit increase for Richard Mattioli effective July 7, 1994 as recommended by Police Chief William J. Colleary. New rate will be \$12.50 an hour.

PERMITS

Road Opening Permits were granted by a unanimous VOTE to:

- \* Commonwealth Gas Company for 11 Newton Street to install gas service..
- \* KEPA Homes Corp. for Parkerville Road to install a water main.

BALLOT QUESTIONS  
Special Town Election, October 15, 1994

The following two ballot questions were unanimously voted by the Selectmen to be placed on the ballot for the October 15, 1994 Special Town Election:

**BALLOT QUESTION NO. 1**

Shall the Town of Southborough be allowed to assess an additional \$170,800 in real estate and personal property taxes for the purpose of providing final design and construction of alterations to provide handicapped access to the Town House to comply with the American disabilities Act of 1990 (Article 14 STM 9/12/94) for the fiscal year beginning July 1, 1994? Yes [ ] No [ ]

**BALLOT QUESTION NO. 2**

Shall the Town of Southborough be allowed to exempt from the provisions of Proposition 2 1/2, so called, the amounts required to pay for the bond issued in order to provide final design and construction of Southborough Department of Public Works facilities (Article 15 STM 9/12/94)? Yes [ ] No [ ]

SCHEDULED MEETINGS

7:30 p.m. Meeting with Fire Chief Peter Phaneuf re aerial ladder contract. Selectmen voted unanimously to sign the contract [see Contracts above].

7:35 p.m. Meeting with Attorney Lauren Stiller Rikleen regarding MWRA Water Treatment Plant.

OTHER BUSINESS

Board noted September 2 letter from Town of Westborough asking for support of Feasibility Study of a **Regional I-495 Station** in the Transportation Bond Bill. Board unanimously VOTED to send letters to Representative Barbara Gardner and Senator Robert Durand supporting this issue and urging them to act favorably on the amendment in order to investigate and locate a regional station that would improve the transportation system without negative impacts to traffic and pedestrian safety in local neighborhoods.

<u>WARRANTS SIGNED BY SELECTMEN</u>			
G085	\$10,295.87	9/9/94	School Payables
G087	17,703.05	9/9/94	School Payables
P089	147,514.87	9/6/94	School Payroll
P091	43,367.29	9/6/94	Town Payroll
G093	49,522.14	9/6/94	Federal Tax
G095	169,701.42	9/9/94	Town Payables
Total	\$438,104.64		

The Selectmen voted by roll call vote to go into executive session at 7:55 p.m. The roll call was unanimous. The Selectmen did not reconvene in open session.

  
Janice C. Conlin, Administrative Assistant

mrp  
(Approved by Selectmen 10/18/94)

[selmg98]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, September 13, 1994

7:30 p.m. Convened meeting in the Foyer of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen and Administrative Assistant Janice C. Conlin.

MINUTES APPROVED

Selectmen VOTED unanimously to approve Minutes of August 24, 1994.

APPOINTMENTS

Constable (to serve civil process). Board VOTED unanimously to reappoint John A. Lowe, 11 Cedar Street, Westborough 01581, his term to expire September 15, 1995.

Town Cemetery Study Committee. Board VOTED unanimously to appoint Thirbuse F. Millott, Jr., 20 Boston Road, his term to expire June 30, 1995.

SHOPC. Board VOTED unanimously to appoint Robert H. Titus, 27 Atwood Street (as a private citizen), his term to expire June 30, 1995.

PERMITS

Heritage Day. Board VOTED unanimously to grant a parade permit for October 10, 1994.

Stop Sign. Board VOTED unanimously to amend the Code of the Town of Southborough Section 207-34B (Traffic Rules and Regulations) by including the following intersection with a Stop Sign at the end of Bridge Street and Southville Road. The Board also voted to place a Slow-Children and Handicap sign on Bridge Street.

OTHER BUSINESS

Property owned by Johnson Campbell Realty, Inc. off Ward Road and Main Street. Board VOTED unanimously to waive and release the Town's first refusal option with respect to this property (M.G.L. Chapter 61A, Section 14). Board signed Waiver and Release of First Refusal Option.

Re: Underground Storage Tanks. Letter is to go to GAS Companies, Inc., and Bayside Engineering Associates, Inc. stating that the Town has hired Rowsell Tank and Pump Co. of Chelmsford, MA to audit the underground storage project in Southborough. Rowsell

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has raised issues that need to be addressed. A meeting should be scheduled to discuss this report as soon as possible. A copy of the report is to go to both companies.

WARRANTS

P097	\$48,549.26	9/13/94	TOWN PAYROLL
G099	17,332.84	9/13/94	FEDERAL TAX
G101	174,737.39	9/13/94	TOWN PAYABLES
G103	5,575.37	9/16/94	SCH. PAYABLES ENC.94
G105	<u>21,532.54</u>	9/16/94	SCHOOL PAYABLES
Total		\$267,727.40	

8:09 p.m. Meeting adjourned.

  
Janice C. Conlin, Administrative Assistant

(Approved by Selectmen 10/18/94)

JCC/mrp  
[selmg913]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, September 27, 1994

7:30 p.m. Convened meeting in the Meeting Room of Fire Headquarters, 21 Main St.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Administrative Assistant Janice C. Conlin, and Marjorie R. Putnam (Assistant to Admin Ass't).

**APPOINTMENTS**

**Heritage Day Committee.** Board VOTED unanimously to appoint Cathy Lee Gerson, 254 Parkerville Road, her term to expire 6/30/95.

**LICENSES**

**Steven M. Ryan & Sons, Inc. dba Fitzgerald's General Store, Eileen E. Ryan, Manager, 110 Southville Road.** Selectmen VOTED unanimously to approve pledge of the Package Store/Wine & Malt Beverages license to secure a loan from AT & T Small Business Lending Corporation, 2 Gatchall Drive, Parsippany, NJ 07054-0440. Board signed approval Form 43 to be sent to the Alcoholic Beverages Control Commission for its approval.

**PERMITS**

Selectmen VOTED unanimously to grant permission to St. Mark's Church for a **parade** to be held on Sunday, November 6 from 9 a.m. to 10 a.m. in celebration of All Saints Day.

**SCHEDULED MEETINGS**

7:35 p.m. Joint Pole Hearing was held on petition of New England Telephone and Massachusetts Electric re **Bryden Road** to place one pole on the southerly side of Bryden Road at a point approximately 233 feet southeast of Richards Road: 1 new J.O. Pole, 2 existing J.O. poles to remain (Plan #977841 dated 8/22/94). Present for NET: Matt Hurley, Right-of-Way Agent. Mr. Hurley assured Selectmen that he would check out any trees involved with the Tree Warden. Since no abutters appeared for or against this petition, the Selectmen VOTED unanimously to approve petition as presented.

7:40 p.m. Joint Pole Hearing was held on petition of NET and Mass. Electric Co. re **Flagg Road:** Place 2 poles on the easterly side of Flagg Road beginning at a point

approximately 300 feet south of Blackthorn Drive and continuing southerly for approximately 60 feet: 2 new J.O. Poles, 1 existing J.O. Pole to remain and 1 existing J.O. Pole to be removed Plan #977851 dated 8/22/94. Present for NET: Matt Hurley, Right-of-Way Agent. Mr. Hurley said the span is too great in this area and they need to add another pole. Abutter - Walter Mattson, 46 Flagg Road, stated that proposed Pole #34 is in the way and he does not want a third pole in front of this property. Developer Peter Bemis stated that the distance now between the poles is too great to supply service to his development. It is critical to get service in. Mr. Mattson would have no problem with the pole being moved to a different location. Selectmen VOTED unanimously to continue this pole hearing to meeting scheduled for October 4 at 7:05 p.m.

8:00 p.m. Discussion regarding **Route 9/Woodland Road crossover**. Present: Kevin Moran, Chairman of Southborough Roads Safety Committee and many interested citizens. Letter dated July 7 from Peter Roche, 182 Woodland Road, was read which requested a reconsideration of the Board's vote that reopened the Route 9 median at Woodland road. Mr. Moran stated that the Committee would like various Stop signs placed at strategic locations. It believes that Stop signs would discourage through traffic, slow down the current speeders, and thus increase safety. Police Chief Colleary and Selectmen are not comfortable with placing Stop signs - they just can't be placed wherever the committee wants. The intersection of Woodland Road at Cordaville Road needs re-engineering. There should be a Sidewalk Master Plan. Closing this crossover would put more traffic onto Route 85 and other roads. Speed limits need to be enforced. Residents complained that when Police are not on Woodland Road, speeding increases. Police would appreciate it if someone sees a speeder, try to get the license number and report it to the Department. Many concerns were expressed. A "straw" vote was taken. A majority of the people present want this median kept open. Selectmen VOTED unanimously to **postpone indefinitely decision** on this issue until more information is brought forward.

8:50 p.m.- 9:45 p.m. Meeting with developer Vahan Sarkisian regarding Ledge Hill Road. The Town owns part of this road and Mr. Sarkisian owns the end of Ledge Hill which intersects with Sears Road. Residents of this area are concerned with the safety of school children at the bus stop. Site distance is poor at the intersection of Sears and Ledge Hill. Various methods were discussed to make this area safer such as putting a barrier at the Sears Road end of Ledge Hill, restrictive signs, etc. Fire Chief Peter Phaneuf would like restrictive signs and no permanent barrier as Ledge Hill Road is a quicker way to get to Sears Road. Police Chief William Colleary stated that for safety of the children the bus should change its route and come in from Main Street, stopping at Ledge Hill Road. The School Bus would then be flashing lights and alert motorists to stop. Wooden barricades would allow public safety vehicles to get through. Mr. Sarkisian would like Ledge Hill Road closed at the Sears Road end but was concerned with safety vehicles, who would be responsible for damage to road, snowplowing, releasing of his bond by the Planning Board, etc. John Boland, DPW Superintendent,

said he would need instructions from the Selectmen such as (1) permission from Vahan to block road, (2) what type of barriers and where to put them, and (3) snowplowing of whole road (not sidewalks). Mr. Sarkisian will attend next Selectmen's meeting to resolve this issue.

**OTHER BUSINESS TRANSACTED**

Selectmen proclaimed **October 24, 1994 as United Nations Day.**

Board VOTED unanimously to approve request for a **sign** for Southborough Tot Lot playground. Administrative Assistant will find out if this can be an Eagle Scout project.

Selectmen signed Memorandum of Agreement for **Chapter 90 State Aid (Highways)**.

Selectmen signed certified copies of the votes and appropriations taken at the Annual Town Meeting re **Chapter 81 State Aid (Highways)**.

Selectmen signed **Traffic Control Agreement for the proposed Safety Improvement Project on Route 30 (Boston Road), Southborough**. Board also VOTED unanimously as follows (subject to approval by Town Counsel Frederick A. Busconi and certification of vote by Town Clerk Paul J. Berry):

**Prohibited and Mandatory Turning Movements**

That the Town of Southborough Traffic Rules and Regulations adopted on November 14, 1972 be and are hereby amended by adding at the end of Article IX, a new section entitled "Schedule VII. Prohibited and Mandatory Turning Movements", the following:

**Right Lane Must Turn Right**

Boston Road (Route 30) eastbound to southbound Boston Road (Route 30).

Central Street northbound to eastbound Boston Road (Route 30).

**Left Lane Must Turn Left**

Boston Road (Route 30) westbound to southbound White Bagley Road.

Boston Road (Route 30) eastbound to northbound Framingham Road.

Boston Road (Route 30) westbound to southbound Central Street.

Central Street northbound to westbound Boston Road (Route 30).

The Town already has in place the Stop Signs listed as C. Stop Signs (under State Permit No. 3-2171).

As requested by Southborough Roads Safety Committee, Board VOTED unanimously to have "Thickly Settled" signs placed on **Newton Street**.

**Re: Route 85 (over Conrail) Bridge Construction.** Board VOTED unanimously as follows:

#### **EXCLUSION OF HEAVY COMMERCIAL VEHICLES**

That the Town of Southborough Traffic Rules and Regulations adopted on November 14, 1972 be and are hereby amended by adding at the end of Article IX, Schedule IV, "Truck Exclusions", the following:

Remove temporarily the truck limit restricting heavy commercial vehicles having a carrying capacity of more than 2 1/2 tons on Central Street until March 30, 1996 and that a temporary truck limit restricting heavy commercial vehicles having a carrying capacity of more than 2 1/2 tons be in effect until March 30, 1996 on Sears Road, Newton Street and East Main Street.

This vote is to be certified by Town Clerk Paul J. Berry.

Board also VOTED unanimously that the **alternate truck route and detour route** will be Marlborough Road, Framingham Road to Route 30 to Central Street to Route 9 while the Rt. 85 bridge is being reconstructed until March 30, 1996.

**Liberty Estates.** DPW Superintendent John Boland said the developer stated he won't plow the streets in this subdivision this winter. Planning Board Chairman Charles Gaffney said this is an old subdivision and there is a bond in the amount of around \$19,000. Mr. Boland stated that it would probably cover the balance of the work that needs to be done. Selectman McAuliffe stated that the town has no choice but to plow this subdivision. To go to court would cost more than you would get from the developer. Selectman McAuliffe then made a MOTION to recommend to the Planning Board to take whatever action is necessary to get the bond.. Motion was seconded and VOTED unanimously.

**Orchard Road connection of private drain to town drainage system.** Board noted September 21 letter from DPW Supt. John Boland stating that the DPW has no objection to the tie-in as proposed and detailed on a plan by RIM Engineering Co., Inc. dated August 18, 1994. Selectmen also noted September 15 letter from Board of Health stated that the Board has found no conflict with the required minimum offset distances within Title 5 of the State Environmental Code or its own Rules and Regulations. Therefore, the Selectmen VOTED unanimously to grant to George Clark (8 Flagg Road) his request to connect a private drain to the town's drainage system. The installation should include

a check valve and will be subject to inspection by the Southborough Department of Public Works during construction.

**Brentwood Project - Water System Analysis.** As requested by DPW Superintendent John W. Boland, in his letter of September 22, the Board VOTED unanimously to allow expenditure of \$9,000 from the Albro Project Improvement Fund for engineering for water system analysis.

Board noted 9/21/94 letter from DPW Supt. John Boland regarding funds for additional annual cost (not budgeted) re Wheelabrator Millbury, Inc. contract.

Board noted that Conservation Commission will hold a public hearing on October 6 at 8 pm on Notice of Intent filed by Mass. Highway Dept. for the proposed **resurfacing and upgrading of Route 9** from the Westborough town line through Southborough to the Framingham town line.

**Re: 9/90 Crossing Project in Framingham.** Chairman Falconi read letter he sent on September 22 serving as the official comments from the Board of Selectmen on the proposal to change the 9/90 Crossing Project from Office/R & D to Retail.

WARRANTS SIGNED BY SELECTMEN

P107	\$49,576.31	9/20/94	TOWN PAYROLL
P109	154,871.83	9/20/94	SCHOOL PAYROLL
G111	54,258.87	9/20/94	FEDERAL TAX/MISC.
G113	<u>49,177.72</u>	9/23/94	TOWN PAYABLES
<b>TOTAL</b>	<b>\$307,884.73</b>		
P115	\$60,723.35	9/27/94	TOWN PAYROLL
G117	20,283.15	9/27/94	FEDERAL TAX
G119	1,536.00	9/27/94	SCHOOL PAYABLES
G121	2,764.89	9/23/94	SCHOOL CAFETERIA
G123	14,800.00	9/30/94	SCHOOL ARTICLE
G125	11,259.02	9/30/94	SCHOOL PAYABLES ENC.FY
G127	32,325.87	9/30/94	SCHOOL PAYABLES
G129	<u>32,405.84</u>	9/30/94	SCHOOL PAYABLES
<b>TOTAL</b>	<b>\$176,098.12</b>		

10:30 p.m. Meeting adjourned.

*Marjorie R. Putnam*

Marjorie R. Putnam

(Approved by Selectmen 10/18/94)

[S/selmg927]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, October 4, 1994

7:00 p.m. Convened meeting in Conference Room A of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen and Administrative Assistant Janice C. Conlin.

SCHEDULED MEETINGS

7:05 p.m. Joint Pole Hearing (continued from 9/27/94) on petition by NET and Mass. Electric re **Flagg Road** requesting to relocate Pole #34 approximately 5 feet southerly to a point approximately 357 feet south of Blackthorn Drive: 1 new J.O. pole; 1 existing J.O. Pole to remain; and 1 existing J.O. Pole to be removed. Representing NET was Matt Hurley, Right-of-Way Agent. Board VOTED unanimously to approve this petition as presented at this meeting.

7:10 p.m. Meeting regarding **Ledge Hill Road** closing at Sears Road Chairman Falconi read into the record the legal opinion from Town Counsel Frederick Busconi that stated that the Selectmen have the right to control the streets and ways of the Town of Southborough especially with regard to public safety. Developer Mr. Vahan Sarkisian was present and expressed his concern that the Town repair any damage that may occur from plowing the road. The road is now 100% complete.. He only has to provide to the Town the as-built plans and the petition to have the road accepted. He plans on doing this at the next Town Meeting. The Selectmen assured Mr. Sarkisian that the Town would be responsible for any damage caused by snowplowing. Therefore, Mr. Sarkisian had no objection to the road being closed.

The Selectmen VOTED unanimously to close the end of Ledge Hill Road at Sears Road effective October 5 temporarily until the Rt. 85 bridge is reopened.

The Board instructed Administrative Assistant Janice Conlin to notify the schools of the closing and instructed John Boland to determine what method is to be used to block the road.

OTHER BUSINESS TRANSACTED

Appointments. Selectmen Thomas W. McAuliffe and William J. Christensen VOTED to appoint the following to the School Building Study Committee, their terms to expire on 6/30/95.

(Chairman Falconi did not participate in the vote due to the fact that his brother is a candidate for appointment):

Susan B. Pfaff, 5 Sunrise Drive  
Boudewyn Kluge, 51 Deerfoot Road  
Kathleen Jean Smith, 10 Clifford Street  
Anne Freeman, 15 Maplecrest Drive  
Richard E. Falconi, 14 Newton Street  
Barbara A. Murphy, 202 Cordaville Road

There is one vacancy to be filled.

The Board of Selectmen unanimously approved the scope of the Management Study to be conducted by the Department of Revenue.

The Board of Selectmen VOTED unanimously to form a MetroWest Water Supply Tunnel Working Group at the request of the Massachusetts Water Resources Authority (MWRA). The Group will consist of seven members: a representative from the Board of Selectmen, the Planning Board, Conservation Commission; the Fire Chief, DPW Superintendent, and two citizens at large.

The Board of Selectmen VOTED unanimously to deny a third sticker for the transfer station to David and Christine Lentz .

The Board VOTED unanimously to send a letter in support of the grant to obtain electric busses for transportation between the shopping malls on Rt. 9.

#### WARRANTS SIGNED BY SELECTMEN

P131	157,796.20	10/04/94	School Payroll
P133	48,768.56	10/04/94	Town Payroll
G135	88,221.94	10/04/94	Federal Tax
G137	74,933.71	10/07/94	School Payables
G139	<u>216,218.25</u>	10/07/94	Town Payables
TOTAL	585,938.66		

8:10 p.m. Meeting adjourned.

*Janice Conlin*  
Janice C. Conlin, Administrative Assistant  
(Approved by Selectmen 10/18/94)

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, October 11, 1994

6:30 p.m. Meeting convened at **Neary School Learning Center, Richards Road**, for the purpose of meeting with Douglas MacDonald, Executive Director, MWRA, to discuss Watershed Management Wachusett Reservoir.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Administrative Assistant Janice C. Conlin and interested citizens.

7:05 p.m. Selectman McAuliffe, Selectman Christensen and Administrative Assistant Janice C. Conlin left Neary School meeting to reconvene Selectmen's meeting at **Fire Headquarters**.

7:10 p.m. Chairman Pro Tem Thomas W. McAuliffe reconvened meeting. Chairman Falconi remained at Neary School until 7:47 p.m.

Present: Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Administrative Assistant Janice C. Conlin, and Marjorie R. Putnam.

**SCHEDULED MEETINGS**

7:10 p.m. to 7:40 p.m. Pole Hearing was held on revised petition dated October 5, 1994 by New England Telephone and Massachusetts Electric re **Sears Road** to place 16 poles on Sears Road beginning at a point approximately 257 feet south of Stow Road and continuing southerly along Sears road for approximately 3,845 feet: 16 new J.O. Poles, 23 existing J.O. Poles to remain. Present for NET was Robert Hennessey. This petition was requested by Mass. Electric in order to upgrade facilities in this area. Poles needed to be relocated as the current span between the poles is too long. Mass. Electric prefers 175 feet between each pole. DPW Superintendent John Boland stated that the trees had not been checked out by Southborough's Tree Warden nor Mass. Electric's Arborist. These two gentlemen should review the plan.

Abutter Edward Gibson, 64 Sears Road, was concerned about the height of the poles. NET stated that Massachusetts Electric puts in standard poles which are 40' high. The poles have four attachments and need this height. Abutter Francis Perkins, 65 Sears Road, expressed his concern as to the placement of pole #21 1/2. These abutters want the poles placed as "discreet as possible".

It was decided that another meeting should be held with NET Matt Hurley (Right-of-Way Agent), Mass. Electric engineer, Francis Perkins and DPW Supt. John Boland. Therefore,

the Selectmen VOTED (2 - 0) that the pole hearing re **Sears Road** be continued to **Tuesday, November 1, 1994 at 7:35 p.m.**

7:47 p.m. Chairman James W. Falconi arrived at the meeting and took over the Chair.

7:50 p.m. to 9:25 p.m. Joint Public Hearing was held with two members of the Hopkinton Board of Selectmen Joseph A. Strazzulla (Chairman) and Maureen Dwinnell. The purpose of this Hearing was to consider closing **Bridge No. S-20-03 (over Sudbury River) on the Hopkinton/Southborough town line**. It was noted that a legal was published in the Middlesex News (published in both towns) on September 27 and October 4. Chairman Falconi explained the reasons why Southborough would like this bridge closed. Hopkinton Chairman Strazzulla said that his Board feels the same as stated at the joint meeting held on June 14, that they did not want to create a dead-end situation and want the bridge to remain open. Chairman of the Southborough Planning Board Charles Gaffney stated that his Board had not discussed this issue and will report back to his Board with the input from this hearing. Many residents of both Southborough and Hopkinton expressed their concerns for safety, etc. It was agreed that this bridge has not been maintained and requires many repairs. The State won't repair this bridge if any restrictions are placed on it for emergency vehicles only. All agreed that it was safer to travel over the bridge from Southborough to Hopkinton than vice versa. This bridge is deteriorating but no estimate was given as to the rate it will deteriorate so that the State will declare it unsafe. There is a weight limit on it now. However, this is disregarded continually. Both towns would have to pay for the repairs if restrictions are placed on the bridge. DPW John Boland had no idea as to the cost of repairing it. It was suggested that a traffic study should be done re use of this bridge. Police Departments from both towns should enforce traffic regulations on this bridge such as speed and truck weight limits.

Selectmen VOTED unanimously to continue this hearing to **Monday, December 5, 1994 at 7:30 p.m. at the Hopkinton Selectmen's office**. Fire Chief, Police Chief, DPW Supt. and Planning Board should be notified.

#### ACTION ON AGENDA ITEMS

1. Approval on Minutes of 8/16 & 8/30, 9/9 & 9/13, and 10/4 were held and will be acted on at meeting of October 18.
2. Heating Oil Contract was awarded to Falconi Brothers, Inc., 29 Boston Road, Southborough, MA. Their escalation price per gallon was the lower of the two bids received. VOTED 2-0 by Selectmen McAuliffe and Christensen. Chairman Falconi was not present when the vote was taken. He was still at Neary School.

3. Petition from residents of East Main Street to place curbing along north side of East Main Street from #6 to #46. Present was abutter Cynthia Duncan (45 East Main Street) who expressed her concern for the safety of the children in this area and volunteered to pay the cost. DPW Supt. John Boland stated that he had no idea of the cost to hot top that area. The issue of possible tree removal would have to be addressed as well as the plowing of snow in that area. The project should be done in the spring. At this date, the DPW is booked right up to spring. The Selectmen decided to postpone decision on this issue until next Selectmen's meeting. Mrs. Duncan will be notified.
4. Merit increase for Marjorie Putnam. Upon recommendation of Administrative Assistant Janice Conlin, Chairman Falconi and Selectman McAuliffe voted a 5% merit increase effective July 1, 1994. Selectman Christensen was not present at this time.
5. Detour signs re Rt. 85 Bridge being closed. Board VOTED unanimously to send a letter is to Peter Donohue, District Highway Director, Mass. Highway Department, Worcester, informing him that the Town will utilize temporarily its signs and barriers until the Mass. Highway is able to install the proper signs and barriers at the intersections of Framingham Road/Marlborough Road and Main Street/Marlborough Road.

WARRANTS SIGNED BY SELECTMEN

P141	\$50,901.73	10/11/94	TOWN PAYROLL
G143	<u>18.419.36</u>	10/11/94	FEDERAL TAX
TOTAL	\$69,321.09		

9:30 p.m. Meeting was adjourned by unanimous vote.

*Marjorie R. Putnam*

Marjorie R. Putnam  
Assistant to Admin. Assistant

mrp  
(Approved by Selectmen 10/18/94)

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, October 18, 1994

7:30 p.m. Convened meeting in the Foyer of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen and Administrative Assistant Janice C. Conlin.

**SCHEDULED APPOINTMENTS**

7:30 p.m. Meeting with James Walkner re **snowplowing of Blendon Woods Drive**. Mr. Walkner stated that Blendon Woods Drive would have been accepted as a town road at the Special Town Meeting on September 12, 1994. However, the SDPW requested a loose-based standard for the barrier which could not be obtained in time to be installed before Special Town Meeting. The only other remaining item to be completed was the capping of the stone wall which will be done in the next three weeks and the planting of trees which cannot be done until after the first major frost. Mr. Walkner, therefore, requested that the town assume responsibility for snowplowing. DPW Supt. John Boland was present and stated that he concurred with Mr. Walkner's statements. The Board voted unanimously to treat Blendon Woods Drive as an accepted road for FY 1995 and instructed DPW Supt. Boland to plow this street.

**ACTION ON AGENDA ITEMS**

- (1) Board VOTED unanimously to approve **Minutes** of August 16 and 30, September 9, 13, and 27 and October 4 and 11, 1994.
- (2) **Property off Jericho Hill Road (Lot #1D, 1.001 acres)** owned by Ralph E. Johnson & Norman S. Johnson, et al under Chapter 61A, Section 14. Board noted votes from the Planning Board and Conservation Commission recommending against the purchase of this property. Therefore, the Board of Selectmen VOTED unanimously **not** to exercise the Town's first refusal option to purchase the property.
- (3) **Southborough Cultural Arts Council.** Board VOTED unanimously to **reappoint** the following members, their terms to expire 10/27/96:

Bette Mikonis Troy, 16 Stub Toe Lane  
Sharon G. Sanford, 6 Pinecone Lane  
Christina E. Daley, 4 Sadie Hutt Lane

Frederick M. Scott, 1A Bigelow Rd.  
Laura M. Scott, 1A Bigelow Rd.

Board also VOTED unanimously to **appoint** the following new members, as recommended by SCAC, their terms to expire 10/18/96:  
Polly B. Martinson, 29 Parkerville Road, and Elizabeth Henry Veeneman, 26 Cordaville Rd.

(4) Board VOTED unanimously to appoint Richard H. Seder, 11 Valley Road, as a Citizens Advisory Committee (CAC) member from Southborough for the proposed MWRA water treatment plant.

(5) 7:45 p.m. Sidewalk Issue on East Main Street. Mr. Boland reported that it would cost the Town \$2,000-\$2,500 to complete the sidewalk from No. 6 to No. 46 East Main Street. Mr. and Mrs. Joseph A. Duncan (45 East Main St.) will pay for the curbing to be installed and the town will provide the blacktop. However, DPW Supt. Boland indicated that there were some other issues to be addressed. A plan should be drafted that would indicate the location of trees, telephone poles, drainage structures and fire hydrant. The plan would aid in determining where to locate the sidewalk. Mrs. Duncan expressed concern regarding five children walking with no sidewalks in the area, especially with traffic being detoured on East Main Street. She showed pictures of the area in question and also stated that she didn't understand why the sidewalk couldn't be placed around the trees as presently exists on the other end of East Main Street. The Selectmen indicated that the town now must comply with ADA Regulations and the existing substandard sidewalks will eventually be brought up to ADA Regulations. On East Main Street telephone poles, trees, etc. have to either be moved or removed in order to provide the required width to meet ADA Regulations. Mr. Boland indicated that he felt that plans could be drafted in-house. However, he is committed to other projects already and is concerned about completing this project before the winter sets in. The Board voted to instruct DPW Superintendent Boland to draw up a plan and install the sidewalk as soon as feasible. The Board also instructed the Administrative Assistant to contact Superintendent of Schools to make him aware of the safety issue of the five children walking to Woodward School and request that the school arrange for them to be transported by bus until the sidewalk is installed.

(6) **MBTA Environmental Impact Report (EIR).** The Selectmen want to arrange a meeting with the Southborough MBTA Study Committee and subsequently arrange for a public hearing with the MBTA. Mrs. Conlin will contact the Project Manager of the MBTA.

**OTHER BUSINESS TRANSACTED**

Board asked Administrative Assistant to arrange a meeting with Open Space Preservation Commission regarding **updating the open space plan**.

**Contract for Southborough Dept. of Public Works.** Selectmen VOTED unanimously to award to Truck Equipment Boston, Inc. contract for sander body/snow equipment, as follows:

Bid price: \$61,274 plus Option #1 (screens) add \$2,840 = \$64,114.00.

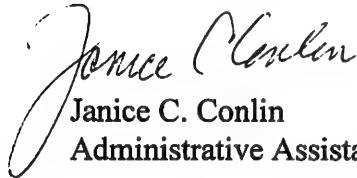
**Underground storage project.** Board VOTED unanimously to authorize Town Counsel to resolve the problem of the contractor not responding to the town's request for a meeting to address the resolution of the uncompleted underground storage project.

Board accepted **resignation** from Nancy A. Bassett from the Southborough Cultural Arts Council, effective 10/14/94.

WARRANTS SIGNED BY SELECTMEN

P145	\$50,195.03	10/18/94	TOWN PAYROLL
P147	156,707.12	10/18/94	SCHOOL PAYROLL
G149	54,932.98	10/18/94	FEDERAL TAX
G152	49.70	10/18/94	FALCONI OIL
TOTAL	\$261,835.83		

8:25 p.m. Meeting was adjourned.



Janice C. Conlin  
Administrative Assistant

mrp  
(Approved by Selectmen 11/1/94)



BOARD OF SELECTMEN  
MINUTES OF MEETING

Tuesday, November 1, 1994

7:15 p.m. Convened meeting in the Front Foyer of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Administrative Assistant Janice C. Conlin and Marjorie R. Putnam, Assistant.

MINUTES APPROVED

Selectmen VOTED unanimously to approve Minutes of October 18, 1994.

RESIGNATION

10/24/94 Letter of resignation from Zoning Board of Appeals received from Peter H. Roche, effective 10/24/94. Letter of appreciation will be sent to Mr. Roche.

APPOINTMENTS

Commercial Growth Planning Committee. Board VOTED unanimously to appoint as representatives of the Southborough Business Association, their terms to expire June 30, 1995: John A. Bartolini, Jr., 13 MacNeill Drive, and Paul K. Vaillette, 11 Gilmore Road.

Zoning Board of Appeals. Board VOTED unanimously to appoint Salvatore M. Giorlandino, 8 John Matthews Road, as a member to fill the unexpired term of Peter H. Roche, his term to expire June 30, 1995. [This appointment leaves an Alternate vacancy.]

Board VOTED unanimously to create an ad hoc Design Selection Committee for Town House and to appoint the following as members:

Robert C. Dumont, 15 Latisquama Road	Paul e Brefka, 196 Cordaville Road
Wayne Thies, 42 Latisquama Road	Robert W. Garfield, 115 Thalia Drive,
Janice C. Conlin, 20 Pinecone Lane	

WINTER PARKING BAN 1994/1995

Board VOTED unanimously as follows:

There will not be any parking on any public way in the Town of Southborough from 12 midnight until 6:00 a.m.; and furthermore, there will not be any parking on any public

way during any snow storm in the Town of Southborough. Vehicles parked will be towed at the owner's expense (according to the Town's Code).

This Ban will be in effect from December 1, 1994 through March 15, 1995.

Illegal parking during unusual storms occurring before or after the Ban will be dealt with according to Section 152-6 of the Code of the Town of Southborough.

#### CONTRACTS

Sodium Chloride (Contract #10/13/94 - 582). As recommended by DPW Superintendent John W. Boland, the Board VOTED unanimously to award the Town's annual requirement for sodium chloride to the low bidder, Eastern Salt Company, Inc. of Chelsea, MA as per its bid of \$29.38 per ton. Bidding was handled by the Town of Acton on behalf of several communities including Southborough.

#### DONATION, IN LIEU OF TAXES

Board noted 10/28/94 letter from **New England Center for Autism, Inc.** donating \$22,967.28 in lieu of taxes for FY 1995. A letter of appreciation will be sent.

#### SCHEDULED MEETINGS

7:25 p.m. Elaine Beals, Chairman of Open Space Preservation Commission, stated that the Commission is working on a new open space plan. State grants require that 5 year action plans re open space must be updated every five years. The new plan is due in 1995. Selectmen are concerned with open space property, especially the ones under Chapter 61A, Section 14 (agricultural land available for purchase). The open space action plan should be reviewed annually. When the updated open space plan has been completed, it will be put before the Board of Selectmen for final approval. The Open Space Preservation Commission will submit to the Board of Selectmen a first rough draft before asking for final approval.

7:36 p.m. Chairman Falconi left the table and did not participate in the Sears Road pole hearing due to the fact he was not present at the October 11 original hearing as he was attending an MWRA meeting.

7:37 p.m. Chairman Pro Tem Thomas McAuliffe presided over the NET/Mass. Electric Sears Road pole hearing continued from October 11. Representing NET was Robert Hennessey. Abutters Mr. Francis Perkins (65 Sears Road) and Mr. Ed Gibson (64 Sears Road) discussed their concerns regarding removal of trees and the placement of the poles. DPW Superintendent John Boland stated that he does not want to block the site distance at the corner of Sears Road and Sadie Hutt Road. Mr. Hennessey again stated that Mass. Electric must have no more than a 175 foot span length between poles. It was agreed that Selectman Christensen, John Boland and Mr. Hennessey meet at 9 a.m. on Wednesday, November 2 at the corner of Sadie Hutt and Sears

Roads. The Selectmen VOTED 2 to 0 to continue this pole hearing until November 9 at 8:15 p.m. to be held at the Andrea Restaurant.

8:14 p.m. Chairman Falconi returned to the table.

8:15 p.m. John Farrell (3 Wentworth Drive) and other concerned residents of **Liberty Estates** expressed their concerns re finishing of the roads, plowing and sanding of the roads since there is no one taking responsibility for this subdivision. Also discussed was the completion of the **soccer field**. DPW Supt. John Boland stated that it would cost \$21,700 to complete the soccer field. First-class soccer fields cost about \$30,000. Planning Board said that \$16,000 could be set aside to finish the soccer field. This would not bring the field up to first class. There is only a balance of about \$19,694 available but should be sufficient to complete Liberty Estates. Major work needs to be done to complete the water main in this subdivision. Developer was short about 200 feet of finishing this main so that it can be tied into Woodbury Estates for the good of the entire system. It should be tied together. An as-built plan is needed in order for the streets to be accepted at the next Annual Town Meeting. Selectmen suggested that moneys could be asked for at ATM 1995 in order to complete the soccer field to first class condition. Selectmen VOTED unanimously to authorize John Boland expenditures from bond moneys received to complete Liberty Estates, and to instruct him to snowplow and/or sand this street for FY 1995. Mr. Glenn Kingsbury (30 Liberty Drive) was assured that the first priority for repairs would be the sink hole in front of his house. Mr. Boland assured the Board that the road can be brought up to standard and ready to be accepted by the next Annual Town Meeting.

8:45 p.m. Re: Brentwood Condominium Project, Parkerville Road (EOEA #7255). Board met with the developer, Al Bafaro (Albro/Southborough Limited Partnership) and his Operations Manager, Mr. Robert Bezokas. Mr. Bafaro presented another modification to the Brentwood Project and has prepared another LIP approach. He has downsized the project from 170 units to 150 town house units. It will be a two-phase project: Phase 1 will be 74 units will be built, then 76 more units would be built. There would be 41 affordable units which is 27% of the quota under the comprehensive permit. The developer, Mr. Bafaro, asked the Board to give serious consideration to joining in a LIP application with him. He needs the Board to send a letter of commitment to the Executive Office of Communities and Development. Read into the record was October 25 letter from Mary L. Padula, Cabinet Secretary, EOCD, stating that 100 or less single family units developed as a locally approved (LIP) project would fit into EOCD's current housing policies. Steps which should be taken: (1) obtain Selectmen's support of a new plan (2) seek EOCD's approval, and (3) seek ZBA's approval of modification of existing comprehensive permit, or a new permit. Mr. Bafaro stated that he does not have time to go back to ZBA. LIP grant requires that at least 25% be affordable. He does not want to downsize any lower than 150 units as otherwise he will not be able to make any profit. Selectman Christensen would have liked to have it downsized to 100 but will support the rest of the Board. Therefore, it was VOTED unanimously that the Board of Selectmen participate with the Bafaro Corporation in a LIP Program. A letter is to be sent to EOCD c/o Mary L. Padula, Cabinet Secretary.

TREASURY WARRANTS SIGNED BY SELECTMEN

G153	\$10,848.68	10/28/94	SCHOOL PAYABLES
G155	89,784.90	10/25/94	TOWN PAYABLES
G157	28,567.17	10/25/94	FEDERAL TAX
P159	55,190.71	10/25/94	TOWN PAYROLL
G161	15,957.79	10/28/94	SCHOOL PAYABLES
G163	6,545.48	10/28/94	SCHOOL CAFETERIA
G165	<u>5,967.72</u>	10/28/94	SCHOOL FY94 ENC.
TOTAL	\$212,862.45		
P167	\$44,603.20	11/01/94	TOWN PAYROLL
P169	158,392.47	11/01/94	SCHOOL PAYROLL
G171	84,699.89	11/01/94	FEDERAL TAX
G173	725.00	11/04/94	CHAPTER 90
G175	198.96	11/04/94	FALCONI OIL
G177	<u>153,907.66</u>	11/04/94	TOWN PAYABLES
TOTAL	<u>\$442,527.18</u>		

10:10 p.m. VOTED to adjourn the meeting.

*Marjorie R. Putnam*

Marjorie R. Putnam  
Assistant

[Selectmen approved 11/29/94]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, November 9, 1994

7:45 p.m. Convened meeting at Andrea Restaurant, 241 Turnpike Road.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Administrative Assistant Janice C. Conlin, and Marjorie R. Putnam (Assistant to Admin. Assistant).

Selectmen met at the Andrea Restaurant so that the Southborough Business Association could participate in the first scheduled meeting of the Board.

**SCHEDULED MEETINGS**

7:45 p.m. Joint meeting was held with the Board of Assessors for the purpose of discussing and determining the certified valuation of each class of property, the minimum residential factor, and the allocation of the tax burden among the four classes of real property: residential, open space, commercial and industrial, and of personal property. Chairman of the Board of Assessors, Kirk Carter, gave his presentation and stated that his Board voted unanimously to recommend continuing with a unified rate. To split the tax rate would not be appropriate for Southborough at this time. The preliminary tax rate is \$13.36/thousand (a 46 cent/thousand increase). The Board of Selectmen VOTED unanimously to approve a single tax rate, as recommended by the Board of Assessors.

8:00 p.m. Steve Ryan of Fitzgerald's General Store, 110 Southville Road, discussed his proposed alterations/additions to his store and property. Read into the record was November 9 memorandum from Police Chief William Colleary recommending that NO PARKING signs be installed on both sides of River Street and on the north side of Southville Road to alleviate anticipated traffic problems. Also read into the record was November 7 memorandum from Town Planner Wayne Thies regarding a concern of a resident of Cottage Street regarding large trailer trucks parking along the shoulder of Cordaville Road across from the store. Truck motors are often left running and were noisy. Mr. Ryan stated that there will be an unpaved area for trucks to pull off the road. There will be room for them to turn around. Mr. Ryan stated that the Zoning Board of Appeals at its November 2 hearing on his petition approved a Special Permit as per the Town's Zoning Code, Article V, Section 174-19, Nonconforming Uses and Structures. Fitzgerald's General Store is in a Business Village District. The Planning Board will be holding a hearing on November 21 at 7:45 p.m. to consider his application for a Special Permit/Site Plan Approval to expand the Store. In this Site Plan, Mr. Ryan had requested 20 foot lights as they illuminate the area more efficiently but is going to propose 15 foot lights for the Planning Board to approve. Besides lighting, Mr. Ryan also discussed parking, expansion of the building, landscaping and hours of operation. He will keep the

same hours, i.e. open at 5 a.m. and close at 10 p.m. Hours of lighting will be the same as the store. Proposed addition is a breakfast/lunch area seating 41 people. Parking is available for 29 vehicles, according to the requirement of the Zoning Code. The site plan adheres to the current Zoning Code Rules and Regulations. The only problem remaining is a legal question being addressed by Town Counsel. Planning Board questions the legality of the plan encompassing two separate lots, even though both are in common ownership. No additional signage is planned.

Board of Selectmen VOTED unanimously to approve the site plan as submitted at this meeting along with the stipulation that all legal questions have been successfully answered. that the parking situation is mutually agreed to with the proponent and the Planning Board, the height of the lights on the plan be fifteen feet, and that there will be no parking on Cordaville Road.

Chairman Falconi passed the Chair to Selectman McAuliffe as he will not be participating in the Sears Road pole hearing. Selectman McAuliffe took the gavel and proceeded with the next appointment.

8:18 p.m. NET/Mass. Electric pole hearing regarding **Sears Road** (continued from October 11 and November 1). Selectman Christensen gave a brief report regarding his meeting with the concerned abutters Mr. Gibson and Mr. Perkins. They met at the site on Wednesday, November 2, at 9 a.m. No trees will be removed. Two poles will be moved slightly. Mr. Gibson and Mr. Perkins expressed their satisfaction with the plan as amended and presented at this hearing.

Board VOTED 2-0-1 to approve revised plan marked N.E.T. & T. Co. No. 977881 dated August 26, 1994, revised November 4, 1994 (See Plan 3) filed with petition re:

**Sears Road** - place 15 poles on Sears Road beginning at a point approximately 257 feet south of Stow Road and continuing southerly along Sears Road for approximately 3,727 feet.

15 new J. O. Poles.

20 Existing J.O. Poles to remain

3 Existing J.O. Poles to be removed.

#### LICENSES

Board VOTED unanimously to allow Package Stores to open on the Sundays between, and including, November 20, 1994 and December 18, 1994. Exceptions: to be closed Sunday, December 25, 1994, and Sunday, January 1, 1995.

APPOINTMENTS

Commercial Growth Planning Committee. Board VOTED unanimously to appoint to represent the Open Space Preservation Commission, Margaret Stebbins, 117 Northborough Road, her term to expire 6/30/95.

OTHER BUSINESS TRANSACTED

Selectmen discussed the Commercial Growth Planning Committee (ad hoc) which was formed to promote the business community and try to find viable and desirable businesses for vacancies in commercial areas in Southborough. This is to expand the commercial tax base. The Assessors have stated that Southborough has a very small tax base. Questions were raised about the possibility of future sewerage for Southborough or at least along Route 9 to attract businesses. Up to now Town Meetings have turned funding any sewerage studies. Hopefully with technology improving regarding sewage treatment, this problem will be resolved in the near future.

TREASURY WARRANTS SIGNED BY SELECTMEN

P179	\$56,818.27	11/08/94	TOWN PAYROLL
G181	19,664.23	11/08/94	FEDERAL TAX
G183	38,533.39	11/08/94	SCHOOL PAYABLES
G185	<u>19,322.00</u>	11/08/94	UNDERGROUND TANKS
TOTAL	\$134,337.89		

8:40 p.m. VOTED unanimously to adjourn the meeting.

*Marjorie R. Putnam*  
Marjorie R. Putnam, Assistant

[Selectmen approved 11/29/94]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, November 15, 1994  
Fire Headquarters - Classroom

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen and Administrative Assistant Janice C. Conlin.

7:00 p.m. Selectmen took a roll call vote to go into Executive Session to discuss Police Contract. Vote was unanimous.

7:00 p.m. Board met in Executive Session to discuss Police Contract for FY '94 and FY '95. Board voted to approve Police Contract based on changes suggested by Police Union except the words regarding grievance evaluation which the Union agreed to pull.

7:29 p.m. Board took a roll call vote to end the Executive Session. Vote was unanimous.

7:30 p.m. Convened meeting in open session in the Classroom of Fire Headquarters, 21 Main Street. Board met with the Southborough School Committee and discussed forming an ad hoc School Building Committee and appointing members. This committee will oversee the building program that the School Department propose to undertake. Beth Wittcoff gave a status report and stated that the Design Selection Committee appointed by the School Committee presented their final recommendation for three architectural firms. The suggestions were made to include members of the School Building Study Committee, an Advisory Committee member, a Board of Selectmen member, the Town Planner, a teacher and a resident with engineering or architectural expertise. Selectmen Christensen felt strongly that School Committee members should not be on this committee because this committee will report to them and the School Committee will render the final decision. There was debate as to whether the School Superintendent should be an ex-officio or a member of the committee. Ms. Wittcoff stated that she will report this evening's discussion to the School Committee and this input will be considered in the formation of the committee.

**APPOINTMENTS**

Recreation Facilities Committee (ad hoc). Board VOTED unanimously to appoint Patricia A. Richardson, 28 Deerfoot Road, her term to expire June 30, 1995.

**POLICY**

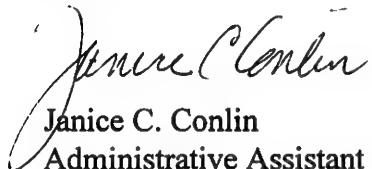
Board noted 11/10/94 letter from Louise and Jack Barron (11 Sadie Hutt Lane) experiencing construction noise, etc. from July 26 through August 11 starting as early as 7:00 a.m. on Saturday mornings. The Barrons asked for a policy for construction starting time for Saturdays. Therefore, the Board VOTED unanimously that contractors cannot commence work on Saturdays

until 8:00 a.m. Copy of this policy is to go to Police Chief William J. Colleary, Building Inspector Robert W. Garfield and the Barrons.

TREASURY WARRANTS SIGNED BY SELECTMEN

P187	\$54,310.26	11/15/94	TOWN PAYROLL
P189	157,892.03	11/15/94	SCHOOL PAYROLL
G191	79,617.29	11/15/94	FEDERAL TAX/INT.
G193	1,587.00	11/18/94	CHAPTER 90-33/1995
G195	50.87	11/18/94	FALCONI OIL
G197	<u>138,844.03</u>	11/18/94	TOWN PAYABLES
TOTAL	\$432,301.48		

8:30 p.m. VOTED to adjourn the meeting.



Janice C. Conlin  
Administrative Assistant

mrp

[approved by Selectmen 12/6/94]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, November 29, 1994

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen and Administrative Assistant Janice C. Conlin.

6:30 p.m. Meeting convened in the Meeting Room of Fire Headquarters, 21 Main Street. Selectmen took a roll call vote and voted unanimously to go into Executive Session with Special Counsel Lauren Rikleen and Jeff Gould to discuss MWRA Water Treatment Plant.

7:30 p.m. Convened in open session with Victor L'Esperance of MWRA. Stephen Estes-Smargiassi of the MWRA introduced John Kaplan, Project Manager. He then confirmed that the MWRA has chosen Walnut Hill as the site for the Water Treatment Plant. This site has the best transportation access, the least expensive to develop and is in an industrial park area. He also indicated that the Draft Environmental Report will be released within a week and comments must be filed with the Secretary of Environmental Affairs by February 7, 1995. There will be hearings on January 14, 15 and 16, 1995. The MWRA has asked to Town to set up a working group for the Metrowest Tunnel to meet with representatives of the MWRA to discuss and resolve any issues. Victor L'Esperance will contact Ms. Conlin to schedule the first meeting.

7:45 p.m. Board met with Recreation Facilities Committee. At the committee's request the Selectmen VOTED unanimously as follows:

(1) To **create** Recreation Facilities Design Committee (ad hoc) consisting of five registered voters, and

(2) To **appoint** the following as members, their terms to expire 6/30/95:

Patricia Richardson (rep. Recreation Commission), 28 Deerfoot Rd.  
Elizabeth Henry Veeneman (rep. Recreation Facilities Committee), 269 Cordaville Rd.  
Wayne Thies, Town Planner, 45 Latisquama Rd.  
Timothy W. Kemper, 41 Oak Hill Rd.  
Gerard T. Burke, 185 Middle Rd.

8:00 p.m. Kathleen Bartolini, Chairman of MBTA Study Committee gave a report on the following concerns the MBTA committee had regarding the siting of a station in Southborough:

1. Spillover parking
2. MBTA committing to no more than 420 parking spaces.
3. Resident Only Parking in the North Lot
4. Sidewalks off the station site.
5. All mitigation completed before station is opened
6. Instead of a pedestrian overpass, electronic active gates for crossing track.
7. Reverse commute and weekend use.
8. Bicycle access to Hopkinton State Park
9. Noise and vibration impact- study the businesses as well as residences.
10. Lighting- meet the height requirements for poles in Southborough Code.

11. Access to lower parking lot - Left turn into parking lot will hold up traffic and the sight distance is not adequate.
12. All the proposed stations come on line together
13. Investigate a Regional Station at Rt. 495 and the Mass. Pike

The EIR will be issued to the public and the comment period will be open till March 8m, 1995. The MBTA Committee will schedule a meeting sometime after the new year. The meeting will be well advertised to give everyone an opportunity to come.

#### MINUTES APPROVED

Selectmen VOTED unanimously to approve Minutes of November 1 and 9, 1994.

#### APPOINTMENTS

Selectmen VOTED unanimously (1) to create an ad hoc **MetroWest Water Supply tunnel Working Group**, and (2) to appoint the following as members, their terms to expire 6/30/95:

Representing the Planning Board

Charles E. Gaffney, 211 Middle Road

Fire Chief

Peter F. Phaneuf, 179 Middle Road

Representing the Conservation Commission

Edgar A. Phaneuf, 171 Middle Road

DPW Superintendent

John W. Boland, Jr., 12 Richards Rd.

Citizens-At-Large

John A. Lundblad, 85 Main St., P. O. Box 75

Howard H. Stevenson, 39 Sears Road

#### CONTRACTS

As recommended by DPW Supt. John W. Boland, the Board VOTED unanimously to award contract for washed sand (delivered) to low bidder Kimball Sand Company, Inc., of Mendon, MA as per bid dated November 7, 1994 in the amount of \$13,442.

#### LICENSES

Common Victuallers License was granted by a unanimous VOTE to Kevin R. Moran dba The Coffee Garden, 205 Turnpike Road (located at Curtiss Landscaping business).

#### OTHER BUSINESS TRANSACTED

Request for Stop Sign: Mr. & Mrs. Rick Zach (20 Wilkens Way, Marlboro, MA 01752) The Board of Selectmen tabled this issue because the DPW Superintendent in his letter of November 29, 1994 indicated that the intersection will be redesigned in the next construction season and a stop sign would give driver conflicting directions.

Truck Ban. 11/7 request from Neil Rossen (89 Pine Hill Road) for ton limit on Pine Hill Road. This request was **denied**. In order to impose a truck exclusion and have it approved by the Mass. Highway Dept., the town would have to submit an alternate route. This route would occur entirely in Framingham and would have to be approved by the Framingham Selectmen. According to DPW Supt. John Boland, this action would have truck traffic using Edmonds Road in Framingham which could be worse than Pine Hill Road.

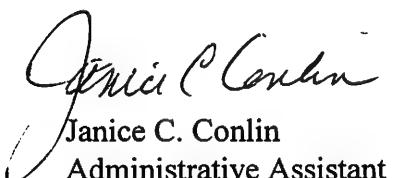
Educational Increment. Board VOTED unanimously to deny request for an Educational Increment for Patrice M. Kline (Assessors' office) as the NAGE contract under Article XXIII requires that the degree be from "an accredited college or university". Since Ms. Kline has not received such a degree, she does not meet the requirement.

Merit Increases were VOTED unanimously for Dale Sawvelle (Police Dept.), Carey Burke (Board of Health), Jennifer Bishop and Catherine Tarr (Treasurer/Collector office).

TREASURER WARRANTS SIGNED BY SELECTMEN

P199	\$58,302.56	11/22/94	TOWN PAYROLL
G201	20,800.86	11/22/94	FEDERAL TAX
G203	43,828.27	11/25/94	SCHOOL PAYABLES
G205	3,947.80	11/25/94	SCHOOL CAFETERIA
G207	<u>37,181.40</u>	11/25/94	SCHOOL PAYABLES
<b>TOTAL</b>	<b><u>\$164,060.89</u></b>		
P209	\$56,838.97	11/29/94	TOWN PAYROLL
P211	156,485.38	11/29/94	SCHOOL PAYROLL
P213	11,854.38	11/29/94	RETRO. PAY RAISE
G215	402,059.98	11/29/94	FED. TAX/ASSMT.
G217	391.59	12/02/94	FALCONI OIL
G219	48,001.21	12/02/94	SCHOOL PAYABLES
G221	<u>524,144.26</u>	12/02/94	TOWN PAYABLES
<b>TOTAL</b>	<b><u>\$1,199,775.77</u></b>		

9:30 p.m. Meeting adjourned.



Janice C. Conlin  
Administrative Assistant

mrp

[Minutes approved 12/13/94 by Selectmen]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, December 6, 1994

7:30 p.m. Convened meeting in the Front Foyer, Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Administrative Assistant Janice C. Conlin, and Assistant Marjorie R. Putnam.

MINUTES APPROVED

Board VOTED unanimously to approve Minutes of November 15, 1994.

APPOINTMENTS

Constable (for the purpose of serving civil process). Board VOTED unanimously to reappoint Jerrald M. Vengrow, 20 Arlene Drive, Framingham, his term to expire December 7, 1995.

Sealer of Weights & Measures. Board VOTED unanimously to appoint Edgar A. Phaneuf, Jr., 171 Middle Road, his term to expire December 17, 1995.

Full-time Police Dispatcher. Board VOTED unanimously to appoint John L. Hubley, 206 Southville Road, to fill unexpired term of Michael H. McAuliffe, his term to expire 6/30/95. Board also appointed Mr. Hubley as Special Police Officer, his term to expire 6/30/95. His starting date is December 19, 1994 and pay will continue at \$12.88/hour.

MetroWest Supply Tunnel Working Group (ad hoc). Board voted the following as members, their terms to expire 6/30/95:

Selectmen's Representative: Janice C. Conlin, 20 Pinecone Lane.

Citizens-At-Large: Mark Seiden, 11 Clemmons Street  
Eva Benda, 11 Clemmons Street (as an Alternate).

RESIGNATIONS

Selectmen noted 11/20/94 from Michael H. McAuliffe resigning as full-time Police Dispatcher effective 12/27/94.

LICENSES FOR 1995

Board VOTED unanimously to approve and sign the following Licenses for 1995:

**Club - All Alcoholic and Common Victualler**

Fayville Athletic Assoc., Inc., Austin M. Maguire, Manager

**Package Goods Stores/Wine & Malt and Common Victualler**

Route 9 Beer & Wine, Inc., Franklin H. Spinner, Manager

Capasso Farms, Inc., John F. Sherry, Manager

Steven M. Ryan & Sons, Inc. dba Fitzgerald's General Store, Eileen E. Ryan, Manager

**Package Goods Stores/All Alcoholic and Common Victualler**

Bill's Package Store, Inc., William J. Fletcher, Manager

William Mauro dba Mauro's Market

Turnpike Food & Liquor Mart, Inc., Charles P. Kerbel, Manager

**Restaurants/All Alcoholic and Common Victualler**

Giombetti & Francis, Inc. dba Andrea Restaurant, George P. Francis, Jr., Manager

Ipanema Restaurant and Lounge, Inc., Frank X. Kavanagh, Manager

Cork's, Inc. dba Owen O'Leary's, Kevin F. Gill, Manager

Southville Associates, Inc. dba Carpenters', Alan R. Wilcox, Manager

White's Corner Restaurant, Inc., Frank J. Rossi,Jr., Manager

**Restaurant/Wine & Malt and Common Victualler**

Southboro House of Pizza, Inc., Christos A. Baltas, Manager

**Common Victuallers Only**

Richard Gentille dba Ben's Deli

Lugia's Sub Shop

Maureen Haley dba Maureen's

My Three Kids, Inc. dba McCarthy Coffee & Newsroom

D.P.W., Inc. dba Domino's Pizza

Elia Nassios dba Pizza Master

Legend Enterprises dba Subway of Southboro

**Class I Automobile Dealer Licenses**  
(new and second-hand vehicles)

Petry Equipment, Inc.  
Farrell Motors, Inc. dba Farrell Volvo, 78 Turnpike Road  
Ingersoll-Rand Company  
Eagle Trailer Sales and Service  
Clark-Wilcox Equipment Corp.  
Tri State Freightliner, Inc.

**Class II Automobile Dealer Licenses**  
(second-hand vehicles only)

Ted's of Fayville, Inc.  
William L. Stapleton, Sr. dba southborough Mobil  
Ellis Imports, Inc.  
Watson's Auto Body, Inc., 353 Turnpike Road

**Automatic Amusement Device Licenses**

Cork's, Inc. dba Owen O'Leary's, Kevin F. Gill, Mgr. (6 video games and 2 pinball machines)

**SCHEDULED APPOINTMENTS**

8:00 p.m. to 9:20 p.m. Discussion held regarding Wetlands Protection Town By-Law proposed by the Conservation Commission. Boards present were: Conservation Commission, David Parry for the Planning Board, Assistant DPW Supt. Don Buzzell for the Department of Public Works, and Susan Ziegler for Open Space Preservation Commission. Present for the Conservation Commission were: Chairman John H. Leeds, Jr., Rhonda L. Russian, Louis J. Bartolini, Edgar A. Phaneuf, Jr. and Richard V. Upjohn. Ms. Russian read a formal statement "Why Does Southborough Need a Local Wetland By-Law." It was suggested that this be distributed with the Warrant packaging for ATM 1995. Conservation Commission will be meeting with other town boards to get their input before placing it in the ATM Warrant for 1995.

**OTHER BUSINESS TRANSACTED**

Southville Road. Complaints have been received re volume and speed of trucks, particularly car carriers. Memo is to go to Police Chief William Colleary requesting that he contact the company in Westborough to register the complaints of speeding and also that the Police Department increase enforcement of traffic regulations on this road.

Middle Road Traffic Signal. Letter is to go to Representative Barbara Gardner urging her to move forward through the legislative process to obtain necessary permission from the State to install a traffic signal on State Route 9 at Middle Road.

Residents of Garrison Lane, Powdermill Lane and Oregon Road petitioned the town for town water. Selectmen would like to meet with DPW Supt. John Boland re an overall, long-term plan to address this situation.

TREASURY WARRANTS SIGNED BY SELECTMEN

P223	\$85,775.73	12/06/94	TOWN PAYROLL
P225	8,762.61	12/06/94	RETROACTIVE PAY RAISE
G227	<u>65,138.80</u>	12/06/94	FED TAX/ASSESS/MISC.
TOTAL	\$159,677.14		

9:20 PM      Meeting adjourned.



Marjorie R. Putnam  
Assistant

[Approved by Selectmen 12/21/94]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday December 13, 1994

5:30 p.m. Board convened the meeting at Fire Headquarters. Selectmen took a roll call vote and VOTED unanimously to go into Executive Session.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, and Administrative Assistant Janice C. Conlin.

6:50 p.m. Board reconvened in open session.

MINUTES APPROVED

Selectmen VOTED unanimously to approve Open Session Minutes of 11/29/94 and Executive Session Minutes of 11/29/94. (Executive Session Minutes are not to be released at this time.)

COMMITTEE TITLE CHANGED

In order to conform to federal standards, Selectmen VOTED unanimously to change the name of "Emergency Planning Team (SARA Title III)" to "Local Emergency Planning Committee (SARA Title III)".

SCHEDULED APPOINTMENTS

6:45 p.m. Board met with DPW Superintendent John W. Boland to discuss CDAG Grant regarding Water Improvement System. Mr. Boland gave a status report on a study by the DPW on this issue. The Brentwood Project was included in this study. A Draft Report was presented to the Selectmen. Some areas need direction by the Board but it is essentially complete. When the Brentwood Project is further along, exact numbers can be entered into the report. This report gives alternatives. Options were discussed. All are going to cost over a period of several years around one million dollars to get the system up to the proper state. DPW will proceed to keep the report updated as additional information is received. Administrative Assistant Conlin stated that a recent letter from EOCD dated December 6 extended the CDAG to February 28, 1995. [The first deadline was given as December 31, 1994.] However, another extension will have to be reapplied for. Probably a new application from EOCD should be filed to make sure the right information is being submitted. Ms. Conlin will telephone EOCD to inform them that a consultant has submitted a report, request a new application and ask how to proceed.

7:00 p.m. Board met with Southborough Roads Safety Committee to discuss (1) town-wide speed limit, (2) continued enforcement of 30 mph speed limit along Woodland Road, and (3) stop

signs along Woodland Road. The Board VOTED unanimously to purchase ten signs to state the following:

Notice - Southborough Town speed limit 30 MPH unless otherwise posted. Slow down and enjoy our town.

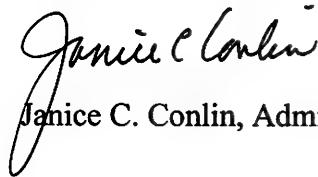
The Road Safety committee also proposed to install three Stop Signs on Woodland Road - one at the end of Break Neck Hill Road and Woodland Road; one southbound before the Mass. Turnpike Bridge, and one northbound before the Mass. Turnpike Bridge. DPW Supt. John Boland stated that the Stop Signs would cause more rear-end collisions at that location. Due to the lack of time to fully discuss this issue, the Board tabled this proposal to a later date.

Board had to adjourn at this time due to the MWRA Hearing on the MetroWest Tunnel.

<b>TREASURY WARRANTS SIGNED BY SELECTMEN</b>
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P229	\$57,591.22	12/13/94	TOWN PAYROLL
P231	157,286.03	12/13/94	SCHOOL PAYROLL
G233	132,338.85	12/13/94	FEDERAL TAX/DEBT
G235	345.22	12/16/94	FALCONI OIL
G237	<u>96,724.87</u>	12/16/94	TOWN PAYABLES
<b>TOTAL</b>	<b>\$444,286.19</b>		

7:30 P.M. Meeting adjourned.



Janice C. Conlin, Administrative Assistant

mrp

[Approved by Selectmen 12/21/94]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday December 21, 1994

6:30 p.m. Convened meeting in Conference Room A of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, and Administrative Assistant Janice C. Conlin.

Board met with School Committee Chairman Beth Wittcoff, members Diane Johnson, Mary Jane Mastrangelo and David Dockstader; School Building Feasibility Study Committee members Howard Anderson, Eleonora Burke, David Davidson, Anne Freeman, Dennis DiSalvo, and Wayne Thies; Town Clerk Paul Berry and Moderator John Wilson. Purpose of this meeting was to discuss calling a Special Town Meeting for the following reason(s):

Selectmen VOTED unanimously to call a Special Town Meeting for Monday, February 13, 1995 at 7:30 p.m. to be held at the A. S. Woodward Memorial School. Warrant Articles are to be submitted to the Selectmen's office before January 13, 1995. The Warrant Article closing date is January 13, 1995.

Selectmen also VOTED unanimously to call a Special Town Election for Monday, March 13, 1995 from 8:00 AM to 8 PM. The purpose: debt exclusion from Proposition 2 1/2.

OTHER BUSINESS TRANSACTED

MINUTES APPROVED

Board VOTED unanimously to approve Minutes of December 6 and 13, 1994.

APPOINTMENTS

Southborough Cultural Arts Council. Board VOTED unanimously to appoint Cheryl A. Griffiths, 1 Country Lane, and Martha M. Henderson, 4 Skylar Drive, their terms to expire December 21, 1996.

LICENSES

Restaurant/All Alcoholic. Board approved by a unanimous VOTE change of Manager request for White's Corner Restaurant, Inc., 154 Turnpike Road, *from* Frank J. Rossi, Jr. *to* Tina M. Rossi. This is to be forwarded to the State Alcoholic Beverages Control Commission for its approval.

MERIT INCREASES

As recommended by the department heads, the Board VOTED (2-0-1) merit increases for Edith Levangie, Martha Palmer and Ann Mauro. (Chairman Falconi abstained from voting.)

**CEDAR STREET EXTENSION BRIDGE (No. S-20-3)**  
**[Bridge over Sudbury River on Hopkinton/Southborough line]**

Board noted 12/13/94 letter from Hopkinton Selectmen regarding agreement of both Boards of Selectmen, i.e. that the bridge should be replaced by the Mass. Highway Department, requesting safety departments to review the posted speed limits on roads approaching the bridge to determine if speeds can be reduced and to review options re enforcement of posted speed limits, and to request additional signage to slow traffic for children playing in the area. State will be requested to consider posting lower weight limits on the bridge and, if possible, to detour truck traffic entirely. If traffic conditions appear to still be a hazard, "one way traffic only" will be considered for the bridge and access streets.

**POLICE D.A.R.E.**

Board noted that a grant was received in the amount of \$13,761.27. A letter of recognition is to go to Police Chief William Colleary and Officer Michael Harpster.

**BRENTWOOD PROJECT**

Board VOTED unanimously to instruct Town Counsel Frederick Busconi to provide legal service to the Zoning Board of Appeals. ZBA Chairman Ted Bassett to be so notified. The Board also updated SHOPC members Robert Dumont and Chairman Robert Jachowicz on the meeting with SHOPC and Al Bafaro. Mr. Bafaro presented several scenarios to be reviewed by SHOPC and another meeting will be scheduled in January 1995.

**TREASURY WARRANTS SIGNED BY SELECTMEN**

P239	49,343.23	12/20/94	Town Payroll
G241	18,149.38	12/20/94	Federal Tax/Misc.
G243	6,393.22	12/23/94	School Cafeteria
G245	4,604.30	12/23/94	School Enc. FY '94
G247	16,973.22	12/23/94	School Payables
G249	<u>56,828.46</u>	12/23/94	School Payables
Total	152,291.81		

7:20 p.m.      Meeting adjourned.

  
Janice C. Conlin, Administrative Assistant

mrp

[approved by Board of Selectmen 1/24/95]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, January 17, 1995

6:30 p.m. Convened meeting in Conference Room A, Town House.

Present: Chairman James W. Falconi, Selectman William J. Christensen, Administrative Assistant Janice C. Conlin, and Assistant Marjorie R. Putnam.

Absent: Selectman Thomas W. McAuliffe (on vacation).

LICENSES

1995 Class II Automobile Dealer License - Hugh M. Dalzell dba Country Motors, 90 Turnpike Road, Fayville. This license was not renewed in December 1994 due to the fact that Mr. Dalzell's site did not comply with the Zoning Code. He needs a Special Permit from the Planning Board. Also the number of vehicles on the site does not comply with the original conditions of previous agreement. Therefore, the Selectmen VOTED (2-0) that a Class II License be issued to Hugh M. Dalzell dba Country Motors, 90 Turnpike Road, license to expire January 1, 1996, with the condition that within 90 days he has the number of vehicles as agreed upon on the previous permits; and that a letter be sent to Mr. Dalzell informing him of the Board's decision to grant this license and the conditions that the Board wants the site to be in compliance within 90 days. The Board expects Mr. Dalzell to go to the Planning Board during this calendar year to be properly permitted. If Mr. Dalzell does not comply, he could lose this license.

Public Entertainment on Sunday Annual License. Selectmen signed application requested by Ipanema Restaurant, 106 Southville Road. Application to be forwarded to the State Commissioner of Public Safety for approval.

Common Victualler License. Selectmen signed 1995 License for John Beauchemin dba Domino's Pizza, 21-C Turnpike Road. (Under new management.)

APPOINTMENTS

Constable (for the purpose of serving civil process). Board voted to reappoint Shawn P. McCarthy, 1321 Worcester Road, Unit 601, Framingham, MA, his term to expire 12/7/95.

Public Works Planning Board. Board noted appointment by Moderator John Wilson of Harvey D. Bigelow, Sr. to fill the unexpired term of Michael J. Shimkus, his term to expire 6/30/95.

RESIGNATIONS

Historical Commission. John L. Hubley resigned effective 1/1/95. Donald J. Floyde resigned effective 1/31/95.

Heritage Day Committee. Donald J. Floyde resigned effective 1/1/95.

American With Disabilities Act Committee. Donald J. Floyde resigned effective 1/31/95.

SPECIAL TOWN MEETING WARRANT

Warrant for February 13, 1995 Special Town Meeting was signed by Chairman Falconi and Selectman Christensen. Warrant has eleven articles.

BRIDGE NO. S-20-3 (BRIDGE OVER SUDBURY RIVER)

Board VOTED to revoke its vote of August 3, 1994 to close Bridge No. S-20-3 (Bridge over Sudbury River) "Cedar Street Extension Bridge" on the Hopkinton/Southborough line.

Board also VOTED to have this bridge replaced as agreed with the Hopkinton Board of Selectmen.

Selectmen are concerned with the speeding in this area and ask that the Police Chiefs in both towns look into options to resolve this concern.

MWRA METROWEST TUNNEL

Board noted 1/13/95 request from John Lundblad to petition the MWRA to extend the comment period for the supplemental EIR for the MetroWest Tunnel. Selectmen VOTED to send a letter to MWRA requesting an extension of its study and review period. Copies to be faxed to Trudy Coxe, Secretary of MEPA Unit, Rep. Barbara Gardner, Senator Robert Durand and Attorney Lauren Rikleen.

METROWEST WATER TREATMENT PLANT

Board noted 1/13/95 letter from John Lundblad stating that the task force established with citizen volunteers have all reported back regarding the review of the MWRA's environmental review of the final site selection process. Mr. Lundblad suggested a meeting with the MEPA Unit or Secretary Coxe to discuss in detail the difficulties the town is having in reviewing the impact on the Walnut Hill Site in relation to other MWRA construction projects in town.

SOUTHBOROUGH ROADS SAFETY COMMITTEE

Board noted memos from Chairman Kevin Moran: (1) asking the Board to follow up the Public Works Bond issue approved by Governor Weld which includes money for a pedestrian overpass at Parkerville Road, and (2) asking the Board to contact the Framingham Selectmen and MetroWest Growth Planning Committee and join them in an effort to slow down Route 9 traffic and to improve accessibility.

TREASURY WARRANTS SIGNED BY SELECTMEN

G251	413.79	12/30/94	FALCONI OIL
G253	29,692.29	12/30/94	TOWN PAYABLES
P255	156,164.84	12/27/94	SCHOOL PAYROLL
P257	59,616.37	12/27/94	TOWN PAYROLL
G259	<u>60,262.86</u>	12/27/94	FEDERAL TAX
<b>TOTAL</b>	<b>306,150.15</b>		

G261	49,723.80	01/03/95	TOWN PAYROLL
G263	17,835.67	01/03/95	FEDERAL TAX
G265	<u>113,667.93</u>	01/03/95	INSURANCE/FAYVILLE
<b>TOTAL</b>	<b>181,227.40</b>		

G267	117,733.83	01/13/95	TOWN PAYABLES
G269	326.59	01/13/95	FALCONI OIL
G271	9,347.43	01/13/95	SCHOOL PAYABLES
P273	48,097.33	01/11/95	TOWN PAYROLL
P275	158,062.01	01/11/95	SCHOOL PAYROLL
G277	<u>55,026.27</u>	01/11/95	FEDERAL TAX
<b>TOTAL</b>	<b>388,593.46</b>		

P279	48,102.58	01/17/95	TOWN PAYROLL
G281	17,974.20	01/17/95	FEDERAL TAX
G283	<u>2,642.42</u>	01/17/95	TOWN PAYABLES
<b>TOTAL</b>	<b>68,719.20</b>		

8:30 p.m. Meeting was adjourned.

*Marjorie R. Putnam*

Marjorie R. Putnam  
Assistant

[approved by Selectmen Feb. 21, 1995]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, January 24, 1995

7:30 p.m. Meeting was convened at Fire Headquarters, 21 Main Street.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, and Administrative Assistant Janice C. Conlin.

Absent: Assistant Marjorie R. Putnam.

MINUTES APPROVED

Minutes of December 21, 1994 were unanimously approved as presented.

APPOINTMENTS

Southborough Cultural Arts Council. Board voted unanimously to reappoint Sandra N. Ekberg, 5 High Street, her term to expire 1/22/97.

Suburban Coalition. Selectmen designated Administrative Assistant Janice C. Conlin to represent them at meetings (held on last Thursday of month @ 3:30 p.m. at Wayland Town Hall.

UNION NEGOTIATIONS

Board has scheduled February 21, 1995 to meet with the following unions:

6:00 p.m. NAGE  
6:15 p.m. DPW  
6:30 p.m. Fire  
6:45 p.m. Police

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SCHEDULE MEETINGS

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7:35 p.m. Board met with Al Bafaro of Albro/Southboro Limited Partnership to discuss his Brentwood Project. Letter was presented to the Selectmen by Albro seeking the endorsement of the Board as to its willingness to have the developer further explore the concept as outlined in this letter. The developer is proposing a 110 detached single family residences with 11 units being affordable. He would qualify for a CDAG Grant. The Selectmen signed the endorsement.

7:45 p.m. Selectmen met with MBTA Study Committee to review the comment letter to be submitted by the Town. Present for the Committee were Kathy Bartolini, Bonnie Phaneuf, Wayne Thies, Heinz Franz and Mark Davis. Planning Board members were also present: Charles Gaffney and David Parry.

TREASURY WARRANTS SIGNED BY SELECTMEN

P285	54,654.01	01/24/95	TOWN PAYROLL
P287	156,095.72	01/24/95	SCHOOL PAYROLL
G289	54,644.93	01/24/95	FEDERAL TAX
G291	739.56	01/27/95	FALCONI OIL
G293	2,370.59	01/27/95	SCHOOL CAFETERIA
G295	44,728.56	01/27/95	SCHOOL PAYABLES
G297	244,282.17	01/27/95	CH. 90 REIMBURSE
G299	<u>190,725.62</u>	01/27/95	TOWN PAYABLES
TOTAL	748,241.16		

Meeting adjourned.

*Janice Conlin*  
Janice C. Conlin  
Administrative Assistant

[approved by Selectmen 2/28/95]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, January 31, 1995

7:30 p.m. Meeting was convened at Fire Headquarters, 21 Main Street.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Administrative Assistant Janice C. Conlin, and Assistant Marjorie R. Putnam.

APPOINTMENTS

Southborough Historical Commission. Board voted unanimously to appoint Carol A. Gay, 25 Jericho Hill Road, to fill the unexpired term of John L. Hubley, her term to expire June 30, 1995.

Special Police Officers. Board voted unanimously to appoint William E. Klein, 184 Southville Road, and Paul P. Connors, 63 School Street, their terms to expire 6/30/95.

Reserve Police Officer. Board voted unanimously to appoint Martin S. Laughlin, 4 Boston Road, his term to expire 6/30/95.

CONTRACTS

Town House Elevator and Unisex Toilet Facility. Board voted unanimously to authorize the Design Facilities Committee for the Town House (ad hoc) to enter into a contract with Travers Associates and expend funds for an independent study of the feasibility study by Travers Associates.

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APPOINTMENTS SCHEDULED

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7:45 p.m. - 7:55 p.m. Board met with the Personnel Board - Chairman David A. Coombs, Charles R. O'Connell and Martin F. Healy - about an Article to be inserted in ATM 1995 Warrant replacing Section 22 of the Personnel Salary Administration Plan. A study of the job descriptions has not been done for many years, last done by Olney Associates. The Personnel Board stated this needs to be done. They will try to accomplish in-house but would like outside help and will find out how much this would cost. The Selectmen stated that the Police and Fire Chiefs will be contracted. One item that the Selectmen would like researched is the stipend received by the Town Counsel. Is this amount received in addition to his fees or should his fees be deducted from this amount?

8:00 p.m. - 9:12 p.m. Discussion held to again discuss the Woodland Road/Route 9 median crossing. Police Chief William Colleary stated that no decision should be made to close this median crossing until after the State completes paving, etc. Route 9 from the Westborough line to the Framingham line. DPW Supt. John Boland stated that closing this median would only push the traffic onto other heavily travelled roads. Many residents spoke for and against the closing of this median crossing.

Selectmen unanimously VOTED that no decision be made at this time on the Route 9/Woodland Road median crossing and that a Committee be created by the Board of Selectmen to look into the possible alternatives and/or solutions to closing this median.

9:30 p.m. Discussion with Police Chief William J. Colleary regarding his FY 1996 Budget and Warrant Articles. VOTE: approved as submitted (budget and warrant articles).

9:40 p.m. Discussion with Fire Chief Peter F. Phaneuf regarding his FY 1996 Budget and Warrant Articles. VOTE: approved as submitted (budget and warrant articles).

9:50 p.m. Discussion with DPW Supt. John W. Boland regarding his FY 1996 Budget and warrant articles. VOTE: Approved as submitted with the exception of removing cost of adding a person for ground maintenance work.

TREASURY WARRANTS SIGNED BY SELECTMEN

P301	49,710.21	01/31/95	TOWN PAYROLL
G303	18,312.36	01/31/95	FEDERAL TAX
G305	97,370.31	01/31/95	TOWN PAYABLES
G307	130.00	02/03/95	SCHOOL ENC. 94
G309	1,847.92	02/03/95	SCH. CAFETERIA
G311	24,869.08	02/03/95	SCHOOL PAYABLES
G313	<u>13,547.12</u>	02/03/95	SCHOOL PAYABLES
TOTAL	205,787.00		

Meeting adjourned.

*Marjorie R. Putnam*

Marjorie R. Putnam

[approved by Selectmen 2/28/95]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, February 7, 1995

7:30 p.m. Meeting convened at Fire Headquarters, 21 Main Street.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, and Administrative Assistant Janice C. Conlin.

APPOINTMENTS

Zoning Board of Appeals Alternate. Board unanimously VOTED to appoint Frederick M. Scott, 1-A Bigelow Road, his term to expire 6/30/95

Parkerville Road Landfill Committee. Board unanimously VOTED to create this 7 member committee. Members to be appointed:  
John A. Lundblad, 85 Main St. (Public Works Planning Board member)  
John W. Boland, Jr., 12 Richards Road (DPW Superintendent)  
Janice C. Conlin, 20 Pinecone Lane (Administrative Assistant)  
James W. Falconi, 34 Oregon Road (Chairman, Board of Selectmen)  
Philip G. Mauch, 46 Framingham Rd. (Chairman, Board of Health)  
Paul C. Pisinski, 44 Warren St., Boylston 01505 (Health Agent)  
Vacancy (to be a resident of Parkerville Road)

PERMITS

Road Opening Permits granted to (1) The Bros. Harris Construction Co. of Grafton, MA to open #7 Jericho Hill Road for the purpose of connecting water service to main, and (2) Etruscan Developers, Inc. to open Lovers Lane for the purpose of drainage and related road improvements.

BALLOT QUESTION

Board VOTED unanimously the following Ballot Question for the Special Town Election of 3/13/95:

Shall the Town of Southborough be allowed to exempt from the provisions of Proposition 2-1/2, so called, the amount required to pay for the bond issued in order to provide final design services, renovation, construction and equipping of Margaret Neary and Mary Finn School building facilities (Article 9 STM 2/13/95)? Yes        No

SCHEDULED MEETINGS

7:35 p.m. Discussion of Special Town Meeting February 13, 1995 Articles - Police (Article 1) and School (Articles 9-11). Beth Wittcoff, Chairman of School Committee, was present. Board VOTED unanimously in support of Articles 1, 9 and 11.

7:45 p.m. Road Acceptance Hearings were held on the following roads. Present for the Planning Board was Town Planner Wayne Thies. Also present was DPW Superintendent John W. Boland.

Wyeth Circle (STM 2/13/95 Art. 2). No outstanding issues. Unanimous vote to approve and sign Street Layout Order.

Ledge Hill Road portion (STM 2/13/95 Art. 3). Voted unanimously to deny approval due to drainage issue not satisfactorily resolved, and icing problem.

Michael Circle (STM 2/13/95 Art. 4) Essentially complete. Voted unanimously to approve and sign Street Layout Order.

Darlene Drive (STM 2/13/95 Art. 5) Essentially complete. Voted unanimously to approve and sign Street Layout Order.

Heather Lane (STM 2/13/95 Art. 6) Essentially complete. Voted unanimously to approve and sign Street Layout Order.

Presidential Drive (STM 2/13/95 Art. 7) Unanimously Voted to approve and sign Street Layout Order.

Blendon Woods (STM 2/13/95 Art. 8) Voted unanimously to postpone acceptance. The outstanding issues - planting of trees and retaining wall.

OTHER BUSINESS TRANSACTED (AGENDA ITEMS)

Board VOTED unanimously to authorize Parkerville Road Landfill Committee to hire S E A Consultants, Inc.

Board VOTED unanimously to deny request of Regional School Committee to borrow \$715,000 for the purpose of making extraordinary repairs and renovations to the high school as proposed in the capital projects plan. Board felt that the improvements should be reviewed by the Advisory and Capital

Budget Planning Committees and be approved at the April 10 1995 Annual Town Meeting. Board requested that the deadline under M.G.L. Chapter 71, Section 16d, be extended so that this issue can be addressed at the Annual Town Meeting, rather than schedule another special town meeting within the prescribed 60 days.

TREASURY WARRANTS SIGNED BY SELECTMEN			
P315	46,245.36	02/07/95	TOWN PAYROLL
P317	157,368.68	02/07/95	SCHOOL PAYROLL
G319	53,447.81	02/07/95	FEDERAL TAX
G321	1,229.07	02/10/95	CHAPTER 90
G323	168.96	02/10/95	FALCONI OIL
G325	53,148.12	02/10/95	TOWN PAYABLES
TOTAL	311,608.00		

9:15 p.m. Voted to adjourn the meeting.

*Janice Conlin*  
Janice C. Conlin, Administrative Assistant

mrp

[approved by Selectmen 4/4/95]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, February 21, 1995

6:00 p.m. Convened meeting in Conference Room A, Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Administrative Assistant Janice C. Conlin.

6:05 p.m. Selectmen unanimously VOTED by roll call VOTE to go into Executive Session for the purpose of negotiations with the Fire Union, Department of Public Works Union, NAGE Clerical Union and the Police Union.

7:30 p.m. Selectmen unanimously VOTED by roll call vote to go into Open Session.

7:35 p.m. Board met with Recreation Commission to discuss grounds maintenance. Discussed "Proposed Job Responsibilities for DPW Seasonal Employee (12-15 Weeks)".

ACTIONS ON AGENDA ITEMS

Selectmen's Minutes of January 17, 1995 were approved by a 2-0-1 VOTE.

Board voted unanimously to reconsider the Ballot Question for Special Town Election 3/13/95 and voted unanimously to cancel the Special Election.

OTHER BUSINESS TRANSACTED

Board noted 2/13/95 letter from District Highway Director Peter J. Donohue regarding Bridge Replacement, White Bagley Road over **Conrail, Bridge No. S-20-004**. Project to start in June 1995 and bridge will be closed for approximately 8 to 10 weeks.

Board noted 2/8/95 letter from U. S. Department of Justice, Community Oriented Policing Services (COPS) notifying the Board that Southborough has been selected to receive a **COPS FAST grant award to hire 1 new additional police officer**.

Selectman Thomas W. McAuliffe stated that in the mail there was a report from the Massachusetts Department of Revenue on the Financial Management Review. One of the recommendations in this report is to **change the title of the current Administrative Assistant to Town Administrator** which more aptly describes what the duties are and what the job is. Selectman McAuliffe made a MOTION that this Board do just that and change the title from "Administrative Assistant" to "Town Administrator" and submit a

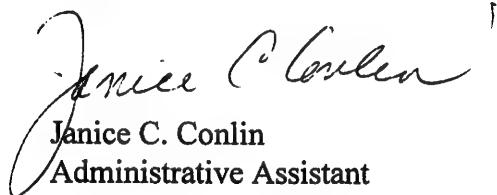
Warrant Article changing the title. Motion was seconded by Selectman William J. Christensen. VOTE: Motion carried 3-0.

[Note: This is ATM 1995 Article 7 and will amend the *Code of the Town of Southborough*, Division 1, Town Meeting Enactments, Chapter 27 Officers and Employees, Article II Miscellaneous Positions.]

**TREASURY WARRANTS SIGNED BY SELECTMEN**

P327	57,101.54	02/14/95	TOWN PAYROLL
G329	20,869.61	02/14/95	FEDERAL TAX
G331	<u>108,689.64</u>	02/17/95	SCHOOL PAYABLES
TOTAL	186,660.79		
P333	158,566.15	02/21/95	SCHOOL PAYROLL
P335	4,447.73	02/21/95	POLICE RETRO PAY
P337	53,498.53	02/21/95	TOWN PAYROLL
G339	55,363.48	02/21/95	FEDERAL TAX
G341	488.61	02/24/95	FALCONI OIL
G343	1,749.71	02/24/95	NYNEX
G345	<u>36,204.32</u>	02/24/95	TOWN PAYABLES
TOTAL	310,318.53		

Meeting adjourned.

  
Janice C. Conlin  
Administrative Assistant

mrp

[Approved by Selectmen 4/4/95]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday February 28, 1995

7:30 p.m. Convened meeting in Front Foyer, Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, and Administrative Assistant Janice C. Conlin.

Absent: Selectman William J. Christensen and Assistant Marjorie R. Putnam

MINUTES APPROVED

Selectmen approved by 2 - 0 vote Minutes of January 24 and 31, 1995.

APPOINTMENTS

Inspector of Animals. Lindsay S. Robbins was nominated by the Board by a 2-0 vote. This will be forwarded to the State Bureau of Animal Health for its approval.

Southborough Cultural Arts Council. Board voted 2-0 to appoint Maryanne D. Weaver, 35 Presidential Drive, her 2-year term to expire February 28, 1997.

PROCLAMATION

Board voted 2-0 March as Red Cross Month in the Town of Southborough.

ANNUAL TOWN MEETING APRIL 10, 1995

Annual Town Meeting Warrant was signed by the Board. Meeting was called for Monday, April 10, 1995 at 7:00 p.m. at A. S. Woodward Memorial School.

SCHEDULED MEETINGS

7:45 p.m. Selectmen met with department heads and voted on the following FY '96 budgets:

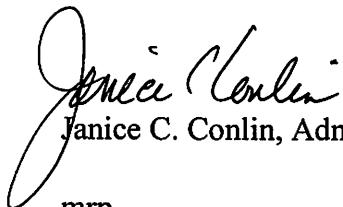
- Town Accountant Dorothy Phaneuf - approved by 2-0 vote  
Mrs. Phaneuf has proposed adding seven hours to her one employee's 18 hour work week. In order to complete her work in a timely fashion, Mrs. Phaneuf has to work almost every weekend at least one day.

- Treasurer/Collector Mary Guilford - approved by 2-0 vote.  
Ms. Guilford is proposing to add 9 hours of senior clerk time to address automating some of her activities, now done manually, to pursue uncollected taxes and to bring in-house the excise billing.
- Administrative Assistant Janice Conlin, Selectmen's budgets - approved by 2-0 vote.  
Ms. Conlin proposed several new budget costs:
  1. 2 1/2 additional hours a week for Receptionist and overtime for the Assistant to the Admin. Ass't to cover meetings
  2. Voice mail for the four direct lines
  3. Computer training for Town House employees
  4. Funding to televise one meeting a week and air it on cable.

TREASURY WARRANTS SIGNED BY SELECTMEN

P347	49,206.82	02/28/95	TOWN PAYROLL
G349	18,281.17	02/28/95	FEDERAL TAX
G351	435,017.65	02/28/95	TOWN PAYABLES
G353	5,231.20	03/03/95	SCHOOL CAFETERIA
G355	<u>15,142.99</u>	03/03/95	SCHOOL PAYABLES
TOTAL		522,879.83	

9:10 p.m. Meeting was adjourned by a 2-0 vote.



Janice C. Conlin

Janice C. Conlin, Administrative Assistant

mrp

[Approved by Selectmen 3/21/95]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Thursday, March 9, 1995

6:30 p.m. Convened meeting in Conference Room A, Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Administrative Assistant Janice C. Conlin.

Also present was Charles Gaffney, Chairman of the Planning Board.

SCHEDULED APPOINTMENTS

6:30 p.m. Board met with Phil and Elaine Beals to discuss their desire to grant land for Conservation Restriction to Sudbury Valley Trustees, Inc. which needs to be approved by the Board of Selectmen and the Conservation Commission. Land involved: land located on Chestnut Hill Road, Northboro Road, and West Main Street. Action on this request will be on Tuesday, March 21, 1995 at 7:35 p.m.

ACTION ON AGENDA ITEMS

- (1) I.D.F.A. Waiver Certificate. This is a Resolution Requesting the Mass. Industrial Finance Agency to Assume the Role of an Industrial Development Financing Authority for Financing. Accutech Plastics, Inc. is proposing to finance the purchase of 150 Cordaville Road (former Diebold property) through MIFA. Selectmen VOTED 3-0-0 to approve and that this I.D.F.A. Waiver Certificate be signed
- (2) Ballot Questions to be submitted to Town Clerk by April 3, 1995. No action.
- (3) Sale of School Street Property. A private developer proposed to develop this property for a new post office. The Board was opposed because of the increased traffic on a very narrow residential street. Therefore, the Selectmen VOTED 3-0-0- not to sell.
- (4) Request from Police Officers William Harpster and Robert Durran regarding longevity and vacation time. Board VOTED 2-1-0 to deny their request to reinstate both their longevity and vacation time in relation to their time of service to the Town as if they had no break in service to the Town. Reason: Break in service was their decision. [Chairman Falconi voted to grant this request. Selectmen McAuliffe and Christensen voted to deny the request.]
- (5) Merit Increase. At the recommendation of Administrative Assistant Janice Conlin, the Board VOTED 3-0-0 to grant a 4% merit increase to Receptionist Jackie Mahoney.

OTHER BUSINESS TRANSACTED

Update on Southborough Roads Safety Committee meeting held on March 8, 1995.

Board agreed to stop signs on the following roads: Woodland, Oregon, and Break Neck Hill Road. At the intersection of Woodland and Route 85, the Town will explore options to redesign the intersection. This may require hiring a traffic engineer.

Master Plan for Sidewalks discussed at the same meeting.

TREASURY WARRANTS SIGNED BY SELECTMEN

P357	52,690.64	03/07/95	TOWN PAYROLL
P359	156,629.75	03/07/95	SCHOOL PAYROLL
G361	89,036.62	03/07/95	FEDERAL TAX/ASSESS.
G363	500.47	03/10/95	FALCONI OIL
G365	<u>113,866.38</u>	03/10/95	TOWN PAYABLES
TOTAL	412,723.86		

7:25 p.m. Meeting was adjourned.

  
Janice C. Conlin  
Administrative Assistant

mrp

[Approved by Selectmen 3/28/95]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday March 21, 1995

7:30 p.m. Convened meeting in the Foyer of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Administrative Assistant Janice C. Conlin, and Assistant Administrative Assistant Marjorie R. Putnam.

MINUTES APPROVED

Selectmen VOTED unanimously to approve February 28, 1995 Minutes.

APPOINTMENTS

Veterans' Grave Officer. Board VOTED unanimously to reappoint George A. Hubley, Sr., 103 Southville Road, his term to expire April 1, 1996.

Registrar of Voters. Board VOTED unanimously to reappoint Ethel N. Armstrong, 15 Flagg Road, her term to expire April 1, 1998.

Central Mass. Resource Recovery Committee. Board VOTED unanimously to reappoint John W. Boland, Jr., 12 Richards Road, as the Board's representative, his term to expire March 15, 1996.

RESIGNATIONS

MBTA Study Committee. Heinz K. Franz resigned effective March 31, 1995. Letter of appreciation for all the work he has done for this committee will be sent to Mr. Franz.

PERMITS

Road Opening Permit was granted by a unanimous VOTE to COM/GAS for 14-A Main Street for emergency repairs.

Transfer Station Stickers for 1996. Board VOTED to reduce the fee from \$100/year to \$50/year for FY 1996. All other rules and regulations will remain the same. New fees will be effective September 15, 1995. VOTE: Selectmen McAuliffe and Christensen in favor, Chairman Falconi against. Motion carried. The Transfer Station Permit Application form will be mailed with the July real estate tax bills.

264 Cordaville Road - Autosmith. Selectman Christensen had received a complaint about the number of automobiles on this property. They do not have a Class II License for 1995. Therefore, the Board VOTED to instruct Building Inspector Robert Garfield to inspect this property and take whatever action is necessary to bring this property in full compliance with the by-laws of the Town. Chairman Falconi abstained from voting on this issue due to a conflict of interest.

ATM Article 30 (re extending water mains on Oregon Road, Garrison Lane, Powder Mill Lane and Edgewood Road). Board noted March 21 letter received from DPW Supt. John Boland stating that he is not ready to go ahead with the project. He would like to meet with the Board to discuss this project. Mr. Charles Marken, 4 Garrison Lane, is to be notified of the meeting with the Board to be held at 7:45 p.m. on April 4.

COPS FAST grant. This grant is funding one police officer. COPS More could fund two. Selectmen felt that the town should go with only one additional officer as funding two police officers might be difficult in the future.

MetroWest Water Supply Tunnel (EOEA 8107). Board discussed March 16, 1995 Certificate of the Secretary of Environmental Affairs on the Supplemental Environmental Impact Report.

TREASURY WARRANTS SIGNED BY SELECTMEN			
P367	48,578.77	03/14/95	TOWN PAYROLL
G369	22,185.67	03/14/95	FEDERAL TAX/MISC.
G371	49.89	03/17/95	SCHOOL ENC. FY 94
G373	<u>29,625.64</u>	03/17/95	SCHOOL PAYABLES
TOTAL	100,439.97		
P375	46,804.68	03/21/95	TOWN PAYROLL
P377	157,999.01	03/21/95	SCHOOL PAYROLL
G379	53,740.68	03/21/95	FEDERAL TAX
G381	189.39	03/24/95	FALCONI OIL
G383	2,113.14	03/24/95	SCHOOL CAFETERIA
G385	45,540.48	03/24/95	TOWN PAYABLES
G387	<u>33,491.08</u>	03/24/95	SCHOOL PAYABLES
TOTAL	339,878.46		

8:35 p.m. Meeting adjourned.

*Marjorie R. Putnam*

Marjorie R. Putnam  
Assistant Admin. Assistant

mrp

[Approved 4/4/95]

**Board of Selectmen  
Executive Session Minutes  
March 22, 1995  
Conf. Room A. Town House**

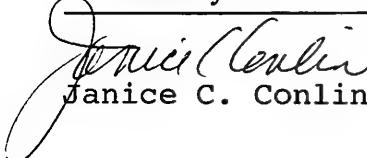
**PRESENT:** Chairman James W. Falconi, Thomas W. McAuliffe, William J. Christensen, and Janice C. Conlin, Administrative Assistant.

**PRESENT for Management: Chief William J. Colleary, Jr. and FOR THE POLICE UNION, MASS. COPS at 5:40 PM:** Michael Harpster, Kevin Walsh, Frank Cain

Management and the Police Union agreed that the minutes for Feb. 21, 1995 were in order.

1. **Article V Court Time:** Replace the first paragraph with the following: "Effective July 1, 1995 a police officer on duty at night or on vacation, or furlough, or on a day off, who attends as a witness or in other capacity for or on behalf of the Commonwealth or the Town in a criminal or civil case pending in any court of the Commonwealth, or before any official governmental board or agency shall be entitled to overtime compensation for every hour or fraction thereof during which he was in such attendance or appearance, but in no event less than three (3) hours of such overtime pay." **Management agrees with the Union's proposal.**
2. **Specialty Classifications:** Amend Section 2, letter (B) by substituting, Thirty Dollars (\$30.00) in place of Twenty Dollars (\$20.00). **Management agrees with the Union's proposal.**
3. **Article IX, Section 4, Hours of Work and Overtime:** Amend to read as follows: "Police officers shall not be required to accept compensatory time off in lieu of monetary compensation for overtime service. However, officers may, at their discretion and with the Chief's approval, accrue compensatory time off for police related volunteer activities. **Management does not agree to include this in the contract and requests that the Union discuss this issue with the Police Chief.**
4. **Quinn Bill, Proposal #3 and #4 on the March 13 letter from the Union:** Management is opposed to the Quinn Bill and the Union agreed to withdraw these two proposals.
5. **Article XII Compensation, Specialty Classifications:** Add "Maintenance Officer" to Section A and remove the word "Patrol".
6. **Article X, Section 1 -** Management proposed a 4% increase for FY 96, 5% increase for the following two years, FY 97 and FY 98. The Union agreed with this proposal.
7. **Article X Vacation Time:** Insert the words "after six months as of the anniversary date of employment but not more than two weeks within the first year"

The above seven items were agreed to by both parties. A contract will be prepared to be reviewed by the Union and signed. The session with the Police Union ended at 6:20 PM.

  
Janice C. Conlin, Administrative Assistant

**Board of Selectmen  
Executive Session Minutes  
March 22, 1995  
Conf. Room A. Town House**

**PRESENT:** Chairman James W. Falconi, Thomas W. McAuliffe, William J. Christensen, and Janice C. Conlin, Administrative Assistant.

**PRESENT FOR THE FIRE UNION at 6:40 PM:** George Killam, Joseph Mauro, and John Mauro.

The Firefighters and Management agreed that the minutes were in order.

The Fire Union will work with the Fire Chief to come to agreement and draft wording with the hours etc. for the new position proposed, Fire Prevention/Public Education Officer.

1. Add the following to **APPENDIX A TITLES OF POSITIONS:** A member covered by this agreement shall be appointed by the Fire Chief to the position of Director of Emergency Medical Services. The member filling this position shall work under the direction of the Fire Chief and receive a stipend of \$500.00 per year. **Management agreed to this proposal.**
2. Add to **Article 7. HOLIDAYS:** Rosh Hashanah and Yom Kippur **Management offered one personal tour instead of the two holidays . The Fire Union agreed.**
3. **Article 8 Section 1 Clothing Allowance:** Change sentence three and four from four hundred (\$400.00) dollars to four hundred and fifty (\$450.00) dollars. **Management agreed to this proposal.**
4. **Article 10. Section 3 G, Details:** Change compensation rate from twenty-one dollars (\$21.00) per hour to twenty-five dollars (\$25.00) per hour. **Management agreed to this proposal.**
5. **Article 13 Compensation Section 2:** Change the end of the first paragraph to read the following: ...shall receive 12% of his/her base pay. **Management offered \$800 additional in FY 96 and \$800 additional in the second year FY 97. The Fire Union accepted this proposal.**
6. **Article 14, Educational Increment: Section 2A -** Change last sentence to read the following: Such information shall be presented in writing within one week of enrollment into the course. **Section 2E -** Change to read: That the Fire chief will budget \$3,850 a year to fund tuition payment. Community College tuition is now \$275 per three credit course. This funding would allow seven (7) members to take two (2) courses per year (two courses per year are required to remain in a degree program) or any combination within the amount budgeted. It would be up to the membership to determine who would be paid when conflicts occur and relay their decision to the Chief. **Management accepted this proposal.**

7. **Article 16, Section 7:** Change to read the following: The Town will provide to the employees any inoculations and TB testing which may be necessary or deemed prudent. **Management accepted this proposal.**
8. **Article 16 Section 6 Probationary Period:** Management proposed to delete this section and the Fire Union agreed.
9. **Article 11 Section 1 Vacation Time:** Management proposed adding the words "not to exceed four tours in the first year".
10. **Article 13 Compensation:** Management offered 4% in FY 96, 5% in FY 97 and 5% in FY 98. The Union accepted this proposal.

The above ten items constitute the package agreed to by Management and the Union.

This session with the Fire Union ended at 7:15 PM. A contract will be prepared and sent to the Union for their review and signature.

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Janice C. Conlin, Administrative Assistant

**Board of Selectmen - Executive Session Minutes**  
**March 22, 1995**  
**Conf. Room A. Town House**

**PRESENT:** Chairman James W. Falconi, Thomas W. McAuliffe, William J. Christensen, and Janice C. Conlin, Administrative Assistant.

**PRESENT FOR THE DPW UNION, AFSCME at 7:25 PM:** Norman Buzzell, George Mooney and Terry Flynn

The Union and the Management Team agreed that the minutes are in order.

1. **Probationary Employees, P. 12:** Management proposes to delete this section. The DPW Union agreed to this proposal.
2. **Vacations, P. 9:** Management proposed to add the words "after six months from starting date of employment but not more than ten days within the first year". The Union agreed to this proposal.
3. **Classification Schedule, P. 10:** Management proposed to remove the words "(Cemetery)" next to Grade 5 and "(Water) (Highway)" next to Grade 6. This proposal would allow a Supervisory position be at Grade 5 or 6 and will permit the Cemetery Supervisor to be promoted to a Grade 6 with the understanding that this job description will include overseeing the Grounds Maintenance Contract and the supervision on an additional seasonal employee if the budget is approved at the April Town Meeting. The intent is not to down grade existing employees but a newly hired or promoted employee could be placed at a Grade 5. The Union agreed to this proposal.
4. **Uniform Allowance, P. 11:** The Union proposed to replace the second sentence with the following; "The Town agrees to reimburse each employee who delivers to the Superintendent proper proof of purchase for a clothing allowance two hundred dollars (\$200.00) per year." Management agreed to this proposal.
5. **Stipend for a license:** The DPW Union proposed that any DPW Employee who is licensed and required to maintain accredited hours for that license to be valid, shall receive an annual payment of \$1,000.00. Management proposed that a reopener be included for the second year to discuss this proposal. It was not clear how many licenses and which licenses would qualify for this stipend. Also, would an individual receive \$1,000 for each license held by that individual. The Union did state that CDL licenses would not be included due to the fact that these are automatically renewed. The Union agreed to discuss this as a reopen for the second year of the contract. No other issue would be open for discussion.
6. **Wage Schedule:** The Union presented two proposals for this schedule. Management countered with a 4% increase in FY 96, 5% increase in the following two years, FY 97 FY 98 on the current matrix. The Union accepted this proposal.

The above package was agreed upon by both parties and the session with the DPW Union ended at 8:15 PM. A contract will be prepared and submitted to the Union for their review and signature.

**Board of Selectmen  
Executive Session Minutes  
March 22, 1995  
Conf. Room A. Town House**

**PRESENT:** Chairman James W. Falconi, Thomas W. McAuliffe, William J. Christensen, and Janice C. Conlin, Administrative Assistant.

**PRESENT FOR THE CLERICAL UNION, NAGE at 6:37 PM:** John Hubley, Patrice Kline, Jenny Bishop, and Catherine Eager.

The Clerical Union and Management agreed to amend the minutes of February 21 and edit the ground rules as follows:

**APPROVED GROUND RULES FOR NEGOTIATIONS BETWEEN THE TOWN  
OF SOUTHBOROUGH AND THE NATIONAL ASSOCIATION OF  
GOVERNMENT EMPLOYEES LOCAL R1-130**

1. One member of the Advisory Committee; Janice C. Conlin, Administrative Assistant; and no less than two Selectmen will comprise the management negotiating team.
2. The unions will identify their bargainers.
3. The management team will present their written proposals.
4. The unions will respond with their counter proposals that will contain all issues to be negotiated. No additional issues will be put on the table after two meetings, unless mutually agreed upon by both parties.
5. All agreements and impasses will be reduced to writing by the management team and must be signed by both parties.
6. The meetings will be 30 minutes in length unless mutually agreed upon by both sides to extend the length of the meetings.
7. Details regarding these negotiations will not be released to the public without mutual consent prior to the completion of said negotiations.

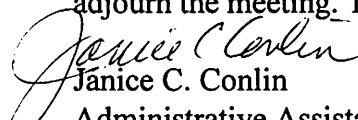
Ms. Eager requested that a copy of the audio tape be made available to the Union. Management agreed.

The following issues were put on the table and discussed:

1. **Article VIII, Job Posting:** Management proposed to amend this section to allow the Town to advertise a position at the same time that it is posted at the Town Hall. **The Union agreed with Management on this proposal.**
2. **Article XI, Vacations:** Management proposed to include the words "after six months from starting date of employment but not more than ten days within the first year". **The Union agreed with Management on this proposal.**

3. **Article X Longevity:** The Union requested to receive \$850 after 25 years and \$1,000 after 30 years. **Management countered with \$1,000 after 40 years and the Union agreed to this proposal and withdrew theirs.**
4. **Article XII, Holidays:** The Union requested two additional holidays; the day after Thanksgiving Day and one floating holiday. **Management agreed to the day after Thanksgiving and the Union withdrew the other holiday.**
5. **Article XIX, Wages and Merit System:** The Union proposed 6% for each of the three following fiscal years. **Management countered with 4% in FY 96, 5% in FY 97 and FY 98. The Union accepted the management's counter offer.**
6. **Article XVI, Insurance:** The Union proposed to pay employees that elect not to subscribe to health insurance offered by the Town \$800 on an annual basis. They argued that this proposal would save the Town money by encouraging employees to purchase their insurance elsewhere. **Management offered to discuss this issue further. In order to conclude the signing of this contract, the contract would be reopened only for this issue next year. The Union agreed to this proposal.**

Cathy Eager volunteered to draft a new contract for review and signature. The session with the Clerical Union ended at 9:04 PM. and the Selectmen voted by a roll call vote to adjourn the meeting. The vote was unanimous.

  
Janice C. Conlin  
Administrative Assistant

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday March 28, 1995

7:00 p.m. Convened meeting in the Eaton Room of the Southborough Public Library.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, and Administrative Assistant Janice C. Conlin.

7:05 p.m. Board VOTED unanimously (by roll call vote) to go into Executive Session to discuss impending law suits.

7:55 p.m. Ended Executive Session and reconvened in Open Session.

MINUTES APPROVED

Board VOTED unanimously to approve Minutes of March 9, 1995.

APPOINTMENTS

Fire Chief. Board VOTED unanimously to appoint Peter F. Phaneuf, 179 Middle Road, his three year term to expire March 24, 1998.

Wachusetts Treatment Plant Working Group. Board VOTED unanimously as follows:

- (1) to create this ad hoc committee, and
- (2) to appoint as members:

Edgar A. Phaneuf, Jr., 171 Middle Road (Conservation Commission)

Fire Chief Peter F. Phaneuf, 179 Middle Road

Public Works Supt. John W. Boland, Jr., 12 Richards Road

Planning Board: Donald C. Morris, 45 Deerfoot Road

Alternate Walter E. Mattson, 46 Flagg Road

John A. Lundblad, 85 Main Street

Frederick M. Scott, 1-A Bigelow Road

Richard H. Seder, 11 Valley Road

Michael A. Form, 47 Valley Road

Kenneth J. Snow, 12 Greystone Way

Clark W. Lefavour, 40 Bigelow Road

LICENSE GRANTED

Common Carrier's License was granted to Knight's Airport Limousine Service, Inc. to operate a motor vehicle pursuant to the provision of MGL Chapter 159A, Section 1 over the following public ways in the Town of Southborough:

On Turnpike Road (Route 9) between the Westborough/Southborough line and the Southborough/Framingham line.

On Interstate Highway 495 between the Marlborough/Southborough line and Turnpike Road (Route 9).

**PERMITS**

Board VOTED unanimously to grant Road Opening Permit to COM/GAS for 1 Pine Hill Road for the purpose of installing gas service.

**SCHEDULED APPOINTMENTS**

8:00 p.m. Road Hearing was held re acceptance of a portion of Ledge Hill Road (ATM 1995, Article 50). DPW Superintendent John Boland stated that there have been no changes since the last hearing on his road. There is a drainage issue along Ledge Hill Road. Planning Board supports Mr. Boland's position. Selectmen VOTED unanimously to sign the Street Layout Order so that it can be voted on at the Annual Town Meeting.

8:05 p.m. Road Hearing was held re acceptance of Blendon Woods Drive (ATM 1995, Article 49). DPW Superintendent John Boland stated that there has been no change since the last hearing. Issues are shade trees and a retaining wall. Planning Board has the same concerns. There is a small bond. If work is not done by Town Meeting, Planning Board will call the bond. Selectmen VOTED unanimously to sign the Street Layout Order so that it can be voted on at the Annual Town Meeting.

**OTHER BUSINESS TRANSACTED**

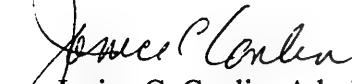
Police Department Budget for FY '96. Selectmen VOTED unanimously to reduce this budget by \$10,000

**TREASURY WARRANTS SIGNED BY SELECTMEN**

P389	52,361.17	03/28/95	TOWN PAYROLL
G391	56,880.98	03/28/95	FEDERAL TAX
G393	5,817.00	03/28/95	TOWN PAYABLES
<b>TOTAL</b>	<b>115,059.15</b>		

8:30 p.m. Meeting recessed. The Selectmen's Meeting moved to the Town House to discuss with the School Committee, Advisory Committee, and School building Study Committee an Article to form a new committee to address the school building needs.

10:00 p.m. Meeting adjourned.



Janice C. Conlin, Administrative Assistant

mrp [Minutes approved by Selectmen 4/18/95]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday April 4, 1995

7:30 p.m. Convened meeting in the Eaton Room of the Southborough Public Library.

Present: Chairman James W. Falconi, Selectman William J. Christensen, and Administrative Assistant Janice C. Conlin.

Absent: Selectman Thomas W. McAuliffe (out of State) and Marjorie R. Putnam, Assistant Admin. Assistant,

MINUTES APPROVED

Selectmen VOTED 2-0 to approve Minutes of February 7, February 21 and March 21, 1995.

APPOINTMENTS

Treasurer/Collector. Board VOTED 2-0 to appoint Mary B. Guilford, 39 East Main Street, her 3 year term to run from July 1, 1995 through June 30, 1998.

Assistant Treasurer/Collector. Board VOTED 2-0 to appoint Jennifer A. Bishop, 9 Break Neck Hill Road, her 1 year term to run from July 1, 1995 through June 30, 1996.

SICK LEAVE

Board VOTED 2-0 to allow town employees to give some of their sick days to Judith G. Cononico (Senior Clerk in the Town Clerk's office). Judy entered the hospital on February 28 and has been in and out of the hospital and rehabilitation centers since. Her sick days run out on April 12. Therefore, additional sick days (21 8-hour sick days) are needed to cover Judy until her long-term disability insurance becomes effective (@ May 30, 1995). Town Clerk has enough money in the budget to pay Judy until then.

SCHEDULED MEETINGS

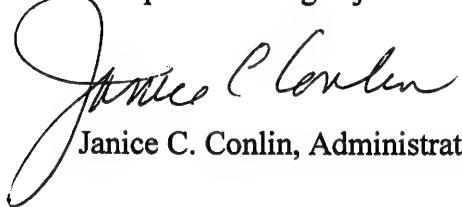
7:45 p.m. Discussion with DPW Planning Board and area residents regarding ATM 1995 Article 30 - Water for Oregon Road, Garrison Lane, Powder Mill Lane and Edgewood Road. Discussion will be continued at 6:30 p.m. on Thursday, April 6, 1995 in the Town House Foyer. The Fire Chief will be requested to attend to respond to the fire protection for this neighborhood.

8:45 p.m. Planning Board discussed its ATM 1995 Zoning Articles 45, 46 and 47. Selectmen VOTED 2-0 to take these under advisement.

TREASURY WARRANTS SIGNED BY SELECTMEN

G395	207,311.33	04/07/95	TOWN PAYABLES
G397	750.15	04/07/95	FALCONI OIL
G399	55,713.20	04/04/95	FEDERAL TAX/VET. BENE.
P401	160,177.62	04/04/95	SCHOOL PAYROLL
P403	<u>50,814.80</u>	04/04/95	TOWN PAYROLL
TOTAL	474,767.10		

9:30 p.m. Meeting adjourned.



Janice C. Conlin

Janice C. Conlin, Administrative Assistant

mrp

[Approved by Selectmen 5/2/95]

MINUTES OF MEETING  
BOARD OF SELECTMEN  
Thursday, April 6, 1995

6:35 p.m. Convened meeting in the Foyer of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, and Administrative Assistant Janice C. Conlin.

CONTRACT

Selectmen VOTED unanimously to sign contract for Fire Chief Peter F. Phaneuf for Fiscal Years 1996 - 1998.

MERIT INCREASE

As recommended by Administrative Assistant Janice Conlin, the Selectmen VOTED unanimously to approve a 5% merit increase for Maureen M. Colleary effective April 7, 1995.

SCHEDULED APPOINTMENTS

6:40 p.m. The Selectmen met with Fire Chief Phaneuf to discuss the availability of water for fire protection for Garrison Lane and Powder Mill Lane. He submitted a letter dated April 5 that outlined existing water supply at four locations. The Fire Chief stated that he felt that the fire protection is available but certainly would be improved if water mains were installed. Susan Peghiny and Henry Valcour, DPW Planning Board, DPW Superintendent John Boland, were also present. The DPW is in the process of updating its master plan to set priorities for maintenance and upgrading of the water system. DPW would agree to spending \$15,000 to engineer water mains to this area but caution that there may be other projects that may be a higher priority.

Selectmen VOTED to approve ATM 1995 Article 30 regarding appropriating \$15,000 to designing water mains for Oregon Road, Garrison Lane, Powder Mill Lane, and Edgewood Road.

7:10 p.m. Board met with the Advisory Committee and Capital Budget Planning Committee to discuss **Annual Town Meeting 1995 Articles**.

Selectmen requested of the Advisory Committee a **Transfer from the Reserve Fund** in the amount of \$20,000 to the Legal Counsel (MWRA) account. Reason: The account is overspent by \$350 and it is estimated that a total of \$20,000 will be required until the end of FY '95. The Town must respond to the reports generated by the MWRA in the EIR process, both for the Treatment Plant and the Tunnel. It is difficult to know when the reports will be generated. The town must comment by the deadline set by MEPA.

9:20 p.m. Meeting Adjourned.

*Janice Conlin*  
Janice C. Conlin, Administrative Assistant  
[5/2/95 approved by Board of Selectmen]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday April 18, 1995

7:30 p.m. Convened meeting in Conference Room A of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Town Administrator Janice C. Conlin, and Marjorie R. Putnam, Assistant to Town Administrator.

MINUTES APPROVED

Selectmen VOTED unanimously to approve Minutes of March 28, 1995.

LICENSES

Selectmen VOTED to grant to Nicolina Sabatini, President of Fay School Parents' Association, a one-day Special License to sell liquor at an annual fund-raiser at Fay School, Harlow Gymnasium, 48 Main Street, on Friday, May 5, 1995 from 6:00 p.m. to 11:30 p.m. [Vote: 2-1-1. Selectman Christensen did not vote due to a conflict of interest.]

APPOINTMENTS

Parkerville Road Landfill Committee (ad hoc). Selectmen VOTED unanimously to appoint Norman Nelhuebel, 19 Parkerville Road, his term to expire 6/30/95.

Investment Review Committee (ad hoc) was created by a unanimous VOTE. This committee will have three members to be determined at a later date.

DONATION

Board VOTED to accept a donation of \$5,000 from Fay School. The amount of \$2,000 is for the town, \$1,500 to the Fire Department and \$1,500 to the Police Department. Town Accountant to be so notified.

SCHEDULED MEETINGS

7:45 p.m. Board met with Patrick W. Musseau, Right of Way Engineer, Teleport Communications Group-Boston (TCG), a public utility in Massachusetts. TCG need to obtain from the Board of Selectmen a grant of location to attach a fiber optic cable to existing utility poles in the Town. Mr. Musseau stated that fiber optic networks is the alternative to the local telephone company and that TCG is planning to expand its network into the Town of

TREASURY WARRANTS SIGNED BY SELECTMEN

P405	44,772.71	04/11/95	TOWN PAYROLL
G407	<u>16,724.60</u>	04/11/95	FEDERAL TAX/MISC.
TOTAL	61,497.31		
P409	48,287.52	04/18/95	TOWN PAYROLL
P411	159,595.72	04/18/95	SCHOOL PAYROLL
G413	53,972.30	04/18/95	FEDERAL TAX
G415	5,788.11	04/21/95	NYNEX TELEPHONE
G417	56,315.51	04/21/95	SCHOOL-ART/MISC.
G419	623.94	04/21/95	FALCONI OIL
G421	53,455.61	04/21/95	TOWN PAYABLES
G423	<u>6,607.58</u>	04/21/95	SCHOOL CAFETERIA
TOTAL	384,646.29		

9:02. VOTED to adjourn the meeting.

*Marjorie R. Putnam*

Marjorie R. Putnam  
Assistant to Town Administrator

[Approved by Board of Selectmen 5/2/95]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday May 2, 1995

7:40 p.m. Convened meeting in Conference Room A, first floor of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Town Administrator Janice C. Conlin, and Marjorie R. Putnam (Assistant to Town Administrator)

Chairman Falconi issued a public apology to Russ Fustino for a statement made to Mr. Fustino by Chairman Falconi at the last Woodland Road/Route 9 Crossover Meeting.

MINUTES APPROVED

Selectmen VOTED unanimously to approve Minutes of April 4, 6 and 18, 1995.

APPOINTMENTS

Parkerville Road Landfill Committee (ad hoc). Board VOTED unanimously to appoint Norman Nelhuebel, 19 Parkerville Road, his term to expire 6/30/95.

Public Weigher. Board VOTED unanimously to appoint Stephen Baroni, 4 Monterey Road, Worcester 01606 (for Brown Van Storage Company), his term to expire 6/30/96.

MetroWest Growth Management Committee. Board VOTED 2-0-1 to appoint William J. Christensen to fill the unexpired term of James W. Falconi.

LICENSES

Hugh M. Dalzell dba Country Motors. Amended Class II License was issued by a unanimous VOTE of the Board. (See 7:42 p.m. meeting for details.)

UNION CONTRACTS SIGNED

Board VOTED unanimously to sign NAGE, Fire and DPW union contracts for FY 1996, FY 1997 and FY 1998.

LEAVE OF ABSENCE

Board noted April 25 request of Joan A. Ferretti, Administrative Secretary for Conservation Commission, Planning Board and Building Department, requesting a leave of absence, without pay, for ten days in August (August 7 through August 18). Board VOTED unanimously to grant this request.

IN LIEU OF TAXES

Board noted 4/28 letter from The New England Center for Autism, Inc. enclosing second half payment in lieu of taxes for FY 1995 in the amount of \$22,967.28.

DOG WARRANT

Board VOTED unanimously to sign Dog Warrant to enable Animal Control Officer Charles F. Hamel to pick up unlicensed dogs.

SCHEDULED MEETINGS

7:42 p.m. to 7:58 p.m. Meeting with Hugh M. Dalzell dba Country Motors, 90 Turnpike Road, Fayville, re his 1995 Class II Automobile Dealer's License and the Board's request that Mr. Dalzell remove the excess cars on his property. Mr. Dalzell asked the Board to waive all permits required and would like the number of vehicles increased from 12 to 24. Board noted that he still has not complied with the Southborough Zoning Code. Board read May 2 opinion from Town Counsel Frederick Busconi stating that Mr. Dalzell must obtain a Special Permit from the Planning Board as outlined in the Southborough Code Section 174-8.4, C(12). The Board VOTED unanimously to amend his 1995 Class II License to allow 16 vehicles for sale on property located at 90 Turnpike Road. However, the Selectmen will only renew his license for 1996 if he obtains a Special Permit from the Planning Board as required by Southborough Code Section 174-8.4, C(12). This process must be completed by December 1 in order to avoid losing his license for 1996. An amended license was issued to Mr. Dalzell for the remainder of 1995. Mr. Dalzell said he will try to comply and will go to the Planning Board.

7:59 p.m. to 8:05 p.m. Beth Wittcoff, Chairman of School Committee, asked to speak at this time in order to say good-bye to Chairman Falconi as a Selectman, to thank him for all he has done, and look forward to his coming back on the Board.

8:05 p.m. to 8:10 p.m. Petition by Massachusetts Electric Company to locate manholes, etc. along **Jericho Hill Road** - install five inch duct from manhole to Pole 2 per Plan # D-95-33 dated April 3, 1995, and per the field meeting at the location. Reason: new feeder being built for increased power load. Board read notice sent to the abutters. Representing Mass. Electric Co. was Chris O'Neil. There will be no cutting of pavement. It is on the side of the road. DPW Supt. John Boland could see no problem with this request. Mass. Electric promised to put the area back as it was, if not better. Board VOTED unanimously to approve this petition.

8:10 p.m. to 8:23 p.m. Attorney Richard J. DeAngelis representing the Southborough House of Pizza, 5 Main Street, Christos A. Baltas, Manager, explained the reason he requested this meeting. Mr. Baltas holds a Restaurant/Wine & Malt Beverages License. This business has been at this location since 1984. They now want to expand the facility. They have asked an architect to redesign the downstairs of the restaurant and to renovate the second floor. They are not planning to change the exterior of the building. He came before the Board due to the terms of the sale of the building to Angelo Baltas (Christos' father). They will keep the character of the building. They are working with the Board of Health regarding the septic system. If required,

they will apply for a Special Permit from the ZBA. A variance from the Planning Board may be required. The zoning has changed in that area since the business first went in there. They would like to replace the wood with glass over the three bay doors. That would be the only change on the front of the building. Attorney DeAngelis discussed other proposed changes to the interior of the building. Any change in the seating capacity will be addressed with the Board of Health.

8:26 p.m. to 8:28 p.m. Lee Bartolini (running for the office of Selectman) appeared before the Board regarding a newspaper article alleging that he would have a conflict with the MWRA as an owner of Bartolini Bros. Construction if he became a Selectman. Mr. Bartolini read a letter dated April 27 which he sent to the newspaper in which the company agreed that it will not have any involvement with the MWRA in any capacity whatsoever to do with the construction of a water treatment plant and the underground tunnel. The company also agreed to have no involvement in the construction of the MBTA station in Southborough. Therefore, this eliminates any possibility of conflict of interest between the MWRA, MBTA and himself as a Southborough Selectman.

#### OTHER BUSINESS TRANSACTED

Proposed relocation of post office was discussed. Board voted to send a letter to Donald M. McNiff, Officer-In-Charge of the Post Office, 9 Main Street. Board is of the opinion that another site within the proximity of the business district on Main Street is preferable so that the private school children, the senior citizens that live in Colonial Gardens and all other residents of Town have convenient access to the Post Office. The site must provide adequate parking and access that will be safe, facilitate traffic and not impact on the residential neighborhoods. Board requests to be kept informed as to the progress of selecting a site.

#### TREASURY WARRANTS SIGNED BY SELECTMEN

P425	61,816.68	04/25/95	TOWN PAYROLL
G247	58,933.38	04/25/95	FEDERAL TAX-ASSESSMT.
G429	54,193.72	04/28/95	SCHOOL PAYABLES
G431	<u>19,156.78</u>	04/28/95	SCHOOL PAYABLES
TOTAL	194,100.56		
P433	45,646.65	05/02/95	TOWN PAYROLL
P435	157,090.78	05/02/95	SCHOOL PAYROLL
G437	53,127.70	05/02/95	FEDERAL TAX
G439	75.94	05/05/95	FALCONI OIL
G441	<u>141,711.72</u>	05/05/95	TOWN PAYABLES
TOTAL	397,652.79		

8:55 p.m. VOTED to adjourn the meeting.

*Marjorie R. Putnam*

Marjorie R. Putnam

Assistant to Town Administrator  
[approved by Selectmen 9/12/95]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday May 9, 1995

7:30 p.m. Convened meeting in Foyer, Town House.

Present: Selectman Thomas W. McAuliffe, Selectman William J. Christensen, Selectman David W. Parry (newly elected), Town Administrator Janice C. Conlin and Marjorie R. Putnam, Assistant to Town Administrator.

Board welcomed new Selectman David W. Parry to the Board.

Motion was made by Selectman Christensen, seconded by Selectman Parry and VOTED 2-0-1 that Thomas W. McAuliffe be Chairman of the Board of Selectmen until the second Monday in May 1996.

**APPOINTMENTS**

Board VOTED unanimously to create ad hoc **Financial Planning Committee** and appoint 7 members as follows, their terms to expire 6/30/96:

- Dennis M. Di Salvo (Supt. of Schools) Algonquin Reg. High School, 79 Bartlett St., Northboro
- Raymond Grenier (Advisory Committee), 2 Lovers Lane
- Thomas W. Burns (Capital Budget Planning Committee), 5 Blackthorn Drive
- Janice C. Conlin (Town Administrator), 20 Pinecone Lane
- Mary B. Guilford (Treasurer/Collector), 39 East Main Street
- Dorothy M. Phaneuf (Town Accountant), 171 Middle Road
- Arthur K. Holmes (Assistant Assessor/Appraiser), 73 Oak Hill Road, Fayville

Board VOTED 2-0-1 to appoint Thomas W. McAuliffe as the representative of the Board of Selectmen to the **Worcester County Advisory Board**.

Selectmen VOTED 2-0-1 to name Davis W. Parry as representative of the Board of Selectmen to the **School Building Planning Committee (temporary)** for Moderator John Wilson to appoint.

**POLICE OFFICER HIRING PROCESS**

Selectmen VOTED unanimously to approve the procedure form as submitted by Police Chief William J. Colleary.

**SCHEDULED MEETINGS**

7:36 to 7:50 p.m. Discussion regarding **Country Lane**. Cheryl Griffiths presented her concerns regarding the condition of her street. In 1993 the homeowners were assured that as soon as all the houses were completed on this street that the paving and the landscaping would follow. In

November 1993 the last house was completed and occupied. Nothing happened in the spring of 1994. DPW Supt. John Boland met with the neighbors to discuss the issue. Neighborhood had a plan drawn up as there had been no specific action plan. John Boland stated that a plan is currently with Town Planner Wayne Thies and is undergoing some modification in the design. A set of specs is being put together to be sent back to the contractors so they can quote on it. That should be completed within a few days. Depending on the schedule of landscapers, the work should be completed probably by the end of the month. The neighborhood's plan was an excellent one but the problem he had with it was with the utility locations on both sides of the roadway. It was a very ambitious landscape design. It might set a precedent with other subdivisions and the Planning Board would have to decide whether or not to let that go forward. The neighborhood would have to understand that the extent of involvement of the DPW would be mowing the grass on the roadside once, and perhaps twice, a year. The maintenance would have to be accomplished by the abutters. There are no direct abutters within one section of the roadway before the cul-de-sac. Perhaps the neighbors can get together re mowing that area. DPW Supt. John Boland is to report back to the Board with a progress update. Mrs. Griffiths is to call the Selectmen's office if no progress has been made.

#### OTHER BUSINESS TRANSACTED

Selectmen proposed the following meeting dates for the summer::

- May 23
- June 13
- July 25
- August 22.

If necessary, Selectmen will schedule other meetings.

#### TREASURY WARRANTS SIGNED BY SELECTMEN

G443	30,635.37	05/12/95	SCHOOL PAYABLES
P445	51,549.41	05/09/95	TOWN PAYROLL
G447	<u>173,284.53</u>	05/09/95	FEDERAL TAX/MISC.
TOTAL	<u>255,469.31</u>		

8:00 p.m. Selectmen VOTED by roll call vote to go into Executive Session in Conference Room A to discuss potential legal matters regarding the proposed MWRA tunnel. Selectmen do not plan to reconvene at the end of the Executive Session.



Marjorie R. Putnam  
Assistant to Admin. Assistant

[approved by Selectmen 9/12/95]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday May 23, 1995

7:30 p.m. Convened meeting at Fire Headquarters, 21 Main Street.

Present: Chairman Thomas W. McAuliffe, Selectman William J. Christensen, Selectman David W. Parry, and Town Administrator Janice C. Conlin.

**APPOINTMENTS**

Board VOTED unanimously to create ad hoc Trust Fund Advisory Committee and to appoint the following as members:

- John B. Butler, Jr., 4 Davis Road
- George D. McClelland, 12 Reservoir Drive
- Paul R. Maffei, 23 Overlook Drive

Southborough Cultural Arts Council. Board VOTED unanimously to appoint Clark W. Lefavour, 40 Bigelow Road, his 2 year term to expire 5/23/97.

Southborough Council on Aging. Board VOTED unanimously to appoint the following:

- Eleanor E. MacLauchlan, 93 Southville Road (to fill unexpired term of Eleanor Burke), her term to expire 6/30/97.
- Lena A. Carloni, 82 Newton Street, her 3 year term to expire 6/30/98.

**PERMITS**

Road Opening Permits were approved for:

- Commonwealth Gas Co. - 5 Presidential Drive, Lot 11
- Colman Construction Co., Inc. - Atwood Street.

**CONTRACTS**

Board noted letter from Stephen M. Prior of Prior Lawn and Landscape Service, Southborough, notifying the Town that he is resigning from the position of Grounds Maintenance Contractor as he is unable to fulfill the requirements asked of this position. Board unanimously VOTED to solicit quotes to take over the contract through the growing season or through the end of the year 12/31/95. Deadline for quotes: Monday, 6/12/95.

Ms. Pam Merloni (Highland Street) asked that the property in front of the Southborough Arts Center be included in the contract. The Selectmen asked Town Administrator to request the DPW to mow this property as soon as possible. The Selectmen agreed to discuss a long term

solution at their next meeting with input from DPW Superintendent John Boland, Superintendent of Schools Dennis DiSalvo and Lynda Thomas, Director of the Arts Center.

#### SCHEDULED MEETINGS

7:30 p.m. Public Hearing was held for Teleport Communications Group (TCG) to attach a fiber optic cable to existing utility poles. Present for TCG: Anthony J. Giorannucci and Edward M. Murphy. Present for NYNEX: Joe Zukowski. Present for Data General Corp. Bruce J. McSherry, Manager, Telecommunications.

Chairman McAuliffe read the notice into the record and requested a list of abutters from the proponent. Mr. Giorannucci did not have the list with him but will submit it to the Selectmen's Office. Mr. Giorannucci then stated that TCG is seeking permission to install fiber optic cable on existing poles on Boston Road, Willow Street, Route 9, Flagg Road, Deerfoot Rd., Main Street, Sears Road and Northboro Road.. TCG is a local provider of high speed voice and data services to financial institutions, law firms, long distance carriers and high-tech manufacturing companies. The company will contact NYNEX and Mass. Electric to discuss and address public safety issues and where and how the cable will be attached to each pole.

Bruce J. McSherry of Data General spoke in favor of granting permission to TCG. He indicated that his company is anxious to be able to utilize these services.

Joe Zukowski, NYNEX, stated that they were not opposed to TCG doing business in Southborough, but were concerned about public safety issues such as clearance between cables, whether the existing support poles are sufficient with the addition of this cable, etc.

Edward Murphy, TCG sated that his company would contact NYNEX and look at every pole with them and address all their concerns.

Charles Gaffney, Chairman of the Planning Board asked why there are so many double poles in Southborough. NYNEX stated that if a list of poles was submitted they would investigate why these exist. The Town Administrator was asked to have the Town Planner prepare a list of poles.

The Board of Selectmen VOTED unanimously to permit TCG the right to attach fiber optic cable to existing utility poles as indicated on the submitted plan subject to written approval obtained in advance from NYNEX and Mass. Electric.

8:00 p.m. Open Space Preservation Commission: Chairman Elaine Beals, Susan Ziegler, and Margaret Stebbens. Ms. Ziegler presented a preliminary draft of the Open Space Plan. The Open Space Plan attempts to build a constituency and establish a process to check on the goals established by the plan. This Plan has shaded very general areas of Town such as property next to the Sudbury River and the MDC Reservoir as properties to be purchased and protected as open space. The Selectmen suggested that the Plan include three classes to prioritize specific properties to remain as open space. The Town should also have a plan to set aside dollars to

purchase property, easements or development rights to preserve open space. The Board of Selectmen VOTED David Parry as its liaison to Open Space and authorized him to meet with the Headmaster at St. Mark's School and the Open Space Preservation Commission to discuss preserving the St. Mark's Golf Course as open space.

8:25 P.M. Update on the proposed MBTA Station was given by Kathy Bartolini, Chairman of the MBTA Study Committee. A new supplemental EIR will be filed in July for the proposed new track to Worcester and the EIR on everything else will be ready in November or December. The construction of the new track is scheduled for the Fall of 1995 and construction of the new stations late summer of 1996 to be completed in December. Other issues Ms. Bartolini discussed are the following:

1. Robert L. Mabardy, Interim General Manager of the MBTA, confirmed that if a community does not want a station and the Selectmen write a letter stating the reason why the MBTA will not build a station.
2. The MBTA has committed to conducting new readings for noise and vibration.
3. The MBTA will be contacting the Selectmen for input on how to coordinate with the Town and how to communicate with property owners.
4. The mitigation agreed upon will be in place before the stations are open.
5. The MBTA will request the Selectmen to reappoint members to the CAC.

The Selectmen decided to send a letter to Mr. Mabardy to request the following concerns:

1. A tunnel or underpass as opposed to the proposed overpass to be constructed near Fitzgeralds away from the residential homes for riders to access the south track.
2. The Rt. 85 railroad bridge height should not be changed or the road lowered.
3. A plan for the recreational use of the area south of the track a station and sidewalks constructed to access both the station and the recreational area.
4. The section of Cordaville Rd. from Southville Rd. north to River St. should be closed so that vehicles cannot avoid the traffic light.
5. The proposed plan should indicate the necessary takings for the construction of the station.

Selectmen Christensen moved that the Town does not want a MBTA station in Southborough. There was no second to the motion and Selectmen Christensen withdrew the motion.

The Selectmen then VOTED Selectmen Christensen to the inter-community MBTA committee. Selectmen Christensen abstained from the vote.

9:30 P.M. Al Bafaro and Atty. William Pezzoni, Southwood, - Atty. Pezzoni stated that he was there representing Mr. Bafaro for the Southwood proposal requesting a letter directed to the Planning Board, SHOPC and the Zoning Board of Appeals endorsing the developer's efforts to attempt to resolve the outstanding issues between the community, the town Boards and the developer and to provide for a plan that will be best suited for the site in question.

The Board of Selectmen VOTED unanimously to support the concept of the major residential development under the local zoning by-law and not the proposal as presented under the comprehensive permit subject to the following conditions:

1. The developer will be granted a variance from the moderate requirement of the by-law only if the developer will provide 20% of the units to be priced at no more than \$175,000.
2. The density of the project shall be determined based on an approved "by right" plan that complies with the Town of Southborough zoning by-law.
3. The developer shall update the water supply study done in December of 1994 coordinating it with the Town's Master Plan Study for Water Supply and with the funds already granted to the Town. The Developer will participate with the Town to apply for a CDAG Grant for water improvements, no matter the results of the studies.
4. The Zoning Board of Appeals shall determine off-site contributions to be agreed to by the developer sufficient to warrant variances of this magnitude.
5. 10% of the units shall be affordable. The Developer will apply to the State under the Local Initiative Program.

The Board of Selectmen instructed the Town Administrator to send a letter to Peter Donohue, District Highway Director, Mass. Highway Dept., requesting his support regarding utilizing the rock from the MetroWest Tunnel to widen the causeways in Southborough. The Board also wants to send a letter to Bose Corp., the Chairman of the Industrial Park in Framingham and the Planning Board soliciting their support.

The Board also instructed the Town Administrator to send a letter to David Scattergood of Red Gate Lane informing him that the Board is seeking comments from the Public Safety and DPW Dept. Heads regarding his request for a truck exclusion on Flagg Rd.

OTHER BUSINESS TRANSACTED

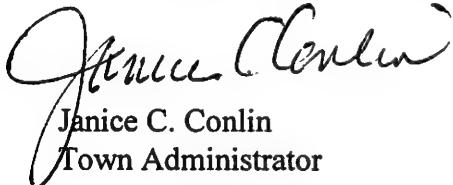
Police Computer Bids. Board VOTED unanimously to reject all bids as the amounts bid exceeded the budget. Letters are to go to Information Management Corp. of Grafton, Q. E. D. of Cambridge, and Microsystems Integrated Public Safety Solutions, Inc. of Melrose.

Letters are to go to Veterans of Foreign Wars and American Legion informing them that the Massachusetts Selective Service System needs citizens to serve on local boards on a standby basis to be called in case of national emergency. Each member will receive 12 hours of formal training. Applications may be picked up at the Town House. For information call 617-444-2589. This request will be placed on Southborough's Channel 12.

TREASURY WARRANTS SIGNED BY SELECTMEN

P449	51,721.73	05/16/95	TOWN PAYROLL
P451	158,590.38	05/16/95	SCHOOL PAYROLL
G453	54,759.30	05/16/95	FEDERAL TAX
G455	1,623.21	05/19/95	NYNEX
G457	3,096.98	05/19/95	SCHOOL CAFETERIA
G459	37,508.04	05/19/95	SCHOOL PAYABLES
G461	165,824.86	05/19/95	TOWN PAYABLES
TOTAL	<u>473,124.50</u>		
P463	49,706.72	05/23/95	TOWN PAYROLL
P465	<u>18,646.71</u>	05/23/95	FEDERAL TAX/MISC.
TOTAL	68,353.43		

Meeting adjourned 10.55 P.M.

  
Janice C. Conlin  
Town Administrator

mrp

[approved by Selectmen 6/13/95]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday June 13, 1995

7:30 p.m. Convened meeting in Conference Room A, Town House.

Present: Chairman Thomas W. McAuliffe, Selectman William J. Christensen, Selectman David W. Parry, and Town Administrator Janice C. Conlin.

**MINUTES APPROVED**

The Board of Selectmen unanimously approved the minutes of the May 23, 1995 meeting.

**PERMITS**

Road Opening Permits. Board voted unanimously to grant permits (1) to NYNEX for Marlboro Road (Route 85) and (2) to Clark & Mott Const., Inc. for water service to 188 Middle Road.

**SCHEDULED MEETINGS**

7:30 p.m. Mowing of the area in front of the Southborough Cultural Arts Center The Chairman read into the record a letter from the Superintendent of Schools Dennis M. DiSalvo that stated that the school does not own or rent equipment large enough to handle the mowing of that area. In the past few years, the DPW has mowed this area once or twice a year. The Board of Selectmen VOTED unanimously that the DPW mow the area in front of the Southborough Arts Center once a month for the balance of this year.

7:45 p.m. The Board of Selectmen unanimously approved the **attached annual appointments**. The Board will interview the two candidates for Conservation Commission on June 27, 1995 at 7:30 p.m. The Board also VOTED unanimously to abolish the Commercial Growth Planning Committee and it should be noted that Mr. Christensen expressed his concern with regard to the number of leaves of absence by Police Officer Hagen for military service. He stated that if it continues, he feels it is not in the best interest of the Town and he would not be in favor of appointing him the next time.

8:15 p.m. Isabelle Murphy, Recreation Facilities Committee. Ms. Murphy submitted a list of concerns with regard to the Playground Program. Carroll Harris, Director of Recreation, stated that she has been able to address most of the concerns but there is a question as to whether they have the authority to question people on the Town property who are not registered for the program. In addition, the committee is attempting to construct a playground for younger children and needs decisions made on the use of the fields. The committee would like to have someone in

authority to arbitrate disputes that occur over use of the fields or the operation of the programs. The committee would like to see more and different programs in place. Therefore, they suggested that the Selectmen form a committee to evaluate the programs. The Selectmen suggested that the committee meet with the Recreation Commission and return on June 27 with a list of names to appoint to a Summer Recreation Program Committee and issues for that committee to address. The Board of Selectmen voted unanimously to enact the list of suggestions for the Summer Playground Program presented by the Recreation Facilities Committee.

OTHER BUSINESS TRANSACTED

• Truck Exclusion on Flagg Rd.

The Board VOTED unanimously to postpone considering excluding 2 1/2 ton trucks from **Flagg Road** until the Rt. 85 Bridge is reopened.

• Woodland Rd.

1. The Board will not consider prohibiting a left-hand turn during certain hours because the Mass. Highway Department will not approve this option due to the safety issues. However, the Board will request that a warning sign be placed to warn vehicles traveling east that vehicles are crossing the right of way, will request a sign prohibiting vehicles from stopping in the intersection and request that the intersection be striped with paint.
2. The Stop signs at Breakneck Hill Road and Oregon Road need to be moved so that they are more visible. The DPW will also paint white stop lines when the paint contractor is in Southborough.
3. The Board does not approve of the stop sign at Richards Road until the newly installed ones mentioned above are working. Another option would be to redesign the intersection at a ninety degree angle. Unfortunately, there is no available land to reconfigure the intersection.
4. The intersection at Woodland and Rt. 85 should be redesigned. Mr. Boland suggested that an engineering survey is needed to address this issue properly. He will obtain an estimate for the engineering cost. He feels the jersey barriers will not allow vehicles to negotiate the intersection safely. Therefore, the Selectmen did not approve placing barriers at that intersection.

• MBTA Station

The Board of Selectmen voted unanimously to not allow a MBTA station in Southborough if there is no stations in the abutting Towns, Ashland and Westborough or if there is no regional station.

- Repairing of Lynbrook and Granuaile Rd.

Selectman Christensen did not participate in the discussion of this issue because he lives on Granuaile Rd. These roads were originally Rt. 30 and a state highway before I-495 was built. The state has not turned over jurisdiction to Southborough and even though the Town has requested repairs in the past, the state has not repaired the roads. The Town should contact the Mass Highway and propose that if they improve the roads then the Town will maintain them thereafter. Town Counsel should review the files and advise if this is possible.

- Awarding of contract for Addition and Alterations to DPW Facility

The Board of Selectmen unanimously awarded the contract to Colantonio Inc. Holliston, MA. for \$1,135,775 subject to the approval of the Attorney General with regard to the bid protest.

- Request for consulting funds to review a petition submitted to ZBA for Southwood Dev.

The Board of Selectmen voted unanimously to expend funds from the engineering money if the Planning Board's fees cannot be used for the technical assistance to review the submission for a variance for Southwood to be located on Parkerville Rd. south of the Mass. Turnpike.

- Grounds Maintenance

The Board of Selectmen unanimously voted to award the contract to Landscaping Designs, Inc. through the following Tuesday and contingent upon the Advisory Committee approving a transfer to cover the cost for the remainder of the year, awards that contract for the remainder of the calendar year. The contractor for the Town, Steven Prior, resigned so that the Selectmen declared an emergency and instructed the Town Administrator to obtain quotes to complete the contract for the remainder of this year. Landscape Design was the only bidder although ten vendors were sent specifications. Due to the requirement to comply with the prevailing wage, the cost of the contract has about doubled. Landscape Design is a competent vendor who had the contract for several years prior to the defaulting contractor.

- Contact person for the MBTA

The Board of Selectmen unanimously voted Janice C. Conlin, Town Administrator as contact person for the MBTA.

- Conrail Bridge at Northborough Rd.

Selectmen Parry suggested that the Town place the Conrail bridge at Northborough Road on the Transportation Improvement Program.

- Stop Smoking Seminars

The Board of Selectmen voted unanimously to permit employees to attend Stop Smoking seminars to be sponsored by the Rt. 9 East Tobacco Control Program. However, the employees will attend without pay but will not be penalized if it involves normal working hours.

- Project Manager/Clerk of the Works for the Addition to Town House

Suzanne Traini, Member of the Board of Health, stopped into the Selectmen's meeting to volunteer her services. She stated that she was a Project Manager for the MBTA. The Board of

Selectmen voted unanimously to appoint Suzanne Traini as Project Manager for the addition to the Town House.

- Appointment of Constance Maida as Assistant Town Clerk-The Selectmen received a request from Paul Berry, Town Clerk, to promote Ms. Maida to Asst. Town Clerk. The Selectmen would like him to meet with Chairman McAuliffe to discuss this request and the merit increase request for Judith Cononico.
- MWRA
  1. Proposed Sewer Line- The Board of Selectmen will meet with the Board of Health at its next scheduled meeting to discuss utilizing the proposed sewer line for the residuals from the Wachusett Treatment Plant for municipal buildings and possible private non-profit institutions.
  2. Causeways- The Selectmen discussed at great length the pros and cons of widening the causeway. The widening would facilitate traffic but does Southborough want to make it easier for more traffic to flow through the Town. The cost of the design and permitting (this alone could cost \$100,000) may not be worth the benefits unless Mass Highway and the MWRA are willing to fund those costs.
  3. Clean Fill- The Board requested that a memo be sent to all boards and committees to request suggestions for use of the fill from the MWRA projects and the Bose construction.
- Middle Road/Rt. 9 Traffic Light-Chairman McAuliffe will contact Peter Donohue of Mass Highway to discuss the pedestrian overpass and the installation of a traffic light at Middle Rd.

TREASURY WARRANTS SIGNED BY SELECTMEN

G467	192,031.11	06/02/95	TOWN PAYABLES
G469	405,168.36	05/30/95	FEDERAL TAX/MISC.
P471	161,006.09	05/30/95	SCHOOL PAYROLL
P473	<u>57,742.72</u>	05/30/95	TOWN PAYROLL
TOTAL	815,948.28		
P475	47,598.81	06/06/95	TOWN PAYROLL
G477	90,364.04	06/06/95	FEDERAL TAX/MISC.
G479	56,887.09	06/09/95	SCHOOL PAYABLES
G481	71,376.23	06/09/95	TOWN PAYABLES
G483	<u>1,016.26</u>	06/06/95	SCHOOL PAYABLES
TOTAL	267,242.43		

The meeting adjourned at 11:25 PM

*Janice C. Conlin*  
Janice C. Conlin, Town Administrator

[see attached list of annual appointments]

The following appointments were unanimously VOTED by the Board of Selectmen at its meeting on Tuesday, June 13, 1995:

New Term

TOWN ADMINISTRATOR - 3 years

Janice C. Conlin	20 Pinecone Lane	1998
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AIDS' ACTION COMMITTEE (ad hoc) - 1 year

Nancy L. Wheeler	12 Winter Street	1996
Margaret C. Steinberg	4 Wyndemere Drive	1996
Melinda L. Janko	48 Breakneck Hill Road	1996
Jacqueline Walsh	26 Lynbrook Road	1996
Judith R. Christensen	17 Granuaile Road	1996
Ilene Titus	27 Atwood Street	1996
Paula B. Fairchild	11 Pine Hill Road	1996

AMERICANS WITH DISABILITIES ACT (ADA) - 1 year

Coordinator:

Janice C. Conlin	20 Pinecone Lane	1996
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AMERICANS WITH DISABILITIES ACT COMMITTEE (ad hoc) - 1 year

Janice C. Conlin	20 Pinecone Lane	1996
Robert W. Garfield	115 Thalia Drive, Feeding Hills 01030	1996
Frederick M. Scott	1A Bigelow Road	1996
Betty Soderholm	3 Crestview Road	1996
Wayne H. Miller	6 Rockpoint Road	1996
Edgar A. Phaneuf, Jr.	171 Middle Road	1996

ANIMAL CONTROL OFFICER - 1 year

Charles F. Hamel	224 Boston Road	1996
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BOARD OF APPEALS - 5 years

Salvatore M. Giorlandino	8 John Matthews Road	2000
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BOARD OF APPEALS ALTERNATES - 1 year

Peter C. Norden	6 Wentworth Drive	1996
Frederick M. Scott	1-A Bigelow Road	1996

BUILDING DEPARTMENT - 1 year

Wiring Inspector:

James A. McCaw	6 Stub Toe Lane	1996
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Assistant Wiring Inspectors

Richard G. Trudel	16 Teresa Rd., Hopkinton 01748	1996
Colleen K. McCaw	10 Middle Road	1996

CIVIL DEFENSE DEPT. OPERATIONAL STAFF - 1 year

Director and Chief of Fire Service:

Peter F. Phaneuf 179 Middle Road 1996

Deputy Director & Chief of Police Service:

William J. Colleary, Jr. 91 Southville Road 1996

Communications Staff Technicians:

Charles E. Wood 144 Marlboro Road 1996

William H. Thorpe 65 Main Street 1996

John L. Hubley 206 Southville Road 1996

Michael A. Manzelli 10 Bryden Road 1996

Anthony F. Alessi 206 Southville Road 1996

Emergency Medical Coordinator:

John L. Kendall, Jr. 5 Cottage Street 1996

Transportation Officer:

Michael G. Gulbankian 40 Mt. Vickery Road 1996

Chief, Water Service:

Donald A. Buzzell 179 Woodland Road 1996

Legal Officer:

Frederick A. Busconi 92 Framingham Road 1996

Operations Staff:

John Mauro, Sr. 35 Boston Road 1996

George F. Killam 61 Richards Road 1996

Kevin R. Moran 91 Mt. Vickery Road 1996

James J. Colleary 51 Central Street 1996

George A. Hubley, Jr. 210 Parkerville Road 1996

David J. Dockstader 260 Parkerville Road 1996

John D. Mauro, Jr. 3 Memorial Drive, Northborough 01532

Inspector of Buildings:

Robert W. Garfield 115 Thalia Dr., Feeding Hills, MA 01030 1996

COMPUTERS PURCHASE COMMITTEE (ad hoc) - 1 year

"Selection Committee for Purchasing Computers"

Janice C. Conlin 20 Pinecone Lane 1996

Mary B. Guilford 39 East Main Street 1996

Dorothy M. Phaneuf 171 Middle Road 1996

Paul J. Berry 6 Cherry Street 1996

Martha R. Palmer 189 South St., Northboro 01532 1996

John B. Butler, Jr. 4 Davis Road 1996

Roger W. Challen 29 Oak Hill Road, Fayville 1996

CONSERVATION COMMISSION - 3 years

Edgar A. Phaneuf, Jr. 171 Middle Road 1998

CONSERVATION COMMISSION - 1 year (Associate)

Catherine D. Alsterlund 82 Middle Road 1996

DESIGN SELECTION COMMITTEE FOR TOWN HOUSE (ad hoc) - 1 year

Robert C. Dumont	15 Latisquama Road	1996
Janice C. Conlin	20 Pinecone Lane	1996
Robert W. Garfield	115 Thalia Dr., Feeding Hills 01030	1996
Paul e Brefka	196 Cordaville Road	1996
Wayne Thies	42 Latisquama Road	1996

ENERGY CONSERVATION MANAGER - 1 year

Robert W. Garfield 115 Thalia Dr., Feeding Hills 01030 1996

LOCAL EMERGENCY PLANNING COMMITTEE (SARA TITLE III) (ad hoc) - 1 year

**FIRE DEPARTMENT:**

Fire Captain John D. Mauro, Jr. 3 Memorial Drive, Northboro 01532 1996

**POLICE DEPARTMENT:**

Police Chief William J. Colleary, Jr. 91 Southville Road 1996

**CIVIL DEFENSE DEPARTMENT:**

Captain John D. Mauro, Jr. 3 Memorial Drive, Northboro 01532 1996

**DEPARTMENT OF PUBLIC WORKS:**

Superintendent John W. Boland, Jr. 12 Richards Road 1996

**WATER DIVISION:**

Donald A. Buzzell 179 Woodland Road 1996

LOCAL EMERGENCY PLANNING COMMITTEE (SARA TITLE III) (cont.)

**HEALTH DEPARTMENT**

Paul C. Pisinski 44 Warren Street, Boylston 01505 1996

**LOCAL BUSINESS COMMUNITY REPRESENTATIVE:**

Richard B. Crowley 5 Kathleen Dr., Franklin 02038 1996

**CONSERVATION COMMISSION:**

Richard V. Upjohn 65 Deerfoot Road 1996

**PUBLIC INFORMATION REPRESENTATIVE:**

Margaret Head Meehan 6 Bantry Road 1996

**BOARD OF SELECTMEN:**

Thomas W. McAuliffe 132 Marlboro Road 1996

FAYVILLE VILLAGE HALL COMMITTEE - 1 year

Caesar J. Ghiringhelli	26 Central Street, 01745	1996
Denson L. Satterfield, Jr.	20 Turnpike Road, 01745	1996
James J. Colleary	51 Central St., 01745	1996

FENCE VIEWERS - 1 year

William G. Turner	5 Flagg Road	1996
Marc Ross	14 Fairview Drive	1996

FIELD DRIVERS - 1 year

Richard E. Falconi	14 Newton Street	1996
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FIRE WARDEN - 1 year

Peter F. Phaneuf	179 Middle Road	1996
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GRANT COORDINATOR

Dorothy M. Phaneuf	171 Middle Road	1996
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HERITAGE DAY COMMITTEE (ad hoc) - 1 year

David K. Falconi	28 Woodbury Road	1996
Cathy Lee Gerson	254 Parkerville Road	1996
Harriet Swart	17 Bryden Road	1996
Janet M. Maney	21 Skylar Drive	1996
Jill W. O'Connor	13 Overlook Drive	1996
Harlow Clark	12 Flagg Road	1996

HISTORICAL COMMISSION - 3 years

Donald M. Leavitt	24 Main Street	1998
Carol A. Gay	25 Jericho Hill Road	1998

HISTORIC DISTRICT STUDY COMMITTEE (ad hoc) - 1 year

Donald M. Leavitt	24 Main Street	1996
David K. Falconi	28 Woodbury Road	1996
George A. Hubley, Sr.	103 Southville Road	1996
Carol A. Gay	25 Jericho Hill Road	1996
Alice Brenda Gaffney	211 Middle Road	1996

INSECT PEST CONTROL - 1 year

Brian C. Mauro	2 Foley Drive	1996
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MBTA STUDY COMMITTEE - 1 year

Kathleen B. Bartolini	8 View Hill Road	1996
Patricia M. Capone	21 Richards Road	1996
Bonnie J. Phaneuf	179 Middle Road	1996
Mark W. Davis	13 Skylar Drive	1996

MBTA Study Committee (cont.)

Selectman Representative:	Willliam J. Christensen, 17 Granuaile Road	1996
Planning Board Representative:	Richard E. Johnson, 11 Johnson Road	1996

METROPOLITAN AREA PLANNING COUNCIL - 3 years

Charles E. Gaffney	211 Middle Road	1998
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METROWEST GROWTH MANAGEMENT COMMITTEE - 1 year

Selectman Representative:	William J. Christensen, 17 Granuaile Road	1996
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METROWEST WATER SUPPLY TUNNEL WORKING GROUP - 1 year

Janice C. Conlin (rep. Bd. of Selectmen)	20 Pinecone Lane	1996
Charles E. Gaffney (rep. Planning Bd.)	211 Middle Road	1996
Edgar A. Phaneuf, Jr. (rep. Conserv.Comm.)	171 Middle Road	1996
Peter F. Phaneuf (Fire Chief)	179 Middle Road	1996
John W. Boland, Jr. (DPW Supt.)	12 Richards Road	1996
John A. Lundblad (Citizen-at-Large)	85 Main Street, P. O. Box 304	1996
Howard H. Stevenson (Citizen-at-Large)	39 Sears Rd., P. O. Box 277	1996
Mark Seiden (Citizen-at-Large)	11 Clemmons Street	1996
Eva Benda (Citizen-at-Large)	11 Clemmons Street	1996

MUNICIPAL COORDINATOR (Right-To-Know Law) - 1 year

Joseph C. Mauro	19 Lamplighter Drive, Shrewsbury, MA 01545	1996
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OPEN SPACE PRESERVATION COMMISSION - 5 years

Margaret Stebbins	117 Northborough Road	2000
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PARKERVILLE ROAD LANDFILL COMMITTEE (ad hoc) - 1 year

John A. Lundblad (Public Works Plan. Bd.)	85 Main St., P. O. Box 304	1996
John W. Boland, Jr. (DPW Supt.)	12 Richards Road	1996
Janice C. Conlin (Town Administrator)	20 Pinecone Lane	1996
Chairman, Board of Selectman		1996
Philip G. Mauch (Chairman, Bd. of Health)	46 Framingham Road	1996
Paul C. Pisinski (Health Agent)	44 Warren Street, Boylston 01505	1996
Norman G. Nelhuebel	19 Parkerville Road	1996

POUND KEEPER - 1 year

Charles F. Hamel	224 Boston Road	1996
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PROCUREMENT OFFICER, CHIEF - 1 year

Janice C. Conlin	20 Pinecone Lane	1996
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PUBLIC WEIGHERS & WEIGHERS OF COAL - 1 year  
[For Brown Van & Storage Co.]

Charles L. Hunt (Pres., Brown Van)	1129 Autumn Creek Circle, Westerville, OH 43081	1996
Doris Butler	24-2 Wilson St., Marlborough 01752	1996
William Dastou	9 Rhodora Street, Lowell, MA 01852	1996

PUBLIC WORKS FOR THE TOWN OF SOUTHBOROUGH

Assistant Superintendent of Public Works - 1 year		
Donald A. Buzzell	179 Woodland Road	1996

DESIGNER SELECTION COMMITTEE FOR PUBLIC WORKS FACILITIES (AD HOC):

Public Works Planning Board members:

John A. Lundblad	85 Main Street	1996
Susan Faccenda Peghiny	4 Latisquama Road	1996
William M. Rudd	215 Middle Road	1996
Henry C. Valcour, Jr.	10 John Street	1996

DPW Superintendent:

John W. Boland, Jr.	12 Richards Road	1996
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Assistant DPW Superintendent:

Donald A. Buzzell	179 Woodland Road	1996
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RECREATION COMMISSION - 3 years

John G. Palfrey, Jr.	3 Cordaville Road	1998
Patricia Richardson	28 Deerfoot Road	1998

RECREATION FACILITIES COMMITTEE (ad hoc) - 1 year

Mary D. Davis	28 Clifford Street	1996
Elizabeth Henry-Veeneman	269 Cordaville Road	1996
Michael J. Sheridan	55 School Street	1996
Isabelle Q. Murphy	11 MacNeill Drive	1996
Joseph B. Kacevich, Jr.	24 Sadie Hutt Lane	1996
Lawrence Grant Little	19A Middle Road	1996
Monica Corey Armin	10 East Main St.	1996
Janice C. Conlin	20 Pinecone Lane	1996
Patricia A. Richardson	28 Deerfoot Road	1996
Van R. Townsend	25 Marlboro Road	1996

RECREATION FACILITIES DESIGN COMMITTEE - 1 year

Patricia Richardson (rep. Rec. Commission)	28 Deerfoot Road	1996
Elizabeth Henry Veeneman (rep. Recreation Facilities Committee)	269 Cordaville Road	1996
Wayne Thies (Town Planner)	45 Latisquama Road	1996

Recreation Facilities Design Committee (cont.)

Timothy W. Kemper	41 Oak Hill Road, Fayville 01745	1996
Gerard T. Burke	185 Middle Road	1996

RECYCLING COMMITTEE (ad hoc) - 1 year

Seth Weinroth	15 Blackthorn Drive	1996
Deborah McHorney	107 Pine Hill Ro6d	1996
Jane A. Smith	49 Deerfoot Road	1996
Paul K. Vaillette	11 Gilmore Road	1996
Jill H. Nagle	237 Parkerville Road	1996
Michael B. Hazeltine	8 Cherry Street	1996

SAFETY COMMITTEE (ad hoc) - 1 year

Janice C. Conlin	20 Pinecone Lane	1996
William J. Colleary, Jr.	91 Southville Road	1996
John W. Boland, Jr.	12 Richards Road	1996
Peter F. Phaneuf	179 Middle Road	1996
P. Brent Trottier	50 Deerfoot Road	1996
Mary B. Guilford	29 East Main Street	1996
Paul C. Pisinski	44 Warren Street, Boylston 015050	1996
Robert W. Garfield (ex-officio)	115 Thalia Drive, Feeding Hills, MA 01030	1996

SELECTION COMMITTEE FOR PURCHASING COMPUTERS FOR POLICE DEPT. (ad hoc)

Michael T. Harpster	1 Overlook Drive	1996
Richard L. Mattioli	34 Ideal Rd., Worcester 01604	1996
John L. Hubley	206 Southville Rd., Box 1	1996
Roger W. Challen	29 Oak Hill Rd., Fayville 01745`	1996
John B. Butler, Jr.	4 Davis Road	1996
Martha R. Palmer	189 South St., Northborough 01532`	1996
Janice C. Conlin	20 Pinecone Lane	1996

SOUTHBOROUGH COUNCIL ON AGING - 3 years

Mary Anne Cole	48 Oregon Road	1998
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SHOPC (ad hoc) - 1 year

Selectmen representative:

David W. Parry	22 Main Street	1996
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Planning Board representative:

Charles E. Gaffney	211 Middle Road	1996
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Housing Authority representative:

Robert P. Jachowicz	67 School Street	1996
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Private citizens:

Elizabeth A. Meyer	18 High Street	1996
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Bonnie J. Phaneuf	179 Middle Road	1996
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Robert H. Titus	27 Atwood Street	1996
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SOUTHBOROUGH ROADS SAFETY COMMITTEE (ad hoc) - 1 year

Kevin R. Moran	91 Mt. Vickery Road	1996
Harold O. Kiess	6 Mt. Vickery Road	1996
Lynn C. Morrison	176 Woodland Road	1996
John F. Nemensky	149 Woodland Road	1996
James W. Falconi	34 Oregon Road	1996
Peter S. Park	92 Newton Street	1996

SOUTHBOROUGH SCHOLARSHIP ADVISORY COMMITTEE - 3 years

Janice C. Conlin	20 Pinecone Lane	1998
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SOUTH MIDDLESEX OPPORTUNITY COUNCIL - 1 year

Public Representative of the Board of Selectmen to Board of Directors:

Edgar A. Phaneuf, Jr.	171 Middle Road	1996
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TOWN ACCOUNTANT - 3 years

Dorothy M. Phaneuf	171 Middle Road	1998
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TOWN BUILDINGS CUSTODIAN - 1 year

Lewis D. Maida	33 Main Street	1996
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TOWN CEMETERY STUDY COMMITTEE - 1 year

Cornelius A. Ferris	17 Parkerville Road	1996
George F. Killam	61 Richards Road	1996
Robert B. Bezokas	12 Maple Street	1996
Thirburse F. Millott, Jr.	20 Boston Road	1996

TOWN COUNSEL and SPECIAL MUNICIPAL EMPLOYEE - 1 year

Frederick A. Busconi	92 Framingham Road	1996
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TREE WARDEN - 1 year

Brian C. Mauro	2 Foley Drive	1996
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VETERANS' AGENT AND BURIAL AGENT - 1 year

Irene Burkis Tibert	138 Woodland Road	1996
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WACHUSSETT TREATMENT PLANT WORKING GROUP (ad hoc) - 1 year

Edgar A. Phaneuf, Jr.	171 Middle Road	1996
Peter F. Phaneuf (Fire Chief)	179 Middle Road	1996
John W. Boland, Jr. (DPW Supt.)	12 Richards Road	1996
Donald C. Morris (Planning Board)	45 Deerfoot Road	1996
Walter E. Mattson (Plan.Bd. Alt.)	46 Flagg Road	1996
John A. Lundblad	85 Main Street	1996
Frederick M. Scott	1-A Bigelow Road	1996

Wachusett Treatment Plant Working Group (cont.)

Richard H. Seder	11 Valley Road	1996
Michael A. Form	47 Valley Road	1996
Kenneth J. Snow	12 Greystone Way	1996
Clark W. Lefavour	40 Bigelow Road	1996

YOUTH COMMISSION - 3 years

William L. Keville, Jr.	7 Maplecrest Drive	1998
Kathleen M. Lengel	9 Latisquama Road	1998
Martin R. Luloff	1 Foley Drive	1998

The following **Police Department appointments** were voted unanimously by the Board of Selectmen at its meeting of Tuesday, June 13, 1995:

POLICE CHIEF - 3 years

William J. Colleary, Jr.	1998
91 Southville Road	
Southborough, MA 01772	

CONSTABLE - 1 year

William J. Colleary, Jr.	1996
91 Southville Road, Southborough, Ma 01772	

JAIL KEEPER - 1 year

William J. Colleary, Jr.	1996
91 Southville Road, Southborough, MA 01772	

SERGEANTS - 2 year

William H. Webber	1997
4 Boston Road, P. O. Box 219, Southborough, MA 01772	

Frank W. Cain, Jr.

1997

141 Southville Road, Southborough, MA 01772

Jane T. Moran

1997

70 E. Main Street, Hopkinton, MA 01748

REGULAR OFFICERS - 2 year

Charles A. Keller, Jr.	1997
87 Turnpike Road, Fayville, MA 01745	

Robert J. Durran

1997

9 Break Neck Hill Road, Southborough, MA 01772

**Regular Officers (continued)**

David C. Hagen 1997  
146 Locust Street, Holliston, MA 01746

Kevin J. Walsh 1997  
30 Bigelow Road, Southborough, MA 01772

Frank W. Moore 1997  
30 Oregon Road, Southborough, MA 01772

James F. Finneran III 1997  
27 Birch Hill Road, Northborough, MA 01532

William C. Harpster 1997  
25 Oregon Road, Southborough, Ma 01772

Michael T. Harpster 1997  
1 Overlook Drive, Southborough, MA 01772

**EXECUTIVE SECRETARY/DISPATCHER - 1 year**

Richard L. Mattioli 1996  
34 Ideal Road, Worcester, MA 01604

**DISPATCHERS (full time) - 1 year**

Joseph E. Bennett, Jr. 1996  
12 Leonard Drive, Southborough, MA 01772

John L. Hubley 1996  
206 Southville Road, Box 1, Southborough, MA 01772

Dale J. Sawvelle, Sr. 1996  
370 Bolton Street, Marlboro, MA 01752

**DISPATCHERS (part time) - 1 year**

Francis J. Fiorvanti 1996  
20 Central Street, Fayville, MA 01745

Scott Henderson 1996  
8 Reservoir Drive, Southborough, MA 01772

Eric J. Henderson 1996  
8 Reservoir Drive, Southborough, MA 01772

**RESERVE OFFICERS - 1 year**

Theodore Pietrasiak 1996  
12 Cherry Street, Fayville, MA 01745

Ronald G. Mattioli 1996  
135 Parkerville Road, Southborough, MA 01772

Richard L. Mattioli 1996  
34 Ideal Road, Worcester, MA 01604

Paul R. Nelson 1996  
133 Southville Road, Southborough, MA 01772

Craig A. Moran 1996  
70 E. Main Street, Hopkinton, MA 01748

Joseph E. Bennett, Jr. 1996  
12 Leonard Drive, Southborough, MA 01772

Martin S. Laughlin 1996  
4 Boston Road, Southborough, MA 01772

Scott Henderson 1996  
8 Reservoir Drive, Southborough, MA 01772

Timothy J. Slatkavitz 1996  
12 Oregon Road, Southborough, MA 01772

Michael P. Aspesi 1996  
3 MacNeill Drive, Southborough, MA 01772

**SPECIAL OFFICERS - 1 year**

Edgar A. Phaneuf, Jr. 1996  
171 Middle Road, Southborough, MA 01772

John W. Boland, Jr. 1996  
12 Richards Road, Southborough, MA 01772

Calvin J. Mauro 1996  
25 Park Street, Southborough, MA 01772

Lewis D. Maida 1996  
33 Main Street, Southborough, MA 01772

**Special Officers (continued)**

George R. Boothby 7 Cherry Street, Fayville, MA 01745	1996
George F. Killam 61 Richards Road, Southborough, MA 01772	1996
Peter F. Phaneuf 179 Middle Road, Southborough, MA 01772	1996
John L. Hubley 206 Southville Road, Box 1, Southborough, MA 01772	1996
David J. Dockstader 250 Parkerville Road, Southborough, MA 01772	1996
John D. Mauro, Jr. 3 Memorial Drive, Northborough, MA 01532	1996
Francis J. Fiorvanti 20 Central Street, Fayville, MA 01745	1996
James J. Colleary 51 Central Street, Fayville, MA 01745	1996
Frank J. Mattioli 40 E. Main Street, Southborough, MA 01772	1996
George A. Hubley, Sr. 103 Southville Road, Southborough, MA 01772	1996
Kevin J. Kenney 32 Briarwood Road, Framingham, MA 01701	1996
William E. Klein 184 Southville Road, Southborough, MA 01772	1996
James A. McCaw 6 Stub Toe Lane, Southborough, MA 01772	1996
Charles R. O'Connell 191 Main Street, Southborough, MA 01772	1996

**Special Officers (continued)**

John L. Kendall, Jr. 1996  
5 Cottage Street, Southborough, MA 01772

David Maida 1996  
33 Main Street, Southborough, MA 01772

Robert W. Clewes 1996  
9 White Bagley Road, Southborough, MA 01772

Paul P. Connors 1996  
63 School Street, Southborough, MA 01772

Dale J. Sawvelle, Sr. 1996  
370 Bolton Street, Marlboro, MA 01752

Eric J. Henderson 1996  
8 Reservoir Drive, Southborough, MA 01772

**CHAPLAINS - 1 year** 1996  
Rev. Thirburse F. Millott  
20 Boston Road, Southborough, MA 01772

[Minutes were approved at 7/25/95 Selectmen's meeting.]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday June 27, 1995

7:30 p.m. Convened meeting in the Front Foyer of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman William J. Christensen, Selectman David W. Parry, and Marjorie R. Putnam, Assistant to the Town Administrator.

Absent: Town Administrator Janice C. Conlin.

**APPOINTMENTS**

Conservation Commission. Board VOTED unanimously to appoint Charles J. Katuska, 4 Upland Road, his 3 year term to expire June 30, 1998.

MetroWest Coalition For Technical Assistance (ad hoc). As requested by the MetroWest Growth Management Committee, the Board VOTED unanimously to appoint the following, their terms to expire 6/30/96:

Kenneth J. Snow, 12 Graystone Way  
John A. Lundblad, 85 Main Street.

Southborough Housing Opportunity Partnership Committee (SHOPC). Board VOTED unanimously to appoint Cathy Lee Gerson, 254 Parkerville Road (private citizen), her term to expire 6/30/96.

**MERIT INCREASE**

Chairman McAuliffe stated that he had consulted with Town Clerk Paul Berry and therefore recommended to the Board that Judith Cononico receive a 3% increase effective March 3, 1995. The Board so VOTED unanimously.

**SCHEDULED MEETINGS**

7:30 p.m. to 7:38 p.m. Board scheduled interviews to fill a vacancy on the Conservation Commission. Chairman John Leeds was present. Board interviewed Charles J. Katuska, 4 Upland Road, and stated they were very impressed with his letter of application. Mr. Katuska said his company has no contract with the MWRA at this time and that he did not anticipate any problems in the future.

Michael D. Weishan, 189 Cordaville Road, was scheduled for an interview but did not appear. Therefore, the Selectmen VOTED unanimously to appoint Mr. Katuska to a 3 year term on the Conservation Commission. His term will expire June 30, 1998. Letter is to go to Mr. Weishan

thank him for applying for this position and send him a list of other committee vacancies in which he might be interested.

8:15 p.m. to 8:55 p.m. Board met with Chairman of MBTA Study Committee Mark Davis and member Bonnie Phaneuf. They reviewed the 30% Design for the proposed MBTA Station in Southborough. Subjects discussed were: Parking lot, pedestrian overpass or underground tunnel for handicapped, safety at night, lighting, sidewalks, parking fees, splitting of final EIR, etc. Mark Davis will draft a letter and coordinate the contents with Selectman Parry. Selectmen would like Town Administrator Janice Conlin to ask the Selectmen in Westborough and Ashland to meet sometime in August to discuss the MBTA.

9:00 p.m. to 9:25 p.m. Selectmen then met with the Board of Health to discuss the proposed MWRA sewer line. The town would like to hook into this line the area of the Southborough Library and Town Hall. Selectmen asked the Board of Health to support the Selectmen's position dealing with the MWRA if the installation of a pipeline occurs along Route 30 in Southborough. Board of Health will confer with the design engineer for clarification on the proposed size, type and the length of the pipeline. A meeting of the MetroWest Water Supply Tunnel Working Group is scheduled for Wednesday, July 12 at 5 pm in the Southborough Town House. Selectmen asked that the Board of Health send a representative to this meeting.

#### OTHER BUSINESS TRANSACTED

Location of United States Postal Office. Selectmen noted June 23 letter from Attorney Theodore H. Goguen, Jr. re proposed Middle Road (north) site. With the letter was 6 copies of two pages of a plan showing the type building the U. S. Post Office desires to locate on Middle Road. Copies of the plan were distributed to the Planning Board, Board of Health, DPW, Police Chief and the Fire Chief. Attorney Goguen asked for a meeting with the Selectmen to discuss their concerns the second week of July. Selectmen reviewed this plan and agreed to schedule a meeting for 7:30 p.m. on July 11, 1995 if acceptable to Attorney Goguen.

Widening of Route 30 (Boston Road) causeway over the Sudbury Reservoir and Rt. 9 Pedestrian Crossover. Board noted June 15 letter from Mass. Highway District Highway Director Peter J. Donohue addressing these issues. **Re: the pedestrian overpass.** The State needs a commitment from the Selectmen of its willingness to spend the amount of money required. The cost would be a sizable amount. The town has to justify the need for the overpass. Need the number of people who would utilize the crossover. The monies would have to be funded by an Article in ATM 1996. Mass. Highway has put a hold on a House Bill regarding the Middle Road Traffic Light. At the present time, the State says this intersection does not meet warrant requirements under the Manual on Uniform Traffic Devices - therefore no traffic lights at Middle Road. Perhaps a consultant could look at both projects (pedestrian bridge and traffic lights). Traffic counts should not be done until late fall. **Re: Causeway widening project.** Board noted and discussed June 12 letter from John A. Lundblad addressing the issues of safety, control of runoff, etc.

TREASURY WARRANTS SIGNED BY SELECTMEN

P485	53,520.99	06/13/95	TOWN PAYROLL
P487	352,479.44	06/13/95	SCHOOL PAYROLL
G489	90,356.05	06/13/95	FEDERAL TAX/DEBT
G491	<u>35,934.48</u>	06/16/95	TOWN PAYABLES
TOTAL	532,290.96		
P493	50,536.59	06/20/95	TOWN PAYROLL
G495	18,881.13	06/20/95	FEDERAL TAX
G497	4,725.17	06/23/95	SCHOOL LUNCH
G499	<u>51,961.89</u>	06/23/95	TOWN PAYABLES
TOTAL	126,104.78		
G501	30,280.67	06/30/95	SCHOOL PAYABLES
P503	77,650.92	06/27/95	TOWN PAYROLL
P505	84,490.74	06/27/95	SCHOOL PAYROLL
G507	42,094.84	06/27/95	FEDERAL TAX/MISC.
G509	1,814.17	06/30/95	NYNEX
G511	<u>181,033.18</u>	06/30/95	TOWN PAYABLES
TOTAL	417,364.52		

9:45 p.m. Meeting adjourned.

*Marjorie R. Putnam*

Marjorie R. Putnam  
Assistant to Town Administrator

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday July 11, 1995

7:30 p.m. Convened meeting in Front Foyer of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman William J. Christensen, Selectman David W. Parry, Town Administrator Janice C. Conlin and Marjorie R. Putnam, Assistant to Town Administrator.

**APPOINTMENTS**

Youth Commission. Board unanimously VOTED to appoint Carolann A. Kane, 2 Waterview Terrace, her term to expire June 30, 1998.

Southborough Scholarship Advisory Committee. Board unanimously VOTED to appoint Robin Howe Townsend, 43 Main Street, her term to expire June 30, 1998.

Police Officer. Board unanimously VOTED to appoint Timothy J. Slatkavitz, 250 Parkerville Road, Southborough, MA, as a Regular Police Officer, his two-year term to expire June 30, 1997. His starting date will be Sunday, July 23, 1995.

**CONTRACTS**

Selectmen VOTED unanimously to sign **Campbell Rubbish Contract for FY 1996** allowing Campbell to haul residential trash to the transfer station.

Selectmen VOTED unanimously to approve expenditures up to \$2,500 to S E A Consultants, Inc. for the purpose of assessing the **intersection of Middle Road/Route 9 and Parkerville Road Pedestrian Crossover**. This is a study to look at warrants needed to get traffic lights at Middle Road/Rt. 9. They will also gather statistics re impact on Middle Road. Re pedestrian bridge, Town Administrator Janice Conlin and Town Planner Wayne Thies will work on statistics re who will use the pedestrian bridge. Other issues to be addressed will be where would it be placed and what needs to be addressed at the proposed site such as wetlands, etc.

**PERMITS**

Board VOTED unanimously to grant permission to SCAC Band Committee to use the **Gazebo on Main Street** so that the Doc Bastarache Big Band can perform there on Labor Day, September 4.

As per request of DPW Supt. John W. Boland, the Selectmen VOTED unanimously to allow the town to **buy back two cemetery lots** purchased in 1986 by W. Ronald & Betty C. Marshall of 16 Fisher St., Westborough, MA. The buy-back will be at the price per lot originally paid.

The Board VOTED unanimously to allow Susan Sheehan (44 Edgewood Road) to **block off Edgewood Road** during the hours of block party to be held on Saturday, July 29, from 11 a.m. to dusk (rain date: July 30). Police Chief William J. Colleary and Fire Chief Peter Phaneuf to be notified.

#### SCHEDULED MEETINGS

7:30 p.m. to 7:55 p.m. Informal meeting was held with Southborough Post Office officials to discuss **relocation of 9 Main Street post office**. Present were Attorney Theodore H. Goguen, Jr., Robert H. Egan of Egan Associates, Architects and Planners, and Postmaster Don McNiff. Proposed site is on the corner of Route 9 and Middle Road (Robert Vanni, owner). Chairman read July 10 memorandum from Janice Conlin, Town Administrator, regarding concerns expressed at a meeting on July 6 with Town Planner, Building Inspector, Police Chief and Board of Health Agent. Most concern is access to the site and drainage. Attorney Goguen gave his presentation stating that the post office feels that after looking at several sites in Southborough, this is the best site for them. Route 9 site has good visibility. Carriers would go out on a main road. They are committed to this site at this point. The post office site at 9 Main Street is too small and there is no area available downtown for future growth. The new site provides room for expansion, ample parking for vehicles and moving the mail in and out. The building is just under 6,000 s.f. The post office does not intend to have much in the way of business from the public which normally consists of the purchase of postage stamps and carrying mail to the post office. Basically this will be a work area for the delivery of mail. There will be one or two people at the window to service the public. They expect to have twelve employees in the workroom area basically to load trucks, get on the road and deliver the mail. There will be a postmaster. Total number of employees at the site: 15. They feel they will not have a lot of people coming to this particular site. The site will be used principally to load trucks and get the mail out for deliveries. Area available to the public: 669 s.f. There will be 200 boxes. Only 17% of the area will be used for customer service. If this site is turned down the postal authorities could decide to not have any facilities in Southborough and put a larger facility in another town. The Middle Rd./Rt. 9 site would be leased which means they would pay taxes. If they determine to buy the site, they would not have to pay taxes. The hours are such that they feel that it will not interfere with the residents of Middle Road. Attorney Goguen stated that a traffic study has been done but it has not been received at this date. All agreed that the current site at 9 Main Street is too small. The new site is business zoned. Attorney

Goguen stated that the post office officials feel this would be an innocuous and perfect use for this site.

8:00 p.m. to 9:00 p.m. Selectmen interviewed the following candidates for the police officer position to be funded by COPS FAST Grant Program:

- Joseph P. Deberadinis, Hudson, MA
- Scott M. Henderson, Southborough, MA
- Timothy J. Slatkavitz, Southborough, MA.

Police Chief William J. Colleary was present. At the end of the interviews, Chairman read July 7 letter from Police Chief Colleary with his recommendation. Selectman Christensen made a Motion, seconded by Selectman Parry and VOTED unanimously to appoint **Timothy J. Slatkavitz, 250 Parkerville Road, Southborough, MA**, as a Regular Police Officer, his two-year term to expire June 30, 1997. His starting date will be Sunday, July 23, 1995.

#### OTHER BUSINESS TRANSACTED

**Issue of municipal trash cans being used for household waste.** Trash cans were placed at Woodward School and people have been using them to place their household trash. There are no fines in the town code therefore enforcement is difficult. This issue should be addressed at ATM 1996. Selectmen suggested that perhaps some wording could be painted on the trash can to discourage people from disposing of their household trash. Town Administrator will consult with Town Counsel for legal wording to be painted on the cans.

Board noted 7/3/95 letter from Robert L. Mabardy, Interim General Manager of **Massachusetts Bay Transportation Authority (MBTA)**. This letter commented on pedestrian overpass, Route 85 railroad bridge, recreational facilities and sidewalks, Cordaville Road, and land takings. Second letter dated 7/3/95 from Mr. Mabardy addressed the issue of the Board's 6/13/95 vote "to not permit an MBTA Station in Southborough, if there is no regional station located near Rt. I-495 or if there are no local stations in Westborough and Ashland". The MBTA feels that the Board's vote is premature. Action: Mark Davis, Chairman of the MBTA Committee will address the issues stated in both letters, incorporate the Board's response, and go over it with Selectman Parry before mailing. Mr. Davis will clarify the intent of the vote, i.e., that the Selectmen want a regional station. If there is a regional station then the Selectmen do not want a local one. Selectmen want the serious issue of public liability to be addressed re the proposed underpass as opposed to a pedestrian crossing. A small amount of people from Southborough will be using this facility. If the Town will be liable for any incidents in the underpass, that is unacceptable.

Selectmen discussed the issue of whether or not to **Use fill from the MWRA tunnel project to widen causeways**. John Lundblad, Chairman of the MetroWest Water Supply Tunnel Working Group, will address this issue at a 7/12/95 Tunnel Working

Group meeting. Selectmen feel there would be no benefit to Southborough to widen the Route 30 (Boston Road) causeway. ACTION: Selectmen will vote at their July 25, 1995 meeting on this issue.

Board noted 6/26 letter from David and Janet Thomas (18 Presidential Drive) re **maintenance of town property along Presidential Drive**. DPW Supt. John Boland stated that regarding roadside mowing, it is a 6 week operation once. It would be a budgetary problem to mow more frequently. It was felt that the neighborhood should mow it themselves if they want it done more frequently.

Selectmen signed a letter to the Mass. Municipal Association in support for a grant to update manuals.

#### TREASURY WARRANTS SIGNED BY BOARD

##### **WARRANTS (FY 95)**

G513	61,740.27	07/07/95	SCHOOL PAYABLES
P515	47,728.02	07/03/95	TOWN PAYROLL
G517	66,981.69	07/03/95	FEDERAL TAX
G519	<u>11,938.45</u>	07/07/95	TOWN PAYABLES
<b>TOTAL</b>	<b>188,388.43</b>		<b>WARRANTS (FY 95)</b>
P521	16,356.67	07/11/95	TOWN PAYROLL
G523	<u>35,919.22</u>	07/15/95	TOWN PAYABLES
<b>TOTAL</b>	<b>52,275.89</b>		

##### **WARRANTS (FY 96)**

G001	<u>182,769.36</u>	07/07/95	TOWN PAYABLES
<b>TOTAL</b>	<b>182,769.36</b>		<b>WARRANTS (FY 96)</b>

P003	33,850.30	07/11/95	TOWN PAYROLL
P005	56,537.99	07/11/95	SCHOOL PAYROLL ENC 95
P007	12,638.52	07/11/95	SCHOOL PAYROLL
G009	98,698.14	07/11/95	FEDERAL TAX/ INSURANCE
G011	<u>17,749.28</u>	07/14/95	TOWN PAYABLES
<b>TOTAL</b>	<b>219,474.23</b>		

9:40 p.m. Voted to adjourn the meeting.

*Marjorie R. Putnam*

Marjorie R. Putnam  
Assistant to Town Administrator  
[approved by Selectmen 9/12/95]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday July 25, 1995

7:00 p.m. Convened meeting in Front Foyer, Town House.

Present: Chairman Thomas W. McAuliffe, Selectman William J. Christensen, Town Administrator Janice C. Conlin and Marjorie R. Putnam, Assistant to Town Administrator.

Absent: Selectman David W. Parry (on vacation).

MINUTES APPROVED

Selectmen VOTED 2-0 to approve Minutes of June 13 and 27, 1995.

CONTRACTS

Board VOTED 2-0 to sign Agreement with American Red Cross re Disaster Services.

Board VOTED 2-0 to sign Agreement with S E A Consultants, Inc. for Engineering and Supplemental Services in Connection with Comprehensive Site Assessment for the Parkerville Road Landfill in the amount of \$73,300.

APPOINTMENTS

As requested by the Secretary Trudy Coxe, Executive Office of Environmental Affairs, 100 Cambridge St., Boston, the Board VOTED 2-0 to nominate the following for the Worcester Commuter Rail Extension CAC:

- William J. Christensen, 17 Granuaile Road
- Patricia Murphy Capone, 21 Richards Road
- Wayne Thies, 42 Latisquama Road
- Mark W. Davis, 13 Skylar Drive.

PERMITS

Road Opening Permits were granted to COM/GAS for:

- 4 Cherry Street, front of barn - install cathodic protection
- Pleasant St. near intersection of Rt. 9) - install cathodic protection.

LICENSES

Ipanema Restaurant and Lounge, Inc., 106 Southville Road. Request for transfer of restaurant/all alcoholic beverages license was denied by a 2-0 VOTE. (See meeting of 7:45 p.m. for details.)

Cork's, Inc., dba Owen O'Leary's, Kevin F. Gill, Manager, 50 Turnpike Road. Selectmen VOTED 2 to 0 to approve request to pledge stock of restaurant/ all alcoholic beverages license. (See 8:30 p.m. meeting for details.)

#### **DONATION**

Selectmen noted \$10,000 donation received from St. Mark's School for the year ending 6/30/95. Letter of appreciation to be sent.

#### **MERIT INCREASES**

Personal rate in the amount of \$15 per hour for **Marjorie R. Putnam**, Assistant to Town Administrator, was VOTED 2 to 0 by the Board as recommended by Town Administrator Janice C. Conlin.

Board noted request by Assessors for a personal rate for **Patrice M. Kline**, Administrative Secretary. The Board requires that Mr. Holmes, Principal Assessors, submit an evaluation and additional information to support a personal rate. The Selectmen feel that an employee must have exceptional length of service and work performance to receive this recognition. Therefore, the Board took no action on this request at this time.

#### **SCHEDULED MEETINGS**

7:00 p.m. to 7:15 p.m. Re: Addition to the Town House. Board met with architect John F. Travers to discuss the bids received. Chairman read July 25 Memorandum from Town Administrator Janice Conlin. Only two firms submitted proposals: (1) New England Builders (Methuen, MA) for \$199,800 and (2) Granger General Contractors (Worcester, MA) for \$204,160. Town Meeting appropriated \$170,800 to fund this project. Total project cost is \$240,800. Committee proposed two options for the Board's consideration. Option #1 was recommended by Mr. Travers which is to place an Article at a Special Town Meeting in the fall for additional funding needed. The low bidder, New England Buildings has agreed to hold this price until October. The Selectmen do not want to call a Special Town Meeting just for this Article. However, the School Department might ask for a Special Town Meeting. Therefore, the Board VOTED 2-0 to accept Option 1 of 7/25/95 Memo from Town Administrator in anticipation of calling a Special Town Meeting in October with the School Department. The low bidder will be so notified.

7:15 p.m. to 7:18 p.m. Public Hearing was held on request by Frontline Network Systems to install a fiber optic cable for Fay School. Selectmen Christensen stated he had sought the advice of Town Counsel since Mrs. Christensen works at Fay School. Town Counsel informed him that he could sit in on this public hearing as there was no financial gain involved. Present for Frontline Network Systems, Inc. was Bob Powers, Fiber Optic Group Manager. This was requested by Fay School due to its computer system upgrade. Since no abutters appeared for or against, the Board VOTED 2-0 to grant to Frontline Network Systems, Inc. the right to attach one

12 fiber, multimode, fiber optic cable from 50 Main Street to 31 Main Street as indicated on the submitted plan. This approval is subject to approval from NYNEX and Mass. Electric Company.

7:35 p.m. to 7:40 p.m. Joint pole hearing was held on petition of NET and Mass. Electric Company re **Mt. Vickery Road** to place 5 poles on Mt. Vickery Road beginning at a point approx. 777 ft. northeast of Cordaville Road and continuing northeasterly along Mt. Vickery Rd. for approx. 550 feet: 5 new J. O. Poles, 2 existing J.O. poles to remain. Representative of NET stated that these poles are to fill in the gap. There were no poles in that section. There will be some tree trimming planned. They do not plan to remove any trees. The poles will be off the road as far as possible without removing any trees. NET/Mass. Electric do not plan to go underground in this area of Mt. Vickery Road. Board VOTED 2 to 0 to approve this petition.

7:45 p.m. Scheduled at this time was a Public Hearing on the application of **Ipanema Restaurant and Lounge, Inc., Frank X. Kavanagh, Manager, to transfer his Restaurant/All Alcoholic Beverages License to Barra Restaurant Corp., Inc. dba Ipanema Restaurant, Inc., Ingrid Tomich-Fermo, Manager, 106 Southville Road.** On Friday, July 21, a telephone message was left with the Receptionist from Mr. Kavanagh stating they could not be present this evening and to take it off the agenda. Mr. Kavanagh was not able to be reached by telephone. Since neither party attended this legal hearing, the Board VOTED 2 to 0 to deny the request to transfer this liquor license.

7:46 p.m. to 8:15 p.m. Meeting with Bill Pezzoni representing **G.D.C. Holdings, Inc. dba Cognigliaro Industries, Inc.** regarding proposed recycling business for **162 Cordaville Road.** Present: DPW Supt. John Boland and Planning Board Chairman Charles Gaffney. The Planning Board Site Plan Review Committee submitted a lengthy letter listing outstanding issues with the site plan as submitted. The committee felt that the present site plan is inadequate and does not follow site plan regulations. Mr. Pezzoni stated that he will meet with the State and DPW Supt. John Boland re the curb opening. These issues were discussed by Mr. Pezzoni and stated that Cognigliaro Industries, Inc. will conform with the Site Plan Committee letter listing its concerns. Another site visit of Cognigliaro's Framingham operation is planned for Wednesday, August 2. Resident Fred Scott (Bigelow Road) expressed concerns regarding cleanliness, fire concern (OSHA), and future recycling plans. Future recycling plans have been discussed with DPW Supt. John Boland. Mr. Boland stated he has to be cautious because of the Town's contract with Wheelabrator. It was noted there will be a public hearing on August 9 at 8:30 p.m. with the Zoning Board of Appeals re application for a Special Permit for manufacturing and recycling in an Industrial District. At this hearing they will address the hours of operation and what is planned for the facility. Permit requested is for light manufacturing. They bake a solid waste product - paper, plastic, glass, metal, cans, etc. - and recycle it. They will not be handling hazardous waste.

8:17 p.m. to 8:30 p.m. Board met with Primo Borelli (46 Boston Road) who stated his concerns due to the proposed safety improvement project for the Boston Road/White Bagley Road/Framingham Road Intersection. The Selectmen assured Mr. Borelli that they had no plans to widen the Boston Road (Rt. 30) causeway. DPW Supt. John Boland stated that some stonewalls will be removed but he will stay on top of the situation. Mr. Borelli discussed the impacts to his property and stated that he plans to build a new house back from the highway on an adjacent lot. He would like building permits and variances, if needed, before construction

starts, etc. The one-way street (White Bagley Road) is being cut off at his garage. He would like to attain that as his private driveway to access his garage. Selectmen asked Mr. Borelli to provide the Selectmen with a written copy of his letter of concerns.

8:30 p.m. to 8:32 p.m. Board met with Kevin F. Gill, Manager of Cork's, Inc. dba Owen O'Leary's, 50 Turnpike Road. Mr. Gill is building another restaurant in another town and applied for a loan with U. S. Trust Co. of Boston. Selectmen VOTED 2 to 0 to approve Mr. Gill's request to pledge his stock in order to obtain the loan. Selectmen signed approval form (Form 43) to be submitted to the Alcoholic Beverages Control Commission for its approval.

8:32 p.m. to 9:17 p.m. Representative Barbara Gardner met with the Selectmen to give them an update on State issues such as budgets, cherry sheet figures, etc. She told them it was a "positive" year for the State.

9:20 p.m. to 9:40 p.m. Board met with Attorney John McAuliffe re Custom Automotive Enterprises, Inc. dba Autosmith, 264 Cordaville Road, and the need for the renewal of its Class II Automobile Dealer's License. The Selectmen did not renew Autosmith's Class II License for 1996 due to nonpayment of taxes and the fact that there is a lien on this property. His client Louis Aswad was present. Attorney McAuliffe stated that Mr. Asward's brother Richard has left the business. Mr. Asward filed Chapter 11 Bankruptcy three months ago. Taxes due: \$18,000. Mr. Asward wants to make monthly payments on the unpaid taxes. He realizes that the Town has to receive taxes paid in full (100%). They would like Town Counsel to dismiss litigation. Taxes must be paid every month. Selectmen informed them that the payment of taxes has to be worked out with Treasurer/Collector Mary Guilford. Selectmen read long history of complaints on this property and informed them that complaints continue to be received. Current report of violations were read into the record as investigated by Police Department. Louis Aswad claims that the unregistered cars on the property are owned by people waiting to have them repaired. Since some parts are hard to obtain, the vehicles remain on the property for a long period of time. Selectmen VOTED 2 to 0 to take this matter under advisement and to request a written list of the cars waiting to be repaired. **Action will be taken at August 22, 1995 Selectmen's meeting.**

#### OTHER BUSINESS TRANSACTED

Board noted 7/13/95 letter from John Boland, DPW Supt., to Algonquin Council, Boy Scouts of America, re completion of **Eagle Scout Project by Brandon Johnson**. Action: A letter of commendation is to be sent to Mr. Johnson for work he did on the Town Common, the "Town Pound" and at the "Old Burial Ground".

Selectmen signed Memorandum of Agreement with Mass. Highway Dept. re: **Chapter 90 State Aid (Highways), and Chapter 85, Acts of 1994 (Second Apportionment)**. This is to be forwarded to the Mass. Highway Dept. District #3 Worcester Office for signatures.

**Route 85 Bridge (over Conrail).** Town Administrator Conlin stated that Mass. Highway Dept. District Highway Director Peter Donohue informed her that the issue of the Rt. 85 Bridge has been resolved with Conrail. It will take a week and a half for the contractor to get up there so that the bridge will be done before winter. Mr. Donohue reported that the White Bagley Road bridge is "coming along". However, they have to wait for some concrete to be delivered which will be around August 18. It won't be completed until September 18. Therefore, the School

Department will have to be contacted as this will involve bus routes. Mr. Donohue said that the re the Northborough Road bridge - the State intends to replace the bridge but it will be done after the other bridges in Southborough are completed. He is looking into the Granuaile Rd. and Lynbrook Road question. He was amazed that the State never turned those roads over to us. He is checking his records and is willing to discuss this issue. Mr. Donohue also wants to talk about the town taking over Route 30 from the Westborough line to Sears Road for maintenance. Perhaps something can be worked out on those two issues.

**Widening of Causeway (Boston Road, Route 30).** This issue was discussed. Selectmen VOTED unanimously to write a letter to Peter Donohue, Mass. Highway Dept., Worcester, informing him that the Selectmen have VOTED to not widen the causeways on Route 30 and Route 85 with the material excavated from the MetroWest Tunnel. Copies are to be sent to Douglas MacDonald, Executive Director of MWRA, Senator Robert Durand and Representative Barbara Gardner.

**Foreclosure of Tax Title Property.** Board reviewed list of property proposed for Tax Title. Amount of taxes due to the Town is \$174,527.44. This amount does not include interest and penalties. On the list are 27 parcels, one goes back to 1974. It would cost approximately \$45,000 in legal fees to complete this project. Research needs to be done on finding owners of five parcels. Board VOTED 2 to 0 to appropriate \$45,000 on the tax recapitulation to procure the services of Town Counsel to foreclose on the properties included on the Tax Title list submitted by Treasurer/Collector Mary Guilford. The Selectmen require that Town Counsel only incur a cost equal to or less than the amount outstanding plus interest and penalties on each property.

**Discussion of Wendy's Restaurant Proposed Site on Route 9 (359 Turnpike Road).** On August 24 the Selectmen attended a Planning Board public hearing for approval of an 88 seat restaurant on Rt. 9 near Flagg Road. Selectmen felt that the need for a sidewalk should be constructed from the proposed restaurant to the Red Roof Inn. Also they felt that acceleration and deceleration lanes should be required. Board VOTED 2 to 0 to send a letter to Peter Donohue, Mass Highway Dept. District Highway Director, requesting that Mass. Highway Dept. provide for a sidewalk for pedestrians from the Red Roof Inn east to the proposed Wendy's Restaurant, 359 Turnpike Road. Selectmen also requested acceleration and deceleration lanes on Route 9 for the safe entering and exiting of vehicles. Board will notify the Planning Board of their vote re request for a sidewalk and acceleration and deceleration lanes. Selectmen would like the proposed sign to be reduced to a much lower height and constructed of wood illuminated by lights even though the 24 s.f. x 10 s.f. sign is permitted in the zoning code. The Board of Selectmen suggests that the Planning Board review the sign code to propose changes at the next Annual Town Meeting. They feel that signs of this size and design should not be permitted in the Town of Southborough.

TREASURY WARRANTS SIGNED BY SELECTMEN

P013	65,929.93	07/18/95	TOWN PAYROLL
G015	20,642.73	07/18/95	FEDERAL TAX
G017	87,120.44	07/21/95	TOWN PAYABLES
G019	<u>1,691.40</u>	07/21/95	SCHOOL PAYABLES ENC.
TOTAL	175,384.50		
P021	76,068.34	07/25/95	TOWN PAYROLL
P023	81,013.16	07/25/95	SCHOOL PAYROLL
G025	39,997.96	07/25/95	FEDERAL TAX/MISC.
G027	4,560.00	07/28/95	SCHOOL PAYABLES ENC.
G029	<u>102,714.39</u>	07/28/95	TOWN PAYABLES
TOTAL	304,353.85		

10:10 p.m. Board VOTED by roll call vote (Chairman McAuliffe and Selectman Christensen voted aye) to go into Executive Session to discuss legal matters. The Board does not plan to reconvene at the end of the Executive Session.

*Marjorie R. Putnam*

Marjorie R. Putnam  
Assistant to Town Administrator

[approved by Selectmen 9/12/95]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday August 22, 1995

7:30 p.m. Convened meeting in Front Foyer, Town House

Present: Chairman Thomas W. McAuliffe, Selectman William J. Christensen, Selectman David W. Parry, and Town Administrator Janice C. Conlin.

APPOINTMENTS

Southborough Scholarship Advisory Committee: Board VOTED unanimously to appoint Richard Jon Umiker, 43B Main St., St. Marks School.

Heritage Day Committee: Board VOTED unanimously to appoint Carol McGowan, 14 Liberty Drive.

Field Driver: Board VOTED unanimously to appoint Robert C. Lagasse, 10 Powdermill Lane.

MERIT INCREASE

As per recommendation of the Librarian Judith Williams, the Board VOTED unanimously to grant a 5% merit increase for Kim Keiss, Library Assistant.

Arthur Holmes, Principal Assessor recommended a 4% raise for Phyllis L. Auricchio, the Board VOTED unanimously a 2% raise.

SCHEDULED MEETINGS

7:35 p.m. Public Hearing on complaint by Jose and Pamela Leruth (5 John Matthews Rd.) regarding dog owned by Connell family (6 John Matthews Rd.) Ms. Conlin received a telephone call on Monday, August 21 from Mrs. Connell stating that she would be unable to attend. She stated that she would be out of town until after Sept. 12 but possibly could make a meeting on the 26th of Sept. The Board VOTED unanimously to continue the hearing until Oct. 3, 1995.

8:00 p.m. Public Hearing on an application by Rollins Leasing Corp. (owner), 54 New York Ave., Framingham, to store 20,000 gallons of diesel fuel in underground tanks on Boston Road, Southborough Assessors' Map 48, Lot 22-A (nearest cross street: New York Avenue, Framingham). Atty. Paul Galvani, representing Rollins Leasing Corp., stated that Rollins is building a new facility on 4.6 acres. All of the facility, 8,400 sq. ft. in size, is in Framingham. However, the fuel island and tanks are in the Southborough portion of the site. The site plan has been approved by the Planning Board in Framingham and by a minor site plan in Southborough. Fire Chief Peter Phaneuf has approved the installation of the tanks with the restriction that the

installation conforms to the dictates of Chapter 21E and 527 CMR.9. The Board VOTED unanimously to approve the license for the installation of one 20,000 gallon tank for diesel fuel with the condition that the installation conform to Chapter 21E and Section 527 of CMR.9.

#### PERMITS

The Board VOTED unanimously the following road permits:

1. Road opening permit for Harris Drive, Atwood Street requested by Pitt Pipeline Co, Inc., 10 Dale St. Waltham
2. Road opening permit to regrade and repave a section of Edgewood Road requested by Amalfi Excavating, Inc.
3. Road opening permit to install a water service at 2 North Street requested by Mitchell Davis Development Corp.
4. Road opening permit to install gas service at 1 Sears Road requested by Commonwealth Gas.

#### LICENSES

Common Victualler's License for 220 Turnpike Road: The Board voted unanimously to grant a common victualler's license to James J. Anketell, Jr. dba Ank's Place, 220 Turnpike Rd. contingent on the Board of Health approval.

Class II Auto License for Autosmith, 264 Cordaville Road: The Board voted to table this item until there is a written agreement for the payment of taxes and until Town Counsel has advised the Selectmen in writing what authority the Selectmen have to control the total number of vehicles on the site and to control unregistered vehicles for repair.

#### OTHER BUSINESS TRANSACTED

Rt. 85 Bridge: Ms. Conlin received a telephone call from Mr. Neihaus of Marlboro Rd. stating that the contractor has not worked on the bridge since the middle of July. On July 28 Peter Donohue of Mass. Highway called the Selectmen's Office to report that the issues with Conrail had been resolved and the contractor would return in a week and a half to resume construction. Four weeks have past and the contractor has not been on site. Ms. Conlin called Mr. Donohue who reported that there now was an issue to be resolved with the contractor. Ms. Conlin reported to him that the abutters and the Selectmen were unhappy due to the lack of communication from Mass. Highway and the delay in construction. Mr. Donohue apologized and stated that he would call as soon as the problem is resolved. The Selectmen instructed the Town Administrator to call Peter Donohue and obtain a schedule for the completion of the bridge.

DPW Surplus Radio Equipment: The Board VOTED unanimously to authorize the DPW to advertise and sell the surplus radio equipment.

Reimbursement of Gas Tax and Chapter 90 Reimbursement: The Board signed the necessary forms to obtain the reimbursements.

Quotes for road survey for Cordaville Road and Woodland Road: The Board VOTED no action on awarding this work until the location of the MBTA Station is determined.

Grant for Mobile Video Recording Unit to Police Department: The Governor's Highway safety Bureau awarded the Police Dept. \$3,890 for a Mobile Video Recording Unit.

Donation from the Chapel of the Cross: Chapel of the Cross donated \$500.00 in lieu of taxes.

Resignation from AIDS Action Committee: Paula Fairfield and Melinda Janko resigned from the AIDS action Committee

Open Space re: Location of new post office: The Board read into the record the Open Space letter and instructed the Town Administrator to respond. The Board sent a letter to the post office indicating that the preference is to locate the post office on Main St.

Closing costs for Worcester County Hospital: The Board noted a letter from the Worcester County Treasurer indicating that the Town of Southborough could incur a cost of \$260,000 if the County Advisory committee does not meet and act on this issue. Chairman McAuliffe assured the Board that he will represent Southborough as he has in the past. However, the problem is the lack of representation from all the other communities so that there is a quorum to conduct business.

Northboro Road Bridge: The Board noted a letter from Peter Donohue indicating that this bridge does not need to be listed on the Transportation Improvement Program. The Mass Highway will replace that bridge with a prefab bridge such as the White Bagley Rd. Bridge and the Bridge St. Bridge.

Cedar St. Extension Bridge: A letter was received from the Hopkinton DPW regarding a hole in the bridge. Peter Donohue of Mass Highway stated that the repair of the bridge, until it is replaced by his department, is the Town of Hopkinton and Southborough's responsibility. The Asst. DPW Superintendent reported that Hopkinton DPW has repaired the hole.

Steve Dixon, 2 Bridge St. and another neighbor requested that the Selectmen reconsider their vote to leave the bridge open. If the Board doesn't vote to close the bridge, reconsider making the road a one way. Meanwhile, he requests that a stop sign be placed at Cedar St. and traffic rules be enforced by the police officers in both Towns between 7:30 and 9:00 a.m..

**TREASURY WARRANTS SIGNED BY SELECTMEN**

**FY 1996**

P031	55,559.83	08/01/95	TOWN PAYROLL
G033	109,803.63	08/01/95	FEDERAL TAX/INS.
G035	<u>11,249.21</u>	08/04/95	SCHOOL PAYABLES
<b>TOTAL</b>	<b>176,612.67</b>		

**FY 1996**

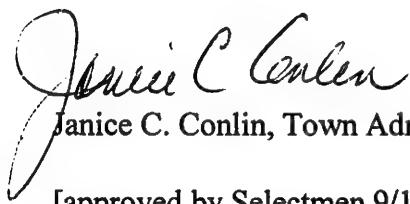
P037	55,396.68	08/08/95	TOWN PAYROLL
P039	69,027.55	08/08/95	SCHOOL PAYROLLS
G041	34,754.41	08/08/95	FEDERAL TAX
G043	<u>58,802.53</u>	08/11/95	TOWN PAYABLES
<b>TOTAL</b>	<b>217,981.17</b>		

**FY 1996**

P045	48,441.54	08/15/95	TOWN PAYROLL
G047	17,539.42	08/15/95	FEDERAL TAX
G049	2,088.26	08/15/95	NYNEX/MCI/MISC
G051	<u>14,520.70</u>	08/18/95	SCHOOL PAYABLES
<b>TOTAL</b>	<b>82,589.92</b>		

**FY 1996**

P053	49,471.79	08/22/95	TOWN PAYROLL
P055	69,192.55	08/22/95	SCHOOL PAYROLL
G057	39,553.47	08/22/95	FEDERAL TAX/REFUNDS
G059	<u>415,501.49</u>	08/25/95	TOWN PAYABLES
<b>TOTAL</b>	<b>573,719.30</b>		



Janice C. Conlin

Janice C. Conlin, Town Administrator

[approved by Selectmen 9/12/95]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday September 12, 1995

7:00 p.m. to 7:45 p.m. Selectmen met in Executive Session in the General Office.

7:47 p.m. Convened regular meeting in Front Foyer of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman William J. Christensen, Selectman David W. Parry, Town Administrator Janice C. Conlin, and Marjorie R. Putnam (Assistant to Town Administrator).

MINUTES APPROVED

Selectmen VOTED unanimously to approve Minutes of May 2, 9, July 11, 25 and August 22, 1995.

APPOINTMENTS

**Reserve Police Officer.** At the recommendation of Police Chief William J. Colleary, the Selectmen VOTED unanimously to promote Eric J. Henderson, 8 Reservoir Drive, from Special Officer to Reserve Officer, his term to expire 6/30/96.

**Southborough Cultural Arts Council.** Selectmen VOTED unanimously to appoint Nancy F. Karis, 18 Red Gate Lane, her term to expire September 12, 1997.

**Historical Commission.** This appointment was taken under advisement as two people have applied.

PERMITS

Selectmen VOTED unanimously to grant **Road Opening Permit** to Macura Construction Co., 215 Salem End Road, Framingham, MA to install a 6 inch water main to Emerald Woods Subdivision at Middle Road.

CONTRACTS

**Gasoline, Diesel Fuel and Heating Oil Contracts** were awarded by a unanimous VOTE of the Board of Selectmen to Atlantic Petroleum Corp., 11 Broadway, Chelsea, MA 02150 as per its bids:

GASOLINE

Boston Low Price  
.6240 cents

Price Per Gallon  
.6740 cents

Escalation  
.05 cents

DIESEL FUEL

Boston Low Price (9/5/95)  
.5535 cents

Price Per Gallon  
.6035 cents

Escalation  
.05 cents

HEATING OIL

Boston Low Price (9/5/95)  
.5195 cents

Price Per Gallon  
.5885 cents

Escalation  
.069 cents

LICENSES

**Autosmith, 264 Cordaville Road, Class II.** Selectmen noted written opinion from Town Counsel Frederick Busconi dated August 25, listing his conclusions regarding application for a Class II License at this address:

- (1) The locus, 264 Cordaville Road is a non-conforming, pre-existing business use in a Residential "B" district.
- (2) The type or types of business use is and will continue to be controlled by decisions of the Zoning Board of Appeals dated November 29, 1982 and November 4, 1987.
- (3) As to the sale of vehicles on the premises, that number for sale must not exceed two (2).
- (4) As to the number of unregistered cars on the premises, I would suggest that the Board should not allow any unregistered cars on the premises. These unregistered vehicles would be an extension of the Class II license and would mandate both approval by the Zoning Board of Appeals and approval of a Class II license.

Neither a gas station nor an applicant who has a Class II license should be allowed to conduct a business as a junk yard without benefit of the necessary lawful approvals, none of which exist at this premises.

SCHEDULED MEETINGS

7:47 p.m. Board met with Peter Donohue, District Highway Director, Mass. Highway Dept. to discuss (1) Route 85 bridge, (2) Southville Road/Route 85 bridge, and (3) Route 9 sidewalks. Representative Barbara Gardner was present and expressed her concerns.

- (1) Mr. Donohue explained the delay in completing this project due to a design disagreement with Conrail. Conrail and Mass. Highway have come to an agreement. However, the bridge will not be completed until the end of June 1996. Another problem contributing to the delay was the ledge. It was not suitable and had to be entirely excavated. The utility poles have not been moved but this is not impeding the progress and can be done at any time. However, the

abutters would like that work done as soon as feasible. Mr. Donohue stated he will check on the pole removal status. Mr. Gino Tebaldi (85 Marlboro Rd.) expressed concern regarding the grade of the road in front of his property. He would appreciate the pile of rubble cleaned up before winter arrives. Mr. Donohue assured him it would be. Peter Park (Newton Street) complained that due to the bridge being closed, oversized trucks are cutting through Newton Street. Police Department will be notified of this concern. Mrs. Tebaldi (Marlboro Road) said the Post Office is refusing to deliver the mail to the house as they claim it is inaccessible due to the abutments. This will be investigated by Town Administrator.

Selectmen interrupted this discussion to hold the following public hearing.

8:25 p.m. to 8:27 p.m. Selectmen held joint pole hearing on petition by NET and Mass. Electric to place one pole on the southerly side of **Latisquama Road** at a point approximately 296 feet west of White Bagley Road: 1 new J.O. Pole and 2 existing J.O. Poles to remain. (see plan marked N.E.T. & T. Co. No. 960219 dated August 7, 1995). Bob Nicholson, representing NET, stated that this request was for a new home being constructed. Selectmen VOTED unanimously to approve petition as presented.

8:30 p.m. Meeting with Peter Donohue resumed. Next discussion was regarding (2) Southville Rd./Route 85 bridge and other bridges. The Bridge Street bridge has to be raised one foot to accommodate double deck trains. Mr. Donohue is proposing to increase the height of the opening on the Route 85/Southville R.R. bridge to accommodate large trucks and consider closing the Cedar Street extension bridge except for emergency vehicles. The **White Bagley bridge** will be open October 12. Regarding request for Route 9 sidewalks, Mass. Highway Dept. is replacing sidewalks on Route 9, but beyond that, this entails rights-of way, wetlands, and would require easements. Someone asked if it would be possible to put a sign on Route 9 at Middle Road banning U-turns. Letter should go to Mr. Donohue requesting this ban. However, it would have to wait until the Rt. 9 resurfacing is completed. Re: Rt. 30 issue, etc. Mr. Donohue will meet with Selectmen McAuliffe, Christensen and Parry to visit various sites to address the concerns of the Selectmen. The meeting is planned for 1 p.m. on Friday, September 29 to meet at the Town House and then travel to the various sites.

OTHER BUSINESS TRANSACTED
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**Conigliaro Industries, 162 Cordaville Road.** Selectmen signed a letter addressed to the ZBA that the use of this property should only be approved if there are strict conditions sufficient to reasonably ensure that the use will never be a detriment to the abutters or to the town. The concerns of the Selectmen and other boards cover such matters as: type of materials, smell, dust, fire hazard, noise, lighting, house of operation, site appearance, access, etc. Board would like some form of regular monitoring of the operation by the Board of Health, Building Inspector and the Fire Chief to ensure compliance with the conditions.

**School Building Study Committee.** Selectman Parry gave a status report. Memo is to go to the Planning Board regarding the issues of the expansion of Finn School, safety on Parkerville Road, and off-site impacts from Southwood development.

TREASURY WARRANTS SIGNED BY SELECTMEN			
G061	13,327.14	08/29/95	SCHOOL PAYABLES
P063	56,086.40	08/29/95	TOWN PAYROLL
G065	45,314.70	08/29/95	FEDERAL TAX
G067	<u>67,760.47</u>	08/29/95	TOWN PAYABLES
<b>TOTAL</b>	<b>182,488.71</b>		
G069	170,077.06	09/08/95	TOWN PAYABLES
P071	165,501.53	09/05/95	SCHOOL PAYROLL
P073	49,419.81	09/05/95	TOWN PAYROLL
G075	<u>56,306.46</u>	09/05/95	FEDERAL TAX
<b>TOTAL</b>	<b>441,304.86</b>		
P077	53,921.81	09/12/95	TOWN PAYROLL
G079	<u>292,072.60</u>	09/12/95	FED TAX/DEBT/INT.
<b>TOTAL</b>	<b>345,994.41</b>		

TREASURY WARRANTS SIGNED BY SELECTMEN			
G061	13,327.14	08/29/95	SCHOOL PAYABLES
P063	56,086.40	08/29/95	TOWN PAYROLL
G065	45,314.70	08/29/95	FEDERAL TAX
G067	<u>67,760.47</u>	08/29/95	TOWN PAYABLES
<b>TOTAL</b>	<b>182,488.71</b>		
G069	170,077.06	09/08/95	TOWN PAYABLES
P071	165,501.53	09/05/95	SCHOOL PAYROLL
P073	49,419.81	09/05/95	TOWN PAYROLL
G075	<u>56,306.46</u>	09/05/95	FEDERAL TAX
<b>TOTAL</b>	<b>441,304.86</b>		
P077	53,921.81	09/12/95	TOWN PAYROLL
G079	<u>292,072.60</u>	09/12/95	FED TAX/DEBT/INT.
<b>TOTAL</b>	<b>345,994.41</b>		

9:42 p.m. Board VOTED unanimously (by roll call vote) to go into Executive Session in Conference Room A to discuss litigation. The Board will not reconvene at the end of the Executive Session.

*Marjorie R. Putnam*  
Marjorie R. Putnam  
Assistant to Town Administrator

[approved by Selectmen 10/3/95]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, October 10, 1995

8:35 p.m. Convened meeting in open session in Conference Room A, Town House

Present: Chairman Thomas W. McAuliffe, Selectman William J. Christensen, Selectman David W. Parry, and Town Administrator Janice C. Conlin.

A motion was made to go into executive session. Roll call vote was taken. Each of the three Selectmen voted in the affirmative. The Board of Selectmen will return into open session.

AGENDA ITEMS ACTED ON

Executive Session Minutes of September 12, 1995 were approved by a unanimous VOTE. (Minutes are not to be released at this time.)

One-day Special Liquor License, as requested by Fay School Parents' Association, was approved by a 2-0-1 VOTE for its Annual Fall Social to be held at Harlow Gymnasium, 48 Main Street, on Saturday, November 11, 1995 from 7 p.m. to 11 p.m. Selectman Christensen recluded himself from voting.

Dog Hearing Decision - Urquhart vs. Movitz, East Main Street. Board noted 10/7/95 letter from Glen and Gladys Urquhart, 22 East Main Street, stating that since the meeting with the Board on October 3, they have noticed the "barking dogs have improved". If this situation stays the same, and the dogs do not bark and annoy them, they will let the situation remain as is. VOTED: to send a letter to Graham and Juliet Movitz, 24 E. Main St., that since the Board has received correspondence from the Urquharts, no action will be taken at this time, but should this alleged problem arise again, the Board will hold a new hearing.

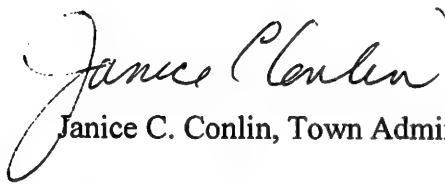
Collective Bargaining Rep. to Southborough School Committee. The Board decided not to enter into the collective bargaining but would like to be kept informed as to its progress.

Resignation from Zoning Board of Appeals was noted from Jonathan Karis effective 9/30/95. A letter of appreciation for his service to the Town will be sent to Mr. Karis.

TREASURY WARRANTS SIGNED BY THE SELECTMEN:

G109	1,742.04	10/10/95	NYNEX/MCI
G111	18,987.61	10/10/95	FEDERAL TAX
P113	51,924.40	10/10/95	TOWN PAYROLL
G115	33,596.37	10/13/95	SCHOOL PAYABLES
G117	<u>3,067.30</u>	10/13/95	SCHOOL CAFETERIA
TOTAL	109,317.72		

9:30 p.m. Open session adjourned.

  
Janice C. Conlin, Town Administrator  
mrp

MINUTES OF MEETING  
BOARD OF SELECTMEN

**Friday, September 29, 1995**

12:00 p.m. Selectmen met in Executive Session in Conference Room A with John Boland, DPW Superintendent.

1:00 p.m. Convened meeting in open session in Conference Room A, Town House.

Present: Chairman Thomas W. McAuliffe, Selectman William J. Christensen, Selectman David W. Parry, Town Administrator Janice C. Conlin, and Marjorie R. Putnam (Assistant to Town Administrator).

Also present: DPW Supt. John Boland, Police Chief William Colleary, Planning Board Chairman Charles Gaffney, Town Planner Wayne Thies, and Massachusetts Highway Director Peter Donohue and Mr. Marrazulo (Mass. Highway Dept.).

**SCHEDULED MEETINGS**

Peter Donohue (Mass. Highway Director) discussed the following (before going out on the field trip):

- **Bridge Street bridge.** Superstructure needs to be replaced. Another foot of clearance is needed. Mass Highway is investigating whether or not it would be practical to lower the tracks. Cordaville Road needs to be raised some.
- **Route 85 Bridge (over Conrail).** Construction work is progressing.
- **White Bagley Bridge.** Construction work is bogged down at present. The guard rail was promised by the salesman to be delivered no later than September 29. They have not been received at this time. It is too late to reorder.
- **Cedar Street extension bridge (over Sudbury River) (Southborough/Hopkinton line).** The superstructure should be replaced. The abutments do not have to be replaced.. This bridge will not collapse immediately but the deck is disintegrating.
- **Proposed Route 9 Roadway Improvement Plan and Route 9/California Avenue, Framingham.** Discussed a two lane left turn onto California Avenue from the east bound lane of Route 9. A letter will be sent to Mr. Donohue urging Mass. Highway to include in its resurfacing and improvements of Route 9 said two lane left turn to accommodate the increased traffic caused by the development proposed in the Framingham Industrial Park.

**1:40 P.M. to 2:55 p.m. Field Trip on Sept. 29, 1995:**

The Selectmen and those present then proceeded in the Dare Van driven by Police Chief Colleary to meet James Eng and an engineer from MBTA to discuss the railroad bridge over Rt. 85. Peter Donohue suggested that the Town change its position and permit the opening in the railroad bridge to be the standard 14 1/2 feet to accommodate large trailer trucks. If the Town agreed to change the height, the Mass. Highway Dept. would improve the intersection just north of the bridge at the same time. The position of the Selectmen is that the opening should remain at its present height. The reason is that a larger opening would permit more and larger trucks onto Cordaville Road in Southborough. The Selectmen reaffirmed that position. The Selectmen also pointed out the sight distance problems if you take either a right or left out of the proposed access for the parking lot of the proposed MBTA station.

The next stop on the field trip was the Bridge St. bridge over the Conrail Railroad. Peter Donohue explained that Mass. Highway Dept. has to raise this bridge another foot to accommodate the double-decker trains. The approach onto the bridge from the north is steep but they should be able to engineer the project without significantly impacting on the nearby properties.

The Cedar Street extension bridge over the Sudbury River was next on the schedule. This bridge is owned jointly with the Town of Hopkinton. Last winter the Selectmen met with the Hopkinton Officials to discuss closing the bridge but Hopkinton was firm in its position for it to remain open. Mr. Donohue said he was informed by both Towns that the bridge would remain open so if the Town is reversing that decision he should be informed as soon as possible. The deck of the bridge should be replaced and he will not replace it unless it remains open for all traffic. Recently a hole in the deck had to be repaired by Hopkinton. The replacement is not urgent but is worthy of close monitoring. Mr. Donohue stated that there are other bridges in his district that are in worse shape.

The last stop on the trip was the Parkerville Rd. intersection on the east bound lane of Route 9. At the suggestion of Selectman Parry, Peter Donohue agreed to construct a sidewalk in addition to the acceleration lane if the Town will obtain the necessary permits from the Southborough Conservation Commission. Mr. Donohue will prepare and submit a plan to the Town for that purpose.

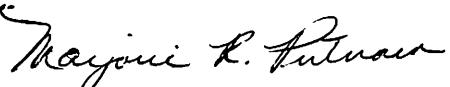
2:55 p.m. Peter Donohue discussed the following (after the field trip):

- ◆ Sidewalks on Route 9. No sidewalks are called for on Route 9 East.
- ◆ Rt. 30 Corridor - Lynbrook and Granuaile Roads (State-owned) (Selectman Christensen did not enter into this discussion as he lives on Granuaile Road) The State will make a gift to the Town from the Westborough line to Sears Road. However, Mass. Highway Dept. will fix these roads before turning them over to the Town. The State will upgrade and resurface the entire length. The State will work with DPW Supt. John Boland as to what the town wants - sidewalks, granite curbing,

etc. Project Request will be filed by Mr. Donohue - moving stonewalls will be a problem. Mr. Donohue would like a proposal from the Town. A proposal will be put together before public hearings are held.

- ◆ Middle Road/Route 9 proposed traffic light.
- ◆ Pedestrian overpass at Parkerville Road over Route 9.
- ◆ 8/25/95 letter from Mrs. John Rabeni re Central Street regarding a dangerous situation for the walking public. Peter Donohue will respond to her concern.

4:15 p.m. Meeting adjourned.



Marjorie R. Putnam  
Assistant to Town Administrator

[S/SELMG929.95]

MINUTES OF MEETING  
BOARD OF SELECTMEN  
Tuesday, October 3, 1995

7:30 p.m. Convened meeting in Front Foyer, Town House.

Present: Chairman Thomas W. McAuliffe, Selectman William J. Christensen, Selectman David W. Parry, Town Administrator Janice C. Conlin, and Marjorie R. Putnam (Assistant to Town Administrator).

Chairman McAuliffe read 10/3/95 letter from Judy Christensen, 17 Granuaile Road, requesting that the Selectmen postpone this meeting because it is Yom Kippur. Yom Kippur runs from sundown 10/3/95 through sundown 10/4/95. The Selectmen apologized for forgetting this important holiday and would have postponed this meeting but for the fact that an 8:00 p.m. dog hearing was scheduled with the Urquhart family and the Movitz family plus the Movitz attorney is on his way from Boston.

MINUTES APPROVED

Board VOTED unanimously to approve Minutes of September 12, 1995.

APPOINTMENTS

Southborough Cultural Arts Council. Board VOTED unanimously to reappoint Janet M. Maney, 21 Skylar Drive, her term to expire 9/7/97, and Cynthia A. Hurvitz, 7 Fairview Drive, her term to expire 10/1/97.

Aids' Action Committee. Board VOTED unanimously to appoint the following, their terms to expire 6/30/96: Pamela A. Aronson, 6 High Ridge Road; Janet B. DeWolf, 12 Latisquama Road; and Joanne L. Santucci, 1 Bryden Road.

Historical Commission. Board VOTED unanimously to appoint Michael D. Weishan, 189 Cordaville Road, his term to expire 6/30/88.

PROCLAMATION

Board VOTED unanimously to proclaim October 24, 1995 as United Nations Day.

MERIT INCREASE

As recommended by Police Chief William J. Colleary, the Board VOTED unanimously that a 5% merit and personal rate from \$13/hour to \$13.65/hour, effective July 7, 1995, be granted to Administrative Secretary/Dispatcher Richard L. Mattioli.

### ROAD OPENING PERMIT

As requested by Tree Specialists, Inc., Board VOTED unanimously to grant permission to open the Town House parking lot for the purpose of installing water pipe to Burnett Park.

### HOSPITAL-BASED, NONTRANSPORT ALS SERVICE

Board VOTED unanimously to write a letter to Dr. Richard Aghababian, Chairman, Department of Emergency Medicine, University of Mass. Medical Center, urging the continuance of providing this service as they have in the last few years. The Town urges them not to place this service in the hands of a private company. The Board believes that a private company would take over this service only to gain the profitable portions of emergency response and later discontinue the ALS services due to the fact that it is not profitable.

### HERITAGE DAY - OCTOBER 9

Chairman McAuliffe agreed to be the speaker at the opening ceremonies.

### METROWEST WATER SUPPLY TUNNEL SUPPLEMENTAL ENVIRONMENTAL IMPACT REPORT SEPTEMBER 1995

Letter is to go to Douglas B. MacDonald, Exec. Dir., MWRA, requesting an extension to December 15, 1995, the due date for the Comments on this SEIR report.

### SCHEDULED MEETINGS

7:35 p.m. Dog Hearing was rescheduled (from August 22) on complaint by Jose & Pamela Leruth, 5 John Matthews Road, against dog owned by their neighbors, the Connells, 6 John Matthews Road. However, a telephone call had been received at 2:30 p.m. (10/3/95) from the Connell's attorney, Joseph F. Annunziata, that he would be unable to be present at this hearing due to an injury to his eye. The Connells also did not appear at this hearing. Mr. and Mrs. Leruth agreed to reschedule this hearing to Tuesday, November 14, 1995.

8:00 p.m. to 9:20 p.m. Dog Hearing was held on complaint by Glen and Gladys Urquhart (22 East Main Street) against dog owned by Graham and Juliet Movitz (24 East Main Street).

Present: Complainants Mr. and Mrs. Urquhart  
Graham and Juliet Movitz  
Movitz' attorney - Steven M. Wise  
Town Counsel Frederick A. Busconi  
Residents of East Main Street: Cynthia Duncan (45 East Main St.)  
Monica Armin (10 East Main St.)  
Howard Whitman, 26 East Main St.

Beth Fitzgerald, 26 East Main St.  
Animal Control Officer Charles F. Hamel  
Police Sergeant William Webber

All witnesses who planned to testify raised their hands and swore to tell the truth.

The following Exhibits filed with the Selectmen were read into the record:

1. 9/8/95 certified letter from Janice C. Conlin, Town Administrator, to Graham and Juliet Movitz, 24 East Main Street.
2. 8/17/95 letter of complaint from Gladys and Glen Urquhart to Board of Selectmen
3. 8/17/95 Police Officers Incident Report re Animal Complaint
4. 9/6/95 letter from Steven M. Wise, attorney for Mr. and Mrs. Movitz
5. 8/22/95 letter from Juliet Movitz to Robert W. Garfield, Zoning Enforcement Officer
6. 10/2/95 letter from Stu Warnsman to Board of Selectmen
7. Letter received 10/3/95 from Kent MacFarlane to Selectmen

The Urquharts main complaint was the intolerable barking.

Selectmen asked that all parties meet to resolve this situation. If the problem continues, the Selectmen will have to take a second look at this issue.

The Urquharts stated they need to think about this - need a couple of days. They will call the Selectmen's office with their decision of their next action.

Selectmen VOTED unanimously to take this issue under advisement. Town Administrator is to ask Town Counsel regarding the legality of a kennel license at this location plus zoning issue.

9:20 p.m. Public Hearing was held on petition by Massachusetts Electric for the installation of manholes/ducts on Northboro Road...installing six inch duct from Manhole #8 to new pole shown on plan D95-80 dated Aug. 31, 1995...installing new manhole (#3X) 320 feet easterly from manhole #3. Reason: new 317W7 Feeder being built to provide for area load increase. Selectmen VOTED unanimously to approve petition as presented.

9:22 p.m. Public Hearing was held on petition by NET and Mass. Electric to place 2 poles on the northerly side of Highland Street beginning at a point approximately 273 feet southwest of Parker Street and continuing southwesterly for approximately 102 feet: 2 new J.O. Poles. 1 Existing J.O. Pole to remain.

9:40 p.m. Meeting adjourned.

*Marjorie R. Putnam*  
Marjorie R. Putnam  
Assistant to Town Administrator

TREASURY WARRANTS SIGNED BY SELECTMEN (FY 96):

G081	15,977.16	09/22/95	SCHOOL PAYABLES
P083	54,880.77	09/19/95	TOWN PAYROLL
P085	164,908.88	09/19/95	SCHOOL PAYROLL
G087	57,742.12	09/19/95	FEDERAL TAX
G089	<u>85,384.67</u>	09/22/95	TOWN PAYABLES
TOTAL	378,893.60		
P091	65,738.84	09/26/95	TOWN PAYROLL
G093	22,904.35	09/26/95	FEDERAL TAX - MISC.
G095	10,259.75	09/29/95	SCHOOL PAYABLES - ENC.
G097	44,566.72	09/29/95	SCHOOL PAYABLES
G099	<u>32,536.41</u>	09/29/95	SCHOOL PAYABLES
TOTAL	176,006.07		
P101	58,673.31	10/03/95	TOWN PAYROLL
P103	164,304.72	10/09/95	SCHOOL PAYROLL
G105	90,883.97	10/03/95	FEDERAL TAX
G107	<u>159,749.35</u>	10/06/95	TOWN PAYABLES
TOTAL	473,611.35		

[selmg103.95]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, October 24, 1995

7:30 p.m. Convened meeting.

Present: Chairman Thomas W. McAuliffe, Selectman William J. Christensen, Selectman David W. Parry, Town Administrator Janice C. Conlin and Marjorie R. Putnam (Assistant to Town Admin.)

MINUTES APPROVED

Board unanimously VOTED to approve Minutes of October 10, 1995.

CONTRACTS AWARDED

Board unanimously VOTED to award contract for Police Computer System, as recommended by the Police Computer Committee, to Microsystems Integrated Public Safety Solutions, Inc. of Melrose, MA, in the amount of \$52,500. Board also unanimously VOTED to expend \$7,000 from monies donated from Harvard Primate donation.

APPOINTMENTS

American With Disabilities Act Committee. Board unanimously VOTED to appoint Karen K. Challen, 29 Oak Hill Road, Fayville, her term to expire 6/30/96.

Southborough Roads Safety Committee: William H. Webber, 4 Boston Road, to fill the unexpired term of Lynn C. Morrison, his term to expire 6/30/96; and George A. Hubley, Jr., 210 Southville Road, his term to expire 6/30/96.

RESIGNATIONS

Aids' Action Committee. Melinda Janko resigned eff. 10/6/95.

Southborough Cultural Arts Council. Bette Mikonis Troy resigned effective 10/6/95.

PERMITS

Permits to Open Roads: Board VOTED unanimously to grant the following permits: (1) to open Walnut Drive requested by Bryan Bento of Hopkinton - to install water service to new dwelling, and (2) to open Presidential Drive requested by Brandon Holmes of Northside Corp. - one for water line installation and one for gas line installation.

Parade Permit: Board VOTED unanimously to grant parade permit requested by St. Mark's Church for Sunday, November 5, from 9 a.m. to 10 a.m. in celebration of All Saints Day.

#### PERSONNEL CHANGES

As recommended by DPW Supt. John W. Boland, as a result of the retirement of Calvin J. Mauro, the Board unanimously VOTED to promote James A. Harding to Highway Division Supervisor, Richard C. Rock to Equipment Operator II, and Dean H. Cibelli to Equipment Operator I. Town Administrator will verify the recommended pay grades.

#### IMPROVEMENTS TO MAIN ST. BETWEEN SEARS AND WHITE BAGLEY RDS.

As recommended by DPW Supt. John Boland, the Board VOTED 2 to 0 (Selectman Christensen abstained from voting as he lives on Granuaile Road) to fund the conceptual design from Chapter 90 State Aid re the proposal by S E A Consultants, Inc. for improvements of Lynbrook Road, Granuaile Road and Main Street from Westborough to Sears Road. The area from Main St. between Sears Road and White Bagley Road is considerably more involved and will be the responsibility of the Town.

#### RELOCATION OF POST OFFICE, 9 MAIN STREET

Town Administrator informed the Board that she received a telephone call from Mr. McNiff, Acting Postmaster, last Friday. He said the Post Office was looking at a second site - that of Anthony Gulbankian, Cordaville Road, near the Transfer Station. He called to ask whether or not the Selectmen would have any objections to locating the Post Office on that site. He wanted to know now before they proceeded any further. Selectman Christensen feels that site would be better than the Middle Road site, but he would prefer a downtown location. He has no major objections to the Rt. 85 site. Selectman Parry stated that the Middle Road site is highly undesirable and that the Cordaville Road site would be vastly superior. Chairman McAuliffe mentioned another site which might be available would be the Borelli property on Rt. 30, Boston Road. This site wouldn't be too far from the downtown area. However, all the Selectmen feel that the Cordaville Road site would be a much better site than the Middle Road site.

#### SCHEDULED MEETINGS

7:31 p.m. to 7:35 p.m. Discussion re awarding contract for Police Department Computer. Member of the Police Computer Committee John Hubley was present. [See VOTE under "Contracts Awarded"]

Sel. Mtg. 10/24/95 - Page 3

7:35 p.m. to 7:47 p.m. Public Hearing was held on petition by Massachusetts Electric Company to erect poles, etc. as follows:

Turnpike Road - Rt. 9 ... 23 pole locations. (13 new locations and 10 relocations). Between Pole 87 and Pole 131 per Mass. Electric Co. Plan #D95-73 dated September 18, 1995.

Robert Hennessey represented Mass. Electric. This request is to shorten the span between the poles. There will be no braces. Poles will eliminate them. Underground wiring would be too costly. Board unanimously VOTED to approve the request of Mass. Electric Co. as presented.

8:00 p.m. to 8:07 p.m. Kathy Grant (88 Mt. Vickery Rd.) discussed the issue of the abandoned property at 79 Mt. Vickery Road. Town Administrator informed her that the Town is moving forward to foreclose on this property. It eventually will be auctioned off. Town Administrator said she will contact Town Counsel and notify Ms. Grant of the status of the court order and the dates. Ms. Grant stated this property has been a mess for four years.

8:26 p.m. to 8:40 p.m. DPW. John Boland discussed the issue of Alcohol and Drug Abuse Policy. This will cover all employees and will be reviewed by Town Counsel.

8:40 p.m. Board took a roll call vote to go into Executive Session at the conclusion of this meeting. The Board will not reconvene at the end of the executive session.

WARRANTS SIGNED BY SELECTMEN

P119	57,207.48	10/17/95	TOWN PAYROLL
P121	163,741.78	10/17/95	SCHOOL PAYROLL
G123	57,921.38	10/17/95	FEDERAL TAX
G125	7,517.68	10/20/95	SCHOOL PAY - ENC/ROOF
G127	3,045.06	10/20/95	SCHOOL CAFETERIA
G129	7,222.17	10/20/95	SCHOOL PAYABLES
G131	<u>90,400.70</u>	10/20/95	TOWN PAYABLES
TOTAL	387,056.25		
G133	125,611.67	10/27/95	SCHOOL PAYABLES
G135	18,216.96	10/27/95	SCHOOL PAYABLES/ENC.
P137	57,963.82	10/24/95	TOWN PAYROLL
G139	20,418.99	10/24/95	FEDERAL TAX
G141	<u>1,760.07</u>	10/24/95	NYNEX - MCI
TOTAL	223,971.51		

*Marjorie Putnam*  
Marjorie Putnam  
Assistant to Town Administrator

[Approved by Selectmen 3/12/96]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, November 7, 1995

7:30 p.m. Convened meeting in Front Foyer, Town House.

7:31 p.m. Pole Hearing held on petition of New England Telephone and Massachusetts Electric to place one pole on the northerly side of East Main Street at a point approximately 40 feet west of Framingham Road...1 new J.O. Pole and 1 existing J.O. Pole to be removed. Present for NET: George Boyle, Right of Way Manager. Selectmen VOTED unanimously to approve petition as presented.

8:10 p.m. Board VOTED unanimously by roll call vote to go into Executive Session to discuss negotiations in Conference Room A. Board will not reconvene in open session.

Janice C. Conlin  
Town Administrator

mrp

TREASURY WARRANTS SIGNED BY SELECTMEN (FY 96):

P143	58,683.10	10/31/95	TOWN PAYROLL
P145	165,824.25	10/31/95	SCHOOL PAYROLL
G147	589,683.94	10/31/95	FEDERAL TAX-ASSMT-UST
G149	<u>180,316.15</u>	11/03/95	TOWN PAYABLES
TOTAL	994,507.44		
P151	60,204.63	11/07/95	TOWN PAYROLL
G153	21,277.82	11/07/95	FEDERAL TAX-PAYABLE
G155	26,041.62	11/07/95	SCHOOL PAY.--ROOFS
G157	<u>1,822.06</u>	11/07/95	NYNEX-MCI
TOTAL	109,346.13		

*Marjorie R. Putnam*

Marjorie R. Putnam  
Assistant to Town Administrator

mrp

[s/selmtg/95mtg/mg1107.95]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, November 14, 1995

7:30 p.m. Convened meeting in Front Foyer, Town House.

Present: Chairman Thomas W. McAuliffe, Selectman William J. Christensen, Town Administrator Janice C. Conlin, and Marjorie R. Putnam (Assistant to Town Administrator).

Absent: Selectman David W. Parry attended an MWRA meeting in Framingham.

MINUTES APPROVED

Board VOTED (2-0) to approve Executive Session Minutes of 10/10/95 (not to be released).

APPOINTMENTS

Zoning Board of Appeals. Board VOTED (2-0) to appoint Peter C. Norden, 6 Wentworth Drive, as a member to fill the unexpired term of Jonathan R. Karis, his term to expire 6/30/98.

Southborough Cultural Arts Council: Board VOTED (2-0) to re-appoint Susan L. Kallander, 18 Meadow Lane, her term to expire 11/16/97, and Eleanor B. Stoddard, 11 Maplecrest Drive, her term to expire 11/19/97.

RESIGNATIONS

Board noted letter of resignation received from Paul B. Fairfield resigning from Aids Action Committee effective November 1, 1995. A letter of appreciation will be sent.

PERMITS

Permit to Open Road permit was granted to Commonwealth Gas to install gas service at:

- 9 Walnut Drive
- 78 Sears Road
- 21 East Main Street

Permit to Open Road permit was granted to Casaceli Trucking to install water service at 279 Cordaville Road.

### WINTER PARKING BAN

Board VOTED 2-0 the annual Winter Parking Ban for 1995/1996 season as follows:

There will not be any parking on any public way in the Town of Southborough from 12 midnight until 6:00 a.m.; and furthermore, there will not be any parking on any public way during any snow storm in the Town of Southborough. Vehicles parked will be towed at the owner's expense (according to the Town's Code).

This Ban will be in effect from December 1, 1995 through March 15, 1996.

Illegal parking during unusual storms occurring before or after the Ban will be dealt with according to Section 152-6 of the Code of the Town of Southborough.

### CONTRACTS

Board VOTED (2 - 0) to award contract for sodium chloride for the DPW to Eastern Minerals.

### LICENSES

Board VOTED (2 -0) to allow Package Stores to be opened on Sundays during the holiday season, beginning with the Sunday before Thanksgiving (November 19) and extending through the Sunday before New Year's Day (December 31, 1995). These Sunday openings are subject to the following conditions:

1. Local Licensing Authority approval is required in the form of a permit issued by the Authority after a public hearing.
2. Stores may not open before noon.
3. On November 19, November 26, December 3, December 10 and December 17, stores must close not later than 11:00 p.m. On December 24 and December 31 stores may be open until 11:30 p.m. subject to approval by the Local Licensing Authority. The Local authority may require an earlier closing.
4. Employees must be paid at a rate not less than one and one half times the employee's regular rate.
5. No employee shall be required to work, and refusal to work on a Sunday shall not be grounds for discrimination, dismissal, deduction of hours, or any other penalty.

### SCHEDULED MEETINGS

7:35 p.m. to 8:05 p.m. Public dog hearing was held on complaint received June 28, 1995 from the Jose and Pamela Leruth, 5 John Matthews Road, against dog owned by the Connell family, 6 John Matthews Road. Present were: Mr. and Mrs. Connell and Attorney Joseph F. Annunciata (for the Connells), and Animal Control Officer Charles F. Hamel. Those who planned to testify

duly swore to tell the truth.. The Leruths complain that the Connell's dog continually uses the Leruths front lawn as its bathroom. Mr. Hamel testified that he has seen the dog off its property, has returned the dog to the Connells many times, and gave the Connells a warning. He believes this is a valid complaint. Mr. Connell did not believe the dog in question was his dog. After hearing all the testimony, the Selectmen asked the two parties to compromise to resolve the problem. Board then VOTED (2-0) to take this matter under advisement. If the problem isn't resolved and the Connells cannot control their dog, another Hearing will be scheduled.

8:10 p.m. to 8:12 p.m. Public Hearing was held with Board of Assessors for tax rate/classification determination. Board of Assessors Chairman Kirk Carter recommended that the Town continue with the single tax rate. Therefore, the Board of Selectmen so VOTED.

8:20 p.m. to 8:47 p.m. Board met with the Southborough Roads Safety Committee. Present for the Committee were: Chairman Kevin Moran, Peter Park and Harold Kiess. Issues discussed were: Crosswalks, Middle Road/Route 9 intersection, Middle Road traffic light and other safety issues.

8:12 p.m. Treasurer/Collector Mary Guilford asked the Board to sign bonds for the new DPW building. Chairman McAuliffe and Selectman Christensen signed the bonds after a 2 to 0 VOTE (see attached). Town Clerk Paul J. Berry notarized the bonds. DPW John Boland was present.

OTHER BUSINESS TRANSACTED

Board VOTED 2 - 0 to increase the **Purchase Order Limit** for the Police Department, Fire Department and the Department of Public Works to a minimum of \$1,000. All other departments will remain at the \$200 limit.

**Distribution of Harvard Primate moneys.** Board VOTED 2-0 that from the \$15,000 donated by Harvard New England Regional Primate Center, \$7,500 may be expended by the Fire Department. The amount of \$7,000 has already been approved to be expended by the Police Dept. for computers, leaving a balance of \$500 still to be expended by the Police Department.

Board noted check received from New England Center For Autism in the amount of \$22,967.28 (1/2 of **contribution in lieu of taxes** for FY 1996). Letter of appreciation to be sent.

Board read 10/19/95 letter from MetroWest Emergency Physicians re grant of \$1,000. This grant is provided to the Southborough Fire Department to be used in support of EMS activities. Letter of appreciation to be sent.

TREASURY WARRANTS SIGNED BY SELECTMEN (FY 96):

P159	59,252.27	11/14/95	TOWN PAYROLL
P161	166,825.59	11/14/95	SCHOOL PAYROLL
G163	77,475.23	11/14/95	FEDERAL TAX-DEBT
G165	3,494.26	11/17/95	SCHOOL CAFETERIA
G167	<u>150,777.22</u>	11/17/95	TOWN PAYABLES
TOTAL	457,824.57		

9:05 p.m. Meeting adjourned.

Marjorie R. Putnam  
Assistant to Town Administrator

TOWN OF SOUTHBOROUGH, MASSACHUSETTS

CERTIFICATE RELATING TO CERTAIN MINUTES OF A  
MEETING OF THE BOARD OF SELECTMEN

We, the undersigned members of the Board of Selectmen of the Town of Southborough, Massachusetts, hereby certify that the following is a true copy of excerpts from the minutes of a (regular) ~~special~~ meeting of said Board duly called and held on November 14, 1995 at 7:30 ~~am.~~ p.m. at Southborough, MA, pursuant to due and proper notice of time, place and purpose of said meeting given to each Selectmen. Said meeting was attended by two (2) of the three (3) members of the Board of Selectmen, constituting a quorum, were present and voted throughout and the following vote was duly adopted by vote of 2 yeas and 0 nays.

"The meeting considered the \$1,400,000 Municipal Purpose Loan of 1995, Bonds to be issued by the Town. The Town Treasurer reminded the meeting that it had been decided that the Bonds should be advertised for sale by circularizing to leading investment bankers and banks situated in New England, New York, and other financial centers. She reported that she had so advertised the Bonds for sale by distributing a Preliminary Official Statement and Notice of Sale dated October 25, 1995, and a final Official Statement dated November 8, 1995 prepared all in accordance with SEC Rule 15c2-12. The following were all the bids received for the purchase of said Bonds, each bid including interest accrued to date of delivery, namely,

<u>Bidder</u>	<u>Price</u>	<u>True Interest</u> <u>Cost Rate</u>
Prudential Securities Incorporated	100.002143	4.4944%
BayBank, N.A.	100.00	4.5131
State Street Bank and Trust Company & Associates	100.00	4,5754
Shawmut Bank, N.A.	100.00	4,5968
Fleet Securities, Inc. & Associates	100.0217	4,6015
Gaffin, Kubik, Stephens & Thompson, Inc.	100.00	4,6647

Thereupon, after full discussion and upon motion duly made and seconded, it was unanimously

"VOTED: - That all action taken by the Town Treasurer in advertising for public sale of the \$1,400,000 Municipal Purpose Loan of 1995, Bonds (the "Bonds") of the Town authorized by Chapter 44, Sections 7(3), 7(3A) and 16 of the Massachusetts General Laws, as amended and supplemented, and by votes of the Town duly adopted as more fully described herein, and, in that connection, preparing and distributing a Preliminary Official Statement and Notice of Sale and a final Official Statement, be and hereby is ratified, confirmed, approved and adopted;

That the Bonds shall be dated as of November 15, 1995, payable on November 15 in each of the years, \$200,000 in 1996 to 1999, inclusive and \$100,000 in 2000 to 2005, shall be in the denomination of \$5,000 or any authorized multiple thereof, and shall be numbered consecutively; and subject to the provisions of this vote, the Bonds shall be in such form as the Treasurer and a majority of the Selectmen shall determine or approve by their execution of the Bonds;

That the Bonds shall be a consolidated issue of Bonds comprised of (i) **\$1,000,000 Public Building Bonds (Public Works Facilities)**, authorized under Section 7(3) of Chapter 44 of the Massachusetts General Laws, as amended and supplemented ("Chapter 44"), and by a vote of the Town duly adopted under Article 15 at its Special Town Meeting held on September 12, 1994, maturing \$100,000 in the years 1996 to 2005, inclusive, (ii) **\$400,000 Remodeling Bonds (Fuel Tank Removal)**, being a portion of the \$500,000 bonds authorized by Section 7(3A) of Chapter 44 and by vote of the Town duly adopted under Article 35 at its 1992 Adjourned session of the 1992 Annual Town Meeting maturing \$100,000 in 1996 to 1999, inclusive.

That the Bonds shall originally be issued by means of a book-entry system evidencing ownership and transfer of the Bonds; and in the event of failure or termination of the book-entry system, Shawmut Bank, N.A., in Boston, Massachusetts, shall issue replacement bonds in the form of fully registered certificates;

That said Shawmut Bank, N.A. shall certify the Bonds as to their genuineness and shall act as Bond Registrar, Transfer Agent and Paying Agent, therefor;

That the Bonds maturing in each respective year shall bear interest payable on November 15 and May 15 in each year, commencing May 15, 1996, at the respective rates per annum as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
1996	\$200,000	4.70 %	2001	\$100,000	4.35%
1997	200,000	4.60	2002	100,000	4.45
1998	200,000	4.60	2003	100,000	4.50
1999	200,000	4.15	2004	100,000	4.65
2000	100,000	4.25	2005	100,000	4.75

That the bid of **Prudential Securities, Inc.** to purchase the Bonds at a price of **100.0002143** and interest accrued to date of delivery, resulting in a true interest cost of **\$292,447.00** and a true interest rate of 4.4944% being the best bids received for the Bonds, bearing interest at the lowest true interest cost, be and they hereby are accepted, and the Town Treasurer be and hereby is authorized to deliver the Bonds to the aforesaid purchasers or order against payment therefor."

That the Board of Selectmen and the Treasurer be, and hereby are, authorized to execute and deliver a Material Events Disclosure Certificate generally as described in the Official Statement relating to the Bonds and to incorporate by reference thereto in each Bond such Certificate, both in such form as the signatures may approve by their execution thereof, and the obligation of the Town contained in such Certificate are hereby approved and confirmed.

That the Board of Selectmen, the Treasurer and the Town Clerk be and hereby are, and each of them severally is, authorized to take such action, and to execute and deliver such certificates, receipts, or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing vote."

We hereby certify that the foregoing is a true copy of the vote adopted at said meeting as appearing in the minutes thereof; that the meeting was open to the public; that notice stating the place, date and time of the meeting was filed with the Town Clerk of the Town of Southborough and a copy thereof was posted in the Town Clerk's office or on the principal official bulletin board of the Town at least 48 hours, including Saturdays but not Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting; that no deliberations or decisions in connection with the vote were taken in executive session; and that the official record of the meeting was made available to the public promptly and will remain available to the public, all in accordance with Chapter 39, Section 23B, of the General Laws, as amended (the "open meeting law").

We further certify that two members of the Board of Selectmen were present and voted throughout the aforesaid meeting and that the aforesaid vote has not been in any respect amended or rescinded but still remains in full force and effect.

WITNESS our hands this 14th day of November, 1995.

Approved:

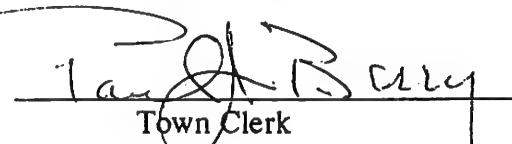


\_\_\_\_\_  
Town Treasurer



\_\_\_\_\_  
Selectmen

I, the undersigned Clerk of the Town of Southborough, Massachusetts, affix hereto the Town Seal and my official signature for the purpose of authenticating the foregoing signatures of the Selectmen and the Town Treasurer, and of certifying that each has been duly elected or appointed to, has qualified for and is presently acting in his or her respective office.



Tanja B. Clark  
Town Clerk

(TOWN SEAL)

MINUTES OF MEETING  
BOARD OF SELECTMEN

Friday December 22, 1995

6:00 p.m. Convened meeting in Conference Room A, Town House.

Present: Acting Chairman William J. Christensen, Selectman David W. Parry, and Town Administrator Janice C. Conlin.

Absent: Chairman Thomas W. McAuliffe, out of Town for the Holidays

**The Warrant for the Special Town Meeting, January 27, 1996, and a Special Town Election, February 17, 1996.** The Board of Selectmen unanimously voted to close and sign the Warrant to notify the residents of Southborough of Special Town Meeting on January 27, 1995 and a Special Election on February 17, 1995.

**Ipanema Restaurant, 106 Southville Rd., Alcohol License Renewal** - The Board of Selectmen voted unanimously to renew this license contingent on correcting the remaining safety deficiencies to the satisfaction of Fire Chief Peter F. Phaneuf within 30 days of January 1, 1996 or the Selectmen will revoke their license.

The meeting adjourned at 6:05 p.m.

Janice C. Conlin, Town Administrator

[s:/sm122295]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, November 28, 1995

7:30 p.m. Convened meeting in Front Foyer, Town House.

Present: Chairman Thomas W. McAuliffe, Selectman William J. Christensen, Selectman David W. Parry, Town Administrator Janice C. Conlin, and Marjorie R. Putnam (Assistant to Town Administrator).

APPOINTMENTS

Southborough Council on Aging. Board VOTED unanimously to appoint John L. Steacie, 10 Garrison Lane, his term to expire 6/30/98.

Constables (for the purpose of serving civil process). Board VOTED unanimously to re-appoint Jerrald M. Vengrow, 20 Arlene Drive, Framingham, and Shawn P. McCarthy, 14 Clemmons Street, Southborough, their terms to expire 12/7/96.

Building Inspector. Board VOTED 2-0-1 not to reappoint Robert W. Garfield as Building Inspector for another three year term. However, the Board extended his term of office until June 30, 1996. As of June 2, 1996, Mr. Garfield will be vested in the Worcester County Pension Plan and will also be eligible to continue health benefits as a member of the employee group. Selectman David W. Parry reclused himself from this matter and did not vote.

PERMITS

Permits to Open Roads. As requested by Commonwealth Gas, the Board VOTED unanimously to grant permits for Lot 2 Wyndemere Drive to install gas service, and for 1 Maplecrest Drive to install cathodic protection.

Fuel Storage Permit. Board VOTED unanimously to grant a License to Overnite Transportation Co. to store underground 10,000 gallons of diesel fuel on property located at 185 Boston Road (nearest cross street: Willow Street). This License supersedes all previous fuel storage licenses issued. Plan filed with Fire Chief Peter Phaneuf and Town Clerk Paul Berry.

MERIT INCREASES

Board VOTED unanimously to grant the following increases:

- Jennifer Bishop (1.44% personal increase) from \$14.54/hr. to \$14.75/hr. eff. 10/24/95
- Nancy Levangie (4.2% merit increase) from \$12.86/hr. to \$13.40/hr. eff. 12/1/95
- Dale Sawville (5% merit increase) from \$10.61/hr. to \$11.14/hr. eff. 11/23/95.

NEW EMPLOYEE
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As recommended by DPW Superintendent John W. Boland, the Board VOTED unanimously to place Mark D. McLaughlin, 14 Braeburn Circle, Leominster, MA, in Grade 2, Step 3 (\$12.23/hr.)

SCHEDULED MEETINGS
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7:35 p.m. to 7:47 p.m. Fuel Storage License Public Hearing on application by Overnite Transportation Company, 185 Boston Road (nearest cross street: Willow Street). Present for Overnite was Ed Mix. Board VOTED unanimously to grant a License to Overnite Transportation Co. to store underground 10,000 gallons of diesel fuel on property located at 185 Boston Road. This License supersedes all previous fuel storage licenses issued.

7:47 p.m. to 8:25 p.m. Dr. John E. Callinan (21 Latisquama Road) met with the Board to strongly protest the proposed relocation of the Post Office from 9 Main Street to the site located on Middle Road (north). He asked the Board to bring as much pressure as possible against the Middle Road location. He is of the understanding that the Middle Road crossover will be closed by the Mass. Highway Dept. after reconstruction of Rt. 9 is completed. Access to the Middle Road site will be via Rt. 9, Middle Road, John Matthews Road, Parkerville Road and perhaps General Henry Knox Road. This will be inconvenient for a residential neighborhood and hazardous for those who live there. The south side residents will have to travel more than those on the north side. - traveling Rt. 85 to Rt. 9 to Middle Road and then return, Middle Road to Main Street or Parkerville Road to Main Street and back to Rt. 85 -- highly inconvenient. Parkerville Road is heavy with school traffic. Middle Road is a narrow country road, winding. He felt that there were more suitable sites in town.

Joseph Green (2 John Matthews road) asked the support of the Planning Board and the Selectmen and presented a petition opposing the Middle Road site. He mentioned that on December 6, 1995 at 8:30 p.m. the ZBA will be holding a hearing at Fire Headquarters, 21 Main Street. Selectmen said they will be attending.

Many others spoke from the John Matthews Road/General Henry Knox neighborhood against this site.

Selectman David Parry read a draft of a letter from the Board of Selectmen to the Zoning Board of Appeals. Letter to the ZBA asked that the letter be read into the public record of that hearing. The letter addressed traffic safety problems, reasons for prohibition of turns out of Middle Road onto Rt. 9, traffic signal at Middle Road, and alternative sites for the post office. The letter requested the Zoning Board of Appeals to reject the Middle road site and suggest pursuit of available alternatives along Rt. 85. Attached to this letter will be letters from the Police Chief and Peter Donohue, District Highway Director, Mass. Highway Dept. Selectmen suggested a few changes to the letter and VOTED unanimously to forward this letter with the recommended

changes, to the Zoning Board of Appeals. A copy of this letter is to go to all Federal Senators and Representatives.

TREASURY WARRANTS SIGNED BY SELECTMEN (FY 96):

G169	76,454.53	11/21/95	SCHOOL PAYABLES
G171	2,353.85	11/21/95	SCHOOL CAFETERIA
G173	21,216.08	11/21/95	FEDERAL TAX-REFUND
P175	59,219.08	11/21/95	TOWN PAYROLL
G177	<u>36,725.10</u>	11/21/95	SCHOOL PAYABLES
<b>TOTAL</b>	<b>195,968.64</b>		
P179	68,634.90	11/28/95	TOWN PAYROLL
P181	167,270.31	11/28/95	SCHOOL PAYROLL
G183	437,698.51	11/28/95	FEDERAL TAX-ASSESSM.
G185	<u>579,982.02</u>	12/01/95	TOWN PAYABLES
<b>TOTAL</b>	<b>1,253,585.74</b>		

8:30 p.m. Board recessed to 9 p.m..

9:00 p.m. Board took a roll call vote to go into Executive Session with Attorney Lauren Rikleen to discuss MWRA and do not plan to reconvene in open session.

  
Marjorie R. Putnam  
Assistant to Town Administrator

attachment: 12/6/95 letter to ZBA  
[S/selmg11.28]

"December 6, 1995

Ted Bassett, Chairman  
Zoning Board of Appeals  
Town House  
Southborough, MA 01772

Re: Post Office Site on Middle Road

Dear Ted:

We request you read this letter into the public record.

Only in cases where the Board of Selectmen is already involved in its own capacity, or in major cases, does the Board choose to participate in issues before the Zoning Board of Appeals. In the case of the new Post Office, the Board of Selectmen has been deeply involved and has spent several meetings with Post Office officials regarding their long range plans. In fact, the Post Office has repeatedly sought our advice on alternative sites and our comments on their Middle Road site. This is an issue of great importance to both the town and the Post Office, and we have heard from many residents and businesses on this matter. (See the lengthy petition from residents from all over town).

We anticipate that, in your public hearing, numerous questions will arise as to traffic safety and convenience, and in particular with various traffic proposals affecting Rt. 9. Again, the Board of Selectmen has been heavily involved in these traffic proposals, which arose independent of the Post Office. This letter summarizes the traffic proposals and the position of the Board of Selectmen.

1. Traffic Safety Problems. The proposed site on Middle Road will cause serious traffic safety problems. See the attached letter from the Chief of Police.

These traffic problems are caused in part by changes at the Middle Road/Rt. 9 intersection, controlled by the State, as explained in item 2 below. Suggestions that these problems might be resolved by a new traffic signal on Rt. 9 are addressed in item 3 below.

2. Reasons for prohibition of turns out of Middle Road onto Rt. 9. The State is now expanding Rt. 9 with additional lanes (from 4 to 6) at the Middle Road intersection. After the widening has been completed, the State will prohibit cross-overs of Rt. 9 from Middle Road, and left turns from Middle Road onto Rt. 9. We have asked the State to explain, for the public record, the reasons for this change, which are based on public safety. Their letter is attached.

The Board of Selectmen has reviewed this matter with the State and agrees with the changes, for the same reasons as stated in the attached letter from the State. The town cannot afford to be held liable for serious accidents at this widened intersection.

The changes will not affect a significant number of cars. (All right turns will be allowed. Also, most existing left turns at this intersection -- left turns from Rt. 9 to Middle Road north and south -- will continue to be allowed. This is because these turns allow cars to wait in a protected left-turn-only lane, which provides greater safety).

In conclusion to this matter, the change to Rt. 9 (which we support for safety reasons) will cause traffic to the Post Office to use Middle Road, and there is no way of mitigating this problem except by finding an alternate site for the Post Office.

3. Problems with traffic signal at Middle Road. It has been suggested that a traffic signal be installed at Middle Road (similar to White Bagley Road), and that this signal might relieve the traffic problem from the proposed Post Office. Further, it has been suggested that the Post Office might provide an opportune time to get this traffic signal installed. However, the proposed signal might cause more problems than it solves, and several matters would need to be examined before any such proposal could be entertained:

A. Minimum demand for signal. The demand (or "warrant") -- that is the number of vehicles which would use the proposed signalized intersection -- is far below the minimum required to meet State standards. It is conceivable (but unlikely) that, if the Post Office was built on Middle Road near Rt. 9, this warrant might be met. It would be the responsibility of the Post Office to present traffic information to the State on this matter. No such information has been presented, to our knowledge.

B. State policy for Rt. 9 signals. Even assuming the minimum warrant was met, it is not necessarily the case that the State would then automatically approve such a signal. First, the new signal would be near the Rt. 85 bridge and the White Bagley signal. Second, the State has consistently opposed adding signals along Rt. 9, except at very major streets (such streets into Shoppers World and the Framingham Industrial Park). Again, it would be the responsibility of the Post Office to determine the State position regarding their facility on Middle Road.

C. Consequences of signal - Public Hearing. Assuming the warrant for a signal was met, and also assuming the State agreed to install a signal, then the consequences of a signal would need to be examined. For example, while a signal would likely reduce traffic on Mt. Vickery Road and on Rt. 85, it would substantially increase traffic along Middle Road itself, thereby causing a more dangerous situation on this street -- far more dangerous than the volume of traffic produced by the Post Office. Public hearings would be required.

D. Funding of signal. Assuming all the above hurdles were crossed, then the funding must be found, which is usually a lengthy process requiring competition with other State highway projects.

In conclusion to this matter, installing a signal at Middle Road might cause more problems than it solved, and it would be a long and difficult process, with a very uncertain outcome. This was explained to the Post Office over a year ago.

4. Alternative sites for Post Office. Over the past 2 years, the Post Office has repeatedly requested the Board of Selectmen to suggest sites for consideration, and to provide official comments on sites which the Post Office found on its own accord.

Accordingly, the previous Board of Selectmen (in 1994) requested a site in Southborough Center, near the existing Post Office. However, the Post Office confirmed that no site with adequate size and access could be found.

In October 1995, the Board of Selectmen was informed by Post Office officials that they had found other possible sites on Rt. 85. The Post Office officially requested the opinion of the Board of Selectmen on this alternative, as compared to the Middle Road site. The Board voted on this matter on October 24 and informed the Post Office the next day that they strongly preferred a site on Rt. 85. The reasons are greatly improved traffic safety and convenience to all town residents and businesses, provided by the Rt. 85 site.

We, therefore, respectfully request that the Zoning Board of Appeals reject the Middle Road site. The Board of Selectmen recommends this site be rejected for reasons of public safety. The site is also extremely inconveniently located to serve the residents of Southborough.

Thank you for your attention.

Very truly yours,

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Thomas W. McAuliffe, Chairman

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William J. Christensen

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David W. Parry

mmc  
cc: attachments"

[s/selmg11.28]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, December 12, 1995

7:30 p.m. Convened meeting in Front Foyer, Town House.

Present: Chairman Thomas W. McAuliffe, Selectman William J. Christensen, Selectman David W. Parry, Town Administrator Janice C. Conlin, and Marjorie R. Putnam (Assistant to Town Administrator).

LICENSES

Selectmen VOTED unanimously to approve and sign license renewals for 1996 as follows:

**Club - All Alcoholic and Common Victualler**

Fayville Athletic Assoc., Inc., Austin M. Maguire, Manager

**Package Goods Stores/Wine & Malt and Common Victualler**

Route 9 Beer & Wine, Inc., Franklin H. Spinner, Manager

Capasso Farms, Inc., John F. Sherry, Manager

Steven M. Ryan & Sons, Inc. dba Fitzgerald's General Store, Eileen E. Ryan, Manager

**Package Goods Stores/All Alcoholic and Common Victualler**

Bill's Package Store, Inc., William J. Fletcher, Manager

William Mauro dba Mauro's Market

Turnpike Food & Liquor Mart, Inc., Charles P. Kerbel, Manager

**Restaurants/All Alcoholic and Common Victualler**

Giombetti & Francis, Inc. dba Andrea Restaurant, George P. Francis, Jr., Manager

Cork's, Inc. dba Owen O'Leary's, Kevin F. Gill, Manager

Southville Associates, Inc. dba Carpenters', Alan R. Wilcox, Manager

White's Corner Restaurant, Inc., Tina M. Rossi, Manager

**Restaurant/Wine & Malt and Common Victualler**

Southboro House of Pizza, Inc., Christos A. Baltas, Manager

**Common Victuallers Only:**

Richard Gentille dba Ben's Deli

James F. Anketell, Jr., dba Ank's Place

Maureen Haley dba Maureen's

My Three Kids, Inc. dba McCarthy Coffee & Newsroom

John Beauchemin dba Domino's Pizza

Sebastian M. Filho dba Mamma Rosa's Pizza

Ren-Rod Enterprise dba Subway of Southboro

Dorothy A. Driscoll dba Landers

**Class I Automobile Dealer Licenses**

(new and second-hand vehicles)

Petry Equipment, Inc.

Farrell Motors, Inc. dba Farrell Volvo, 78 Turnpike Road

Ingersoll-Rand Company

Eagle Trailer Sales and Service

Clark-Wilcox Equipment Corp.

Tri State Freightliner, Inc.

**Class II Automobile Dealer Licenses**

(second-hand vehicles only)

Ted's of Fayville, Inc.

William L. Stapleton, Sr. dba Southborough Mobil

Ellis Imports, Inc.

Watson's Auto Body, Inc., 353 Turnpike Road

**Automatic Amusement Device Licenses**

Cork's, Inc. dba Owen O'Leary's, Kevin F. Gill, Mgr. (6 video games and 2 pinball machines)

Board VOTED unanimously to place a **hold** on 1996 license renewal requests on:

- Ipanema Restaurant and Lounge, Inc., Frank X. Kavanagh, Manager (holding a restaurant/all alcoholic and common victualler licenses) due to the fact that the Board has received letters from Fire Chief Peter Phaneuf and Police Chief William Colleary.

Read into the record were the following letters:

- ◊ 5/29/95 letter of noise complaint from Doreen Ferguson, 81 Southville Rd.
- ◊ 7/18/95 letter from Police Chief William J. Colleary
- ◊ 8/4/95 letter from Joan Bauman complaining re neon signs. (Problem corrected)
- ◊ 12/12/95 letter from Fire Chief Peter Phaneuf re fire safety violations.

Letter to be delivered (via Police Department) to the Ipanema Restaurant asking that Frank X. Kavanagh, Manager, attend Selectmen's meeting of Tuesday, December 19, 1995 at 7:30 p.m. to discuss the Fire Chief's letter and the noise complaint letter from the Police Chief. The Selectmen want the assurance that these items will be corrected before January 1, 1996, otherwise the license will not be renewed for 1996. The hours of operation will be discussed at the 12/19/95 meeting.

- Hugh M. Dalzell dba Country Motors (holding a Class II Automobile Dealer License.).
  - ◊ This license was held as no Special Permit has been received as required. "History of Class II License, Hugh M. Dalzell dba Country Motors, 90 Turnpike Road, Fayville, MA 01745" was read.
  - ◊ Mr. Dalzell has not filed for an application for a Special Permit.
  - ◊ Board VOTED unanimously that a letter will be sent to Mr. Dalzell stating that his license renewal has been held until such time as the Board has verification from him that he has complied with the agreement to receive a Special Permit for 90 Turnpike Road.

MINUTES APPROVED
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Board VOTED unanimously to approve Executive Session Minutes of September 29 and November 20, 1995.

Board VOTED unanimously to approve Executive Session Minutes of September 6 and November 28 (not to be released).

CONTRACTS AWARDED
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Board VOTED unanimously to award contract for washed sand to Fafard R. E. & Development Corp. dba Ashland Sand and Stone, 290 Eliot Street, Ashland, MA at \$6.19/ton for a total bid of \$13,618, as recommended by DPW Supt. John W. Boland.

Board VOTED unanimously to award contract for two 85 cubic yard trailers to Steco Division of Blue Tee Corp., Dorchester, MA, in the amount of its bid \$64,650, including options. (under Article 16 ATM 1995)

### APPOINTMENTS

Sealer of Weights & Measures. Board VOTED unanimously to re-appoint Edgar A. Phaneuf, 171 Middle Road, his term to expire 12/17/96.

Zoning Board of Appeals Alternate. Board VOTED unanimously to appoint James W. Falconi, 34 Oregon Road, to fill unexpired term of Peter C. Norden.

### RESIGNATION

Board noted letter received from Kenneth J. Snow resigning from Wachusett Treatment Plant Working Group, effective 12/1/95.

### SCHEDULED MEETINGS

8:15 p.m. to 8:25 p.m. Police Department Budget for FY '97 was discussed. Board VOTED unanimously to approve budget as submitted by Police Chief William J. Colleary. Chief Colleary said he placed two capital items in the ATM Warrant - 2 cruisers.

8:25 p.m. to 8:58 p.m. Fire Chief Peter F. Phaneuf discussed with the Board the following budgets:

- Civil Defense FY 1997 Budget - approved by unanimous VOTE as submitted.
- FY 1997 Fire Dept. budget - approved by unanimous VOTE as submitted.
- Supplemental budget (re EMT on duty position) - VOTED to take under advisement.
- Capital Items proposed for the Fire Dept. - Article for \$25,000 to educate ten EMT's. They are at basic now. This would upgrade the department. Board took this under advisement. Article for \$18,000 for a new roof for the fire station. Current roof is 18 years old. Board VOTED unanimously for the Article for a new roof.

8:58 p.m. to 9:10 p.m. Board met with Vahan Sarkisian who asked that the Town plow Whistlers Lane. The Board informed him that it is still the Board's policy not to plow or sand unaccepted streets. This is the responsibility of the developer. The Board does not want to change this policy at this time. DPW Supt. John Boland stated that if you do one street, you'd have to do them all.

### OTHER BUSINESS TRANSACTED

Selectmen VOTED unanimously to approve Personnel Board's request for \$500 to engage the services of an expert consultant in the field of sexual harassment policy. This amount will be taken from the Selectmen's budget - educational line item.

TREASURY WARRANTS SIGNED BY SELECTMEN (FY 96):

P187	96,965.07	12/05/95	TOWN PAYROLL
G189	34,522.23	12/05/95	FEDERAL TAX
G191	<u>98,438.21</u>	12/05/95	TOWN PAYABLES
TOTAL	229,925.51		
P193	53,443.54	12/12/95	TOWN PAYROLL
P195	166,127.63	12/12/95	SCHOOL PAYROLL
G197	57,090.04	12/12/95	FEDERAL TAX
G199	<u>340,399.73</u>	12/15/95	TOWN PAYABLES
TOTAL	617,060.94		

9:10 p.m. By roll call vote (unanimous), the Selectmen went into Executive Session with Attorney Lauren Rikleen re MWRA. Selectmen will not reconvene at the end of the Executive Session.



Marjorie R. Putnam  
Assistant to Town Administrator

[s/selmin/95mtgs]

MINUTES OF MEETING  
BOARD OF SELECTMEN

Tuesday, December 19, 1995

7:30 p.m. Convened meeting in Front Foyer, Town House.

Present: Chairman Thomas W. McAuliffe, Selectman William J. Christensen, Selectman David W. Parry, and Town Administrator Janice C. Conlin.

**7:32 p.m. Ipenema Restaurant, 106 Southville Rd., Alcohol License Renewal** - The Board of Selectmen held the renewal of this license at their December 12, 1995 meeting and sent a letter requesting the presence of Frank X. Kavanagh to discuss the safety issues raised by Fire Chief Peter Phaneuf and the noise complaints by Police Chief William Colleary. Mr. Kavanagh stated that he had too little time to address the issues. The Board of Selectmen voted unanimously to take no action on the renewal of the license for the Ipanema Restaurant, 106 Southville Road, until correspondence is received from Fire Chief Phaneuf indicating that all the safety violations have been corrected.

**7:45 p.m. Renewal of the Class II Automobile Dealer License for Hugh Dalzell dba Country Motors, 90 Turnpike Road** - The renewal of this Class II license was put on hold on December 12, 1995 due to the fact that Mr. Dalzell had not submitted a copy of the special permit from the Planning Board. Attorney Charles Wood representing Mr. Dalzell stated that he has had this license since 1983. His business of buying and selling wholesale vehicles has not changed since then. In fact, he stated the Selectmen increased the number of cars permitted on the site last spring. Chairmen McAuliffe read into the record the following history:

**HISTORY OF CLASS II LICENSE**

Hugh M. Dalzell  
dba COUNTRY MOTORS  
90 Turnpike Road  
Fayville, MA 01745

**Re: Renewal of Class II License for 1995**

1. Application for a Class II License filed by County Motors, 90 Turnpike Road/2 Woodland Road. Approved by Selectmen September 23, 1981.
2. Temporary Construction/Office Trailer Permit granted by Edgar Phaneuf on 9/5/85-10/10/86 for the storage of building materials.
3. Class II License issued 9/23/81 to Hugh M. Dalzell dba Country Motors, 90 Turnpike Road/2 Woodland Road with Conditions:

1. Comply with the Zoning By-Law of the Town of Southborough.
2. Comply with the Site Plan Regulations
3. Must obtain all necessary permits including, but not limited to, building permits.
4. Business Certificate filed with Town Clerk 9/23/81 under name of Hugh M. Dalzell dba Country Motors, 90 Turnpike Road.
5. Class II License issued 12/1/81 with same conditions.
6. May 25, 1983 ZBA denied Special Permit for operation of an automotive service repair and storage garage and sales room.
7. May 31, 1983 Selectmen voted to accept request to withdraw application for site plan hearing scheduled for June 7, 1983 for the operation of an automobile service, repair and storage garage and salesroom.
8. Filed on June 20, 1983 with Town Clerk was Complaint For Judicial Review (Hugh M. Dalzell, Tr. of HMD Realty Trust, Plaintiff vs. Zoning Board of Appeals, Defendants.
9. June 21, 1983 Board voted to grant Hugh M. Dalzell a 90 day extension to September 30, 1983 to allow him to obtain a Special Permit and Site Plan approval to conduct his automobile business. (Letter 6/22/83 to Attorney C. B. Swartwood)
10. September 27, 1983 Board voted a 30 day extension to comply with the condition placed on Class II license (not the 90-day extension requested).
11. November 8, 1983 Board voted to grant to Mr. Dalzell 10/27/83 request for a further extension to expire upon the first to occur of 30 days after receipt of the Superior Court's decision or December 31, 1983. (Extension is re obtaining a Special Permit and Site Plan approval for Class II license)
12. 1984 Class II license issued to Mr. Dalzell had the following conditions attached:
  1. Compliance with the Zoning By-Law of the Town of Southborough.
  2. Compliance with the Site Plan Rules and Regulations contained within the Zoning By-Law of the Town of Southborough.
  3. Obtainment of all necessary permits, included, but not limited to, building permits.

Furthermore, in the event that the aforementioned conditions are not complied with by the first to occur of 30 days after receipt of the Superior Court's decision, this Class II License #6-1984 shall be automatically revoked.

13. May 23, 1985 Superior Court affirmed the decision of the Zoning Board of Appeals.

14. June 4, 1985 letter from Attorney Swartwood requested that the Selectmen take no action as he has filed a Motion on Mr. Dalzell's behalf in the Superior Court seeking a new trial with respect to Judge Young's Judgment dated May 23, 1985. Attorney Swartwood stated that he believes a Motion for a new trial automatically stays the Judgment until that motion is resolved. \*

15. Oct. 17, 1986 Cease & Desist Order was sent to Mr. Dalzell.

16. Oct. 23, 1986 letter from Attorney Swartwood stated that Country Motors is not in violation of the Southborough Zoning By-Law and may ignore cease and desist letter of October 17, 1986.

17. June 1, 1987 Building Inspector Garfield issued a "Cease & Desist" all work at 90 Turnpike Road.

18. Class II License issued for 1987 (CLII-7-1987) added a 4th restriction:

4. On the condition that all vehicles on the site, except for the eight motor vehicles, two pickup trucks, one Dodge power wagon and one bucket loader be removed forthwith.

Board's vote instructed Town Counsel to indicate to the Court that the issuance of the permit be in no way construed as an assent or affirmation to the position of the Plaintiff in this suit.

19. December 7, 1994 letter from Building Inspector Garfield took pictures at the site of 90 Turnpike Road and found :

1 Dodge Power Wagon	1 flatbed with misc. steel on bed (bar joists)
2 pickup trucks	22 automobiles
2 box trailers	
1 trailer	

On Dec. 6, 2 pickup trucks were removed. The rest remains the same as stated.

20. December 28, 1994 letter from Building Ins. Garfield stated that now on site there were 3 box trailers, 1 flat bed trailer, 1 bulldozer, 15 automobiles and 1 dump truck.

21. Selectmen sent certified letter to Mr. Dalzell stating that the Board did not renew Mr. Dalzell's Class II license for 1995 due to the fact that he had more vehicles on the site than is permitted by the License. The only vehicles allowed on the site are 8 motor vehicles, 2 pickup trucks, 1 Dodge power wagon and 1 bucket loader.

22. Jan. 17, 1995 Mr. Garfield visited the site and found the following:

- 12 cars
- 3 box trailers
- 1 flat bed with structural steel
- 1 bulldozer

23. Jan. 23, 1995 letter was send to Hugh M. Dalzell dba Country Motors from Janice C. Conlin re Board's vote of 1/17/95 to grant a Class II License for 1995 with the same conditions as in the past. "However, within 90 days your site must be in compliance with the conditions of the license. If it is not in compliance your license could be revoked. Also, during the rest of this calendar year, the Board expects you to apply to the Planning Board to go through the proper Special Permit procedure in order to be in compliance with the Zoning Code of the Town of Southborough to renew your license for the calendar year 1996." (License CL22-4-95 with conditions was issued 1/17/95. License to expire 1/1/96)

24. May 2, 1995 letter from Building Inspector Garfield to the Selectmen stating that he inspected this property and four 14 automobiles on the site that are for sale. Mr. Dalzell told Mr. Garfield that 4 of the autos have been sold and will be leaving the site within the next day or two. The only other vehicle on site was a bulldozer which has been there since 1986.

25. May 2, 1995 opinion received from Town Counsel Frederick A. Busconi stating that it is his opinion that Hugh M. Dalzell dba Country Motors must obtain a Special Permit from the Planning Board as outlined in the Southborough Code Section 174-8-4, C (12).

26. May 8, 1995 letter from Janice C. Conlin to Hugh M. Dalzell re Board's vote on May 2, 1995 to amend his 1995 Class II License to allow **16 vehicles** for sale on his property located at 90 Turnpike Road. "The Selectmen will only renew your license for 1996 if you have obtained a special permit from the Planning Board as required by the Southborough Code Section 174-8.4, C (12)."

27. August 14, 1995 Memorandum from Building Inspector Garfield to Janice Conlin stating he inspected the site at 90 Turnpike road and found the following on the property:

- 1 travel trailer
- 23 automobiles (3 of these are within the road taking (behind guard rail on Rt. 9)
- 1 flat bed trailer
- 1 bulldozer

28. November 6, 1995 letter to Mr. Dalzell from Janice Conlin informing him that the Board will be acting on all license renewals on December 12, 1995. Board

requested him to send to the Selectmen a copy of Special Permit as requested in letter to Mr. Dalzell dated 5/8/95.

29. December 19, 1995 Board issued Class II-6-96 License to Hugh M. Dalzell, dba Country Motors, with the following conditions:

1. Compliance with the Code of the Town of Southborough.
2. Compliance with the Site Plan Rules and Regulations contained with the Code of the town of Southborough.
3. Obtainment of all necessary permits by **April 30, 1996**, including, but not limited to, Building Permits.
4. On the condition that no more than sixteen (16) vehicles are stored on site for sale.

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**\*Note: Town Counsel stated that the Action was dismissed. There is no pending action in the Worcester Superior Court.**

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Attorney Wood asked why the license was renewed from 1986 by the Selectmen. Chairman McAulliffe stated that he believed the Town was awaiting a decision from the courts. Chairman McAulliffe also said that Mr. Dalzell had agreed to apply for a special permit from the Planning Board last January and he has not done so. Attorney. Wood stated that Mr. Dalzell did not understand the extent of this commitment. The Board of Selectmen voted unanimously to renew Mr. Dalzell's Class II license as of January 1, 1996 for 120 days so that he can proceed to obtain the necessary special permit and site plan approval from the Planning Board and also with the following restrictions: [see item 29 above].

**8:15 p.m. DPW Budget-** The DPW budget review was postponed to a later date due to the weather conditions.

**8:20 p.m. Class II Automobile Dealer License for Ellis Imports, Inc. 41 Turnpike Road -** (Selectmen David Parry recused himself from voting on this issue due to a conflict of interest.) Chairman McAullife and Selectmen Christensen voted to grant a Class II License to Ellis Imports, Inc. 41 Turnpike Road subject to compliance with all local zoning codes.

**8:30 p.m. Meeting with Advisory, Capital Budget, Planning and School Building Planning Committees regarding calling a Special Town Meeting and Special Town Election -** The Board of Selectmen voted unanimously to call a Special Town Meeting for Saturday, January 27, 1996 at 10:00 a.m. and a special election for Saturday February 17, 8 a.m. to 8 p.m. The Selectmen voted unanimously that the Warrant for the special town meeting will close on Friday, December 22, 1995. The Boards present then reviewed the draft of the warrant and the draft of a schedule for meetings prior to the special town meeting. The Board of Selectmen will sign the warrant on Friday December 22, 1995 at 6 p.m.

TREASURY WARRANTS SIGNED BY SELECTMEN (FY 96):

P201	59,077.82	12/19/95	TOWN PAYROLL
G203	21,371.28	12/19/95	FEDERAL TAX
G205	1,843.49	12/19/95	NYNEX/MCI
G207	4,725.82	12/22/95	SCHOOL CAFETERIA
G209	33,812.29	12/22/95	SCHOOL PAYABLES
G211	<u>70,186.17</u>	12/22/95	SCHOOL PAYABLES
TOTAL	191,016.87		

The meeting adjourned at 9:55 p.m.

  
Janice C. Conlin, Town Administrator

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MINUTES OF MEETING  
BOARD OF SELECTMEN

Friday December 22, 1995

6:00 p.m. Convened meeting in Conference Room A, Town House.

Present: Acting Chairman William J. Christensen, Selectman David W. Parry, and Town Administrator Janice C. Conlin.

Absent: Chairman Thomas W. McAuliffe, out of Town for the Holidays

**The Warrant for the Special Town Meeting, January 27, 1996, and a Special Town Election, February 17, 1996.** The Board of Selectmen unanimously voted to close and sign the Warrant to notify the residents of Southborough of Special Town Meeting on January 27, 1995 and a Special Election on February 17, 1995.

**Ipanema Restaurant, 106 Southville Rd., Alcohol License Renewal** - The Board of Selectmen voted unanimously to renew this license contingent on correcting the remaining safety deficiencies to the satisfaction of Fire Chief Peter F. Phaneuf within 30 days of January 1, 1996 or the Selectmen will revoke their license.

The meeting adjourned at 6:05 p.m.

  
Janice C. Conlin, Town Administrator

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